

PREA Facility Audit Report: Final

Name of Facility: State Correctional Institution at Muncy

Facility Type: Prison / Jail

Date Interim Report Submitted: NA

Date Final Report Submitted: 07/05/2019

Auditor Certification	
The contents of this report are accurate to the best of my knowledge.	<input checked="" type="checkbox"/>
No conflict of interest exists with respect to my ability to conduct an audit of the agency under review.	<input checked="" type="checkbox"/>
I have not included in the final report any personally identifiable information (PII) about any inmate/resident/detainee or staff member, except where the names of administrative personnel are specifically requested in the report template.	<input checked="" type="checkbox"/>
Auditor Full Name as Signed: Cynthia Radtke	Date of Signature: 07/05/2019

AUDITOR INFORMATION	
Auditor name:	Radtke, Cynthia
Address:	
Email:	Cynthia.Radtke@wisconsin.gov
Telephone number:	
Start Date of On-Site Audit:	06/06/2019
End Date of On-Site Audit:	06/07/2019

FACILITY INFORMATION	
Facility name:	State Correctional Institution at Muncy
Facility physical address:	6454 Route 405, Muncy, Pennsylvania - 17756
Facility Phone	570-546-3171
Facility mailing address:	P.O. Box 180, Muncy , - 17756
The facility is:	<input type="radio"/> County <input type="radio"/> Federal <input type="radio"/> Municipal <input checked="" type="radio"/> State <input type="radio"/> Military <input type="radio"/> Private for profit <input type="radio"/> Private not for profit
Facility Type:	<input checked="" type="radio"/> Prison <input type="radio"/> Jail

Primary Contact			
Name:	Angel Baez-Sprague	Title:	PREA Compliance Manager/Classification Progam Manager
Email Address:	abaez-spra@pa.gov	Telephone Number:	570-546-3171

Warden/Superintendent			
Name:	Wendy Nicholas	Title:	Superintendent
Email Address:	wnicholas@pa.gov	Telephone Number:	570-546-3171

Facility PREA Compliance Manager			
Name:	Angel Baez-Sprague	Email Address:	abaez-spra@pa.gov

Facility Health Service Administrator			
Name:	Leslie Blair- Morrison	Title:	Correctional Health Care Administrator
Email Address:	lblairmorr@pa.gov	Telephone Number:	570-546-3171

Facility Characteristics			
Designed facility capacity:	1657		
Current population of facility:	1436		
Age Range	Adults: 18-88	Youthful Residents: 17	
Facility security level/inmate custody levels:	1 through 5		
Number of staff currently employed at the facility who may have contact with inmates:	572		

AGENCY INFORMATION	
Name of agency:	Pennsylvania Department of Corrections
Governing authority or parent agency (if applicable):	
Physical Address:	1920 Technology Parkway, Mechanicsburg, Pennsylvania - 17050
Mailing Address:	
Telephone number:	(717) 728-2573

Agency Chief Executive Officer Information:			
Name:	John Wetzel	Title:	Secretary
Email Address:	██████████	Telephone Number:	██████████

Agency-Wide PREA Coordinator Information			
Name:	David Radziewicz	Email Address:	dradziewicz@pa.gov

AUDIT FINDINGS

Narrative:

The auditor's description of the audit methodology should include a detailed description of the following processes during the pre-audit, on-site audit, and post-audit phases: documents and files reviewed, discussions and types of interviews conducted, number of days spent on-site, observations made during the site-review, and a detailed description of any follow-up work conducted during the post-audit phase. The narrative should describe the techniques the auditor used to sample documentation and select interviewees, and the auditor's process for the site review.

The Prison Rape Elimination Act (PREA) Audit of the State Correctional Institution (SCI) Muncy was conducted on May 6, 2019 to May 7, 2019 by Cynthia Radtke, from Waupun, Wisconsin, a U.S. Department of Justice Certified PREA Auditor for adult facilities and accompanied by Emil Toney, from Oshkosh, Wisconsin, a U.S. Department of Justice Certified PREA Auditor for adult facilities. Pre-audit preparation included a thorough review of all documentation and materials submitted by the facility along with the data included in the completed Pre Audit Questionnaire (PAQ). The documentation reviewed included agency policies, procedures, forms, training materials, electronic communications, institution organizational chart, posters, brochures, handouts and other relevant materials that were provided by SCI Muncy to demonstrate compliance with the PREA standards. Additionally, the prior documented PREA audit was reviewed by accessing the information through the public website.

SCI Muncy was instructed to provide a notice of the PREA audit to all staff and inmates. The notice form was provided to the facility and contained contact information for the auditor, informing SCI Muncy staff and inmates that confidential correspondence may be submitted to the listed address. The auditor requested that SCI Muncy staff photograph a sample of the posted audit notices and send to the auditor as confirmation by the above date. The PCM responded via email confirming audit notices were posted by the requested dates. He included photos of the postings, which showed English and Spanish notices displayed. During the onsite audit, the auditor observed the notice posted throughout the facility. Staff and inmates interviewed confirmed the notice was posted throughout the facility during the required time.

An entrance meeting was held the first morning of the onsite audit with the following persons: Superintendent Wendy Nicholas, Deputy Superintendent for Centralized Services Nicole McKee, Deputy Superintendent for Facilities Management William Frantz, Major Michael Rowe, PREA Coordinator David Radziewicz, Corrections Classification Program Manager and PREA Compliance Manager Angel Baez-Sprague, Captain Shawn Waltman, Captain Michael Shirey, Facility Maintenance Manager Robert Harding, Safety Manager Michael Minnig, Field Human Resource Officer Roberta Boyles, PREA Lieutenant Paula Sipe, Corrections Superintendent's Assistant Renee Shrimp, Activities Specialist Matthew Burns, and PREA Administrative Officer Dianne Guthrie.

After the entrance meeting, a tour of the facility was conducted and the auditor was given access to all areas of the facility including; all general population housing units, restrictive housing units, new and old infirmary, boiler plant, maintenance, commissary, laundry, central kitchen, admissions, rear gate, warehouse, auto shop, welding, visiting room, activities, garment factory, parenting, chapel, property, and education. Throughout the tour, informal interviews were conducted with inmates and staff. Observations related to PREA included poster placements, audit notices, physical layout of the structures, and placement of the video monitoring equipment were made. The inmate count on the first day of the audit was 1448. The inmate count on the final day of the audit was 1440.

Formal interviews were conducted with facility staff, inmates and contractors/volunteers in a private area. The auditor held formal interviews with 42 inmates with at least one from each of the respective housing units along with inmates from each interview category applicable. Stratified sampling was used in selection of candidates from the following inmate subgroups: inmates who reported sexual abuse; disabled/LEP inmates; transgender and intersex inmates: gay, and bisexual inmates; inmates who discussed sexual victimization during risk screening.

Staff interviews included random selection of 12 security personnel representing all three shifts (1st shift 0600-1400; 2nd shift 1400-2200; and 3rd shift 2200-0600).

Stratified sampling was used in selection of one staff member from each of the following staff subgroups: intermediate or higher-level facility staff; medical and mental health staff; human resources staff; SAFE and SANE providers; volunteers and contractors who have contact with inmates; investigative staff; staff who perform screening for risk of victimization