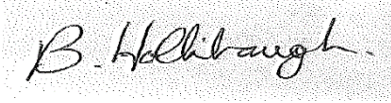


**TO J. Rivello, Superintendent
RTU Residents**



**FROM B. Hollibaugh
Unit Manager**

DATE December 30, 2021

RE RTU Community Update

SCI-Huntington continues operating on a schedule based upon the below noted Zones:

Zone 1: CA Unit	Zone 2: A and E Units	Zone 3: B and F Units
Zone 4: CB and D (DA1 and DA3) Units	Zone 5: HA and HB (MODS)	Zone 6: RHU and DTU

Please note mitigation efforts remain in effect. Masks and social distancing are still required while inside the institution. Residents are reminded that White Cloth Facemasks must still be worn within the housing unit and elsewhere inside the facility. We encourage you to continue washing your hands often and keep a clean cell.

RTU residents have access to recreation up to three times a day. Residents may choose between the RTU Yard or General Population Yard. There are 3 General Population yards consisting of A-yard, C-Yard, and New Yard which are available on a rotating schedule. Please be advised that concessions will only be provided in the General Population Yards. You may remove your mask while you are in the yard.

During periods of inclement weather, Block-out may be provided instead of yard. No commissary food items, cups, bowls, newspapers, magazines or photo albums are permitted in the block out area. Tablets, without headphones, are permitted in block-out. You must wear your mask while in block-out.

All meals continue to be delivered to the housing unit and you will be called by housing unit level to pick up your tray. Hard trays for the breakfast and lunch meals are provided on a rotating schedule among the housing units. The empty hard trays are to be brought back to the cart when your tier is called. As a reminder, you are required to provide an empty bread bag on Monday in order to receive another loaf of bread.

Pill line and sick call are conducted on the unit. Other medical appointments may be scheduled at different locations depending on the services being provided.

The 2-10 shift officers will have the Phone/Kiosk sign-up sheet available at the officer's desk during the afternoon and evening hours. You may sign up for a 30-minute period of access to use the phone and kiosk for the next day. During major line movements and at the discretion of the housing unit officers, residents may request to use a vacant Phone/Kiosk slot. Showers are conducted daily in two groups following afternoon yard. On odd numbered days level 1 & 3 will shower first and on even numbered days levels 2 & 4 will shower first.

Minor adjustments may need to be made to the daily RTU Schedule to accommodate meals, pill line, and other line movements. You must exit your cell in a timely manner and be properly dressed by the time last call is given for a line movement or you forfeit your opportunity to participate in that activity. If a scheduling conflict arises, you will need to make a choice on which activity to participate in at that time.

Medical: If you experience any COVID-19 like symptoms such as fever, cough, shortness of breath or difficulty breathing, diarrhea, chills, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell, please immediately inform a staff member who will arrange for you to receive a medical evaluation. .

SCI-Huntingdon is offering the Moderna Vaccine and the Moderna booster, both with a \$25 incentive which will be placed on your commissary account from the Inmate General Welfare Fund (IGWF). If you now wish to receive the vaccine or the booster, please submit a request slip to medical. Your COVID-19 Vaccination Record Card will be held in your personal packet in inmate accounts. If you received a COVID-19 Booster, it will be recorded on your original card. This card will be provided to you upon your release to the community.

If you wish you receive a flu shot, please submit a request slip to medical. There is a \$5 incentive which will be placed on your commissary account from the Inmate General Welfare Fund (IGWF). Anyone experiencing flu-like symptoms is excluded from the medical co-pay per the 11-4-21 memo issued to all inmates.

Cable: Per to memo to All Inmates from Secretary of Corrections, George M. Little, dated, 12-19-21, there will be a change to Cable Channel Services. By the end of 2021 NBC Universal will stop operations for NBC Sports network. NBC will transfer its sports media rights, including National Hockey League, to the USA Network. The USA Network is currently available in our cable lineup. Beginning 1-2-22, Corrections Cable will begin to add the cable package Telemundo, an American Spanish-language television network owned by NBC Universal. It is expected that this transition will be completed at all SCI's by 1-31-22.

Inmate Subscriber Agreement and Cancellation forms are available at the Officer's Desk. Cable Contracts must be submitted by the 15th of the month if you want services to begin the following month. On Thursday, January 27, 2022, the February 2022 cable fee of \$17.00 will be deducted from your account. The Cable Deduction Days for 2022 are posted on the Block Bulletin Board.

PREA Educatin Video: The PREA Education Video will be shown every Monday at 12:00 pm and 4:00 pm on Channel 27. The Block TV's will be turned on to Channel 27 at those time.

Kiosk: Until further notice, residents are permitted to send 2 free e-mails a week. Your family may obtain more information on this service and how to set up an e-mail account at <https://www.cor.pa.gov/family-and-friends/Pages/Inmate-E-Mail.aspx>.

Mail: Residents are permitted, without cost, to mail twelve (12) one-ounce first class letters in January 2022. All outgoing inmate mail must have the return address of: Smart Communications/PA DOC, SCI-Huntingdon, your full DOC commitment name, your DOC Number, PO Box 33028, St. Petersburg, FL 33733.

Cash Slips: In accordance with the 2017 Inmate Handbook, Page 1, 1. Accounting A. General #6. You may use the money from your inmate account to send money to immediate family members: your spouse, children, parents, grandparents, brothers, sister, aunt, or a person with whom you made your home, or the care giver of your children. Your relationship(s) must be verified by instituional staff before a check is sent.

Visits: Effective **December 15, 2021** all PA DOC video visitations with inmates are conducted using the **Zoom Video Cloud**. Visitors are required to use Zoom app or the web browser on their device to join video visits. There is no change in the process to register, schedule, or join visitations. **Your visitor will continue to use the PA DOC inmate visitation system (<https://inmatevisitation.cor.pa.gov>) to schedule all visits, both in person and video visits, at least 3 days in advance.** If you are moved to another, zone, all pre-scheduled visits will be cancelled. Your visitor will need to re-schedule a visit once you are assigned to your new zone.

In Person visits are available to the vaccinated inmates in general population at SCI-HUN. Each inmate is permitted to have three in person visits per month, one of which may be on a weekend (Saturday or Sunday). This is in addition to the five-video visit quota. It is your responsibility to ensure you have the visitor's correct information (i.e.: date of birth and address matching their ID/Driver's License) on your Visiting List so that they will be permitted to visit. L5 visits will remain video visit only.

In Person visits for the RTU are available in the Inside Visiting Room on:

Thursday	12:30pm – 3:30pm	CA, CB, DA1, DA3
Saturday	8:30am – 11:30am	CA, CB, DA1, DA3
Sunday	12:30pm – 3:30pm	CA, CB, DA1, DA3

The visitation station in CB 1010 is available to RTU residents for video visits daily from 8 am to 8 pm.

Please be advised the availability of dates and types of visits are subject to change.

Commissary: Until further notice, the Commissary spending limit for general population inmates is \$100.00 for general population. You may borrow a copy of the General Population Commissary Catalog, **updated 11-18-21**, from the Officer's Desk in exchange for your ID card.

Reminder: the below item is **temporarily unavailable**. A notice will be posted when they are back in stock.

PCI Item #	Item Description Category: TELEVISIONS
93703	EDEN CLR 19" LED HD TELEVISION W/REMOTE

Temporary Item Beginning bubble sheet scan day **December 20, 2021**, PCI will offer SCI-HUN this 15" Television temporarily until the 19" TV becomes available. *Denotes Taxable Item

Item #	Description	Quantity Limit	Price
	Subcategory: TELEVISIONS		
93705	CLR CLEARTUNES 15" LED TV	**	\$250.00*
	Subcategory: TELEVISION ACCESSORIES		
93846	CLEARTUNES CLR REPLACEMENT REMOTE	1**	\$5.84*

Remote Control batteries are NOT included with purchase (2- size AAA batteries are required).

This television DOES NOT come with a remote. You must buy this separately. You must order both items. If you do not order both items, you will not receive either item.



Employment: Residents who are unable to work at this time due to COVID-19 guidelines will continue to receive their regular rate of pay for their normal work hours. The pay groups and pay dates remain the same. The 2022 Inmate Pay Schedule has been posted on the Block Bulletin Board.

Shoe Shop: The Shoe Shop is operating on a request slip basis for exchange of shoes, repairs, shoe strings, and insoles. When announced on Thursday morning, bring your items to the officer's desk.

Laundry: On Wednesdays, residents may sign up on the housing unit for Clothing Replacement, Yearly Issue, and Missing Clothing services. When announced, please bring clothing item(s) in need of repair or replacement to the officer's desk. You must sign up for 3 weeks in a row before missing laundry items will be replaced. On Thursdays, kitchen whites, sheets, pillow cases and towels will be collected and returned to you on Monday. On Sundays, brown clothing, towels, a white/yellow bag of clothing (separate browns and whites), and labeled blankets will be collected and returned on Wednesday.

Barbershop: The Barbershop is open and is providing basic haircuts and beard trimming. No specialty services will be provided. The housing units will be scheduled for the Barbershop on a rotating basis.

Education: The Winter Term which began on Monday, 12-20-21, will continue until Friday, 3-11-22. For residents who are unable to attend their educational courses in a classroom or meet in person with their teachers, the Education Department will continue to send assignments to the housing unit via block mail. Students must complete and return the assignments by block mail to receive school pay and credit hours. Please be advised, students who do NOT complete work will not be paid.

Library: RTU residents may submit a request slip to attend Law Library by call out. RTU time slots are available on Mondays at either 1300-1415 hours or 1415-1530 hours, or for an hour and 15-minute time slot on Thursdays. If you have a verified legal deadline, send the verification to the Librarian who will arrange for priority access to the Law Library. Copies of legal materials will be provided if a cash slip is included with the request slip. Residents in need of notary services should submit a request to the Law Library. The SCI-HUN LEISURE READING REQUEST forms are available at the desk. The RTU Block Library is open: Monday Level 1, Tuesday-Level 2, Wednesday-Level 3, and Thursday-Level 4. Materials are also available by request slip.

Chaplains: Religious programming continues to be broadcast on the institutional channel. The Chaplaincy Department will provide literature for faith groups upon request. In addition, the Chaplaincy Department assists with processing notifications of a family death and grief counseling. The Chaplaincy staff are making rounds on the housing unit and providing religious material for spiritual encouragement.

The Schedule for Religious Worship Services on Inmate TV

Sunday	12:00 Catholic Mass-each week on channel 8
Tuesday	12:00 NOI teaching-each week on channel 57
Wednesday	12:00 Native American-1 st & 3 rd Wednesday on channel 57
Wednesday	12:00 Buddhist/Eastern Religions-2 nd & 4 th Wednesday on channel 57
Wednesday	12:00 Christian-Protestant Services-each week on channel 44
Thursday	12:00 Jehovah's Witnesses-each week channel 57
Friday	12:00 Jewish Services-each week on channel 57
Friday	12:00 Muslim Services-each week on channel 44

Activities: Residents may redeem tickets for Concession during the general population yard. There is a limit of 3 items per resident. You may consume your concession(s) in the yard and/or bring concession(s) back to the housing unit. The Activities Department hosts activities and/or contests in the afternoon RTU yard on Tuesdays and Thursdays. The Activities Department will maintain the Jaycee Photos schedule by housing units.

Treatment and Program Groups: Attendance of prescribed program(s) in the Clinic is limited at this time. If your treatment program is provided in the clinic, you will be placed on the Call-Out list to attend. If the program is not available in a group room, the facilitators will provide in-cell homework assignments that are distributed and collected via block mail.

Certified Peer Specialist: The Certified Peer Specialists are available on the housing unit and will make rounds on the unit on a daily basis. You may also request to receive CPS services through a unit staff member.

RTU Group Schedule: The RTU unit psychology staff, RTU unit counseling staff, and/or medical staff co-facilitate the below groups on the unit. We will require residents to maintain social distance and keep their mask on for the duration of the group. Residents on levels 1, 2, and 4 will participate together in a group and residents on Level 3 will participate as a group. Please be advised that if a scheduling conflict arises, a group may be rescheduled for a different day and/or time.

Monday: 9:15 am to 10:15 am- RTU Family Dynamics
Tuesday: 9:15 am to 10:15 am- Mood Management
Tuesday: 1:00 pm to 2:00 pm- RTU Anger Management/Impulse Control
Wednesday: 9:15 am to 10:15 am-RTU Adjustment/Coping Group
Wednesday: 1:00 pm to 2:00 pm- RTU Socialization Skills
Friday: 10:00 am to 11:00 am-Medication Compliance

RTU Activities: There were 5 winners selected from the submissions for the SCI-Huntingdon RTU Holiday Tree Decoration Contest. The winners received an 8 oz. bag of chips.

Block Information: Each day, on the 6-2 shift and again on the 2-10 shift, trash will be collected at your cell door. You may also bring your used food trays and trash down to level 1 to dispose of items in the trash containers when you are scheduled for an out-of-cell activity. Please do not flush food, plastic bags, Styrofoam trays, or other items down the toilet. Staff will provide cell cleaning supplies on a daily basis. You must clean your cell as soon as you receive your supplies.

The RTU staff will continue to make frequent rounds on the unit. Packets consisting of a variety of in-cell activities such as crossword puzzles, Sudoku, word search, coloring pages, and connect-the-dots, as well as handouts related to mental health and coping skills are available upon request. **Reminder:** Please see a unit team member or housing unit officer if you need personal hygiene products such as toothpaste, a toothbrush, deodorant, body wash, and soap.

The Institution will operate on a Holiday Schedule on Monday, January 17, 2022 for Dr. Martin Luther King Jr.'s Birthday.

REMINDER: With the arrival of a New Year, please date correspondences with the year 2022.

Your family may obtain the most up-to-date public information regarding COVID-19 and the PA DOC at <https://www.cor.pa.gov/Pages/COVID-19.aspx>.

Please find attached the January 2022 RTU Weekly Schedule, January IGWF Calendar, as well as, a January monthly calendar for your use.

Email Distribution: Deputy Kohler, Deputy Spyker, Major Loy, Major House, T. Strait-CCPM, CR-HUN Captains, R. Goss-Regional LPM, P. Price-CHCA, Mr. Sisto-MHC, C. Johns-PSS, T. Conway-PSS, J. Cousins-CRNP, W. Robison-CC 1, M. Grimme-CC 2, K. Hoover-Corr. Sch. Principal, K. Saylor-Ed. Guidance Counselor, R. Crayosky-Activities Coord., Lt. Franks, Lt. Hancock, C. Carberry-Clerical Supervisor, D. Hoffmaster-Clerk Typist II, H. Smith-Clerk Typist II, Superintendent Secretary S. Weko-Scott, and Superintendent Assistant A. Wakefield

BJH