

**TO J. Rivello, Superintendent
RTU Residents**



**FROM B. Hollibaugh
Unit Manager**

DATE February 2, 2022

RE RTU Community Update

Per the January Fireside Chats from SCI-HUN and Secretary Little's memo issued on 1-24-22, the below information was SCI-Huntington out of an abundance of caution and with an emphasis on health and safety has reduced our cohorts from Zones to housing units. Please note mitigation efforts remain in effect. Masks and social distancing are still required while inside the institution. Residents are reminded that White Cloth Facemasks must still be worn within the housing unit and elsewhere inside the facility. We encourage you to wash your hands often and keep a clean cell.

At the present time, RTU residents may have access to recreation up to three times a day. Residents may have either RTU Yard or RTU Block Out depending upon the weather conditions. You may remove your mask while you are in the yard. However, you must wear your mask while in block-out. No commissary food items, cups, bowls, newspapers, magazines or photo albums are permitted in the block out area. Tablets, without headphones, are permitted in block-out.

Effective 2-5-22, concessions will be provided to the RTU residents at 1730 when the evening recreational period is Block Out during the week. Concessions will be offered at 1300 hours when the afternoon recreational period is Block-Out on Weekends and Holidays. **REMINDER: There is a strict limit of 3 ITEMS per resident**

All meals will be delivered to the housing unit in Styrofoam trays. You will be called by housing unit level to pick up your tray. You are required to provide an empty bread bag on Monday in order to receive another loaf of bread. From now until 3-31-22, free weekly snack bags will be provided. The first snack bag is due on Wednesday, 2-2-22, after 2100 hours count.

Medical: Pill line and sick call are conducted on the unit. Other medical appointments may be scheduled at different locations depending on the services being provided

If you experience any COVID-19 like symptoms such as fever, cough, shortness of breath or difficulty breathing, diarrhea, chills, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell, please immediately inform a staff member who will arrange for you to receive a medical evaluation. .

SCI-Huntingdon is offering the Moderna Vaccine and the Moderna booster, both with a \$25 incentive which will be placed on your commissary account from the Inmate General Welfare Fund (IGWF). If you now wish to receive the vaccine or the booster, please submit a request slip to medical. Your COVID-19 Vaccination Record Card will be held in your personal packet in inmate accounts. If you received a COVID-19 Booster, it will be recorded on your original card. This card will be provided to you upon your release to the community.

If you wish to receive a flu shot, please submit a request slip to medical. There is a \$5 incentive which will be placed on your commissary account from the Inmate General Welfare Fund (IGWF). Reminder: Anyone experiencing flu-like symptoms is excluded from the medical co-pay per the 11-4-21 memo issued to all inmates.

Cable: RTU residents will receive free cable during the month of February 2022. Inmate Subscriber Agreement and Cancellation forms are available at the Officer's Desk. Cable Contracts must be submitted by the 15th of the month if you want services the next month. The Cable Deduction Days for 2022 are posted on the Bulletin Board.

Phone Calls: RTU Residents will received two (2) phone calls per week from now until 3-21-22. However, International call are not permitted under this free call allotment and will be charged at the normal rate. At the present time, those on Cell Restriction are permitted their one free weekly phone call on Wednesdays ONLY. Those on LOP are not authorized to use the phone during their loss of their phone privileges.

Kiosk: Until further notice, residents are permitted to send 2 free e-mails a week. Your family may obtain more information on this service and how to set up an e-mail account at <https://www.cor.pa.gov/family-and-friends/Pages/Inmate-E-Mail.aspx>.

Mail: Residents are permitted, without cost, to mail twelve (12) one-ounce first class letters in January 2022. All outgoing inmate mail must have the return address of: Smart Communications/PA DOC, SCI-Huntingdon, your full DOC commitment name, your DOC Number, PO Box 33028, St. Petersburg, FL 33733.

Visits: Due to the highly contagious nature of this variant, the Department must pause in-person visitation from 1-27-22 to 2-28-22. This limitation is necessary for the safety of you and your family, and plans are in place to reinstate visits on 3-1-22. When visitation resumes, the Department will require all visitors 12 years and older to affirm they have been vaccinated against COVID-19 during the scheduling process. Visitors may be asked to provide proof of vaccination before entering the facility.

All PA DOC video visitations with inmates are conducted using the **Zoom Video Cloud**. Visitors are required to use Zoom app or the web browser on their device to join video visits. There is no change in the process to register, schedule, or join visitations. **Your visitor will need to use the PA DOC inmate visitation system (<https://inmatevisitation.cor.pa.gov>) to schedule video visits, at least 3 days in advance.** If you are moved to another, zone, all pre-scheduled visits will be cancelled. Your visitor will need to re-schedule a visit once you are assigned to your new zone. Residents have a five-video visit quota per month. It is your responsibility to ensure you have the visitor's correct information (i.e.: date of birth and address matching their ID/Driver's License) on your Visiting List so that they will be permitted to visit. **The visitation station in CB 1010 is available to RTU residents for video visits daily from 8 am to 8 pm. Please be advised the availability of dates and types of visits are subject to change.**

Commissary: Until further notice, the Commissary spending limit for general population inmates is \$100.00 for general population. You may borrow a copy of the General Population Commissary Catalog, **updated 11-18-21**, from the Officer's Desk in exchange for your ID card.

Employment: Residents who are unable to work at this time due to COVID-19 guidelines will continue to receive their regular rate of pay for their normal work hours. The pay groups and pay dates remain the same. The 2022 Inmate Pay Schedule has been posted on the Block Bulletin Board.

Shoe Shop: The Shoe Shop is operating on a request slip basis for exchange of shoes, repairs, shoe strings, and insoles. When announced on Thursday morning, bring your items to the officer's desk.

Laundry: On Wednesdays, residents may sign up on the housing unit for Clothing Replacement, Yearly Issue, and Missing Clothing services. When announced, please bring clothing item(s) in need of repair or replacement to the officer's desk. You must sign up for 3 weeks in a row before missing laundry items will be replaced. On Thursdays, kitchen whites, sheets, pillow cases and towels will be collected and returned to you on Monday. On Sundays, brown clothing, towels, a white/yellow bag of clothing (separate browns and whites), and labeled blankets will be collected and returned on Wednesday.

Barbershop: The Barbershop is open and is providing basic haircuts and beard trimming. No specialty services will be provided. The housing units will be scheduled for the Barbershop on a rotating basis.

Education: The Winter Term will continue until Friday, 3-11-22. For residents who are unable to attend their educational courses in a classroom or meet in person with their teachers, the Education Department will continue to send assignments to the housing unit via block mail. Students must complete and return the assignments by block mail to receive school pay and credit hours. Please be advised, students who do NOT complete work will not be paid.

Library: RTU residents may submit a request slip to attend Law Library by call out. RTU time slots are available on Mondays at either 1:00-3:30 and on Thursdays from 8:30-11:00. If you have a verified legal deadline, send the verification to the Librarian who will arrange for priority access to the Law Library. Copies of legal materials will be provided if a cash slip is included with the request slip. Residents in need of notary services should submit a request to the Law Library. The SCI-HUN LEISURE READING REQUEST forms are available at the desk. The RTU Block Library is open: Monday Level 1 and Level 2, Tuesday-Level 3 and Level 4. Materials are also available by request slip.

Chaplains: Religious programming continues to be broadcast on the institutional channel. The Chaplaincy Department will provide literature for faith groups upon request. In addition, the Chaplaincy Department assists with processing notifications of a family death and grief counseling. The Chaplaincy staff are making rounds on the housing unit and providing religious material for spiritual encouragement.

The Schedule for Religious Worship Services on Inmate TV

Sunday	12:00 Catholic Mass-each week on channel 8
Tuesday	12:00 NOI teaching-each week on channel 57
Wednesday	12:00 Native American-1 st & 3 rd Wednesday on channel 57
Wednesday	12:00 Buddhist/Eastern Religions-2 nd & 4 th Wednesday on channel 57
Wednesday	12:00 Christian-Protestant Services-each week on channel 44
Thursday	12:00 Jehovah's Witnesses-each week channel 57
Friday	12:00 Jewish Services-each week on channel 57
Friday	12:00 Muslim Services-each week on channel 44

Activities: The Activities Department will maintain the Jaycee Photos schedule by housing units.

Treatment and Program Groups: Attendance of prescribed program(s) in the Clinic is limited at this time. If your treatment program is provided in the clinic, you will be placed on the Call-Out list to attend. If the program is not available in a group room, the facilitators will provide in-cell homework assignments that are distributed and collected via block mail.

Certified Peer Specialist: The Certified Peer Specialists are available on the housing unit and will make rounds on the unit on a daily basis. You may also request to receive CPS services through a unit staff member.

RTU Group Schedule: The RTU unit psychology staff, RTU unit counseling staff, and/or medical staff co-facilitate the below groups on the unit. We will require residents to maintain social distance and keep their mask on for the duration of the group. Residents on levels 1, 2, and 4 will participate together in a group and residents on Level 3 will participate as a group. Please be advised that if a scheduling conflict arises, a group may be rescheduled for a different day and/or time.

Monday:	9:15 am to 10:15 am- RTU Family Dynamics
Tuesday:	9:15 am to 10:15 am- Mood Management
Tuesday:	1:00 pm to 2:00 pm- RTU Anger Management/Impulse Control
Wednesday:	9:15 am to 10:15 am-RTU Adjustment/Coping Group
Wednesday:	1:00 pm to 2:00 pm- RTU Socialization Skills
Friday:	10:00 am to 11:00 am-Medication Compliance

Block Information: Each day, on the 6-2 shift and again on the 2-10 shift, trash will be collected at your cell door. You may also bring your used food trays and trash down to level 1 to dispose of items in the trash containers when you are scheduled for an out-of-cell activity. Please do not flush food, plastic bags, Styrofoam trays, or other items down the toilet. Staff will provide cell cleaning supplies on a daily basis. You must clean your cell as soon as you receive your supplies.

The RTU staff will continue to make frequent rounds on the unit. Packets consisting of a variety of in-cell activities such as crossword puzzles, Sudoku, word search, coloring pages, and connect-the-dots, as well as handouts related to mental health and coping skills are available upon request. **Reminder:** Please see a unit team member or housing unit officer if you need personal hygiene products such as toothpaste, a toothbrush, deodorant, body wash, and soap.

The Institution will operate on a Holiday Schedule on Monday, February 21, 2022 for President's Day.

Your family may obtain the most up-to-date public information regarding COVID-19 and the PA DOC at <https://www.cor.pa.gov/Pages/COVID-19.aspx>.

Please find attached the February 2022 RTU Weekly Schedule, IGWF Calendar, and blank monthly calendar for your use.

Email Distribution: Deputy Kohler, Deputy Spyker, Major Loy, Major House, T. Strait-CCPM, CR-HUN Captains, R. Goss-Regional LPM, P. Price-CHCA, Mr. Sisto-MHC, C. Johns-PSS, T. Conway-PSS, J. Cousins-CRNP, W. Robison-CC 1, M. Grimme-CC 2, K. Hoover-Corr. Sch. Principal, K. Saylor-Ed. Guidance Counselor, R. Crayosky-Activities Coord., Lt. Franks, Lt. Hancock, C. Carberry-Clerical Supervisor, D. Hoffmaster-Clerk Typist II, H. Smith-Clerk Typist II, Superintendent Secretary S. Weko-Scott, and Superintendent Assistant A. Wakefield

BJH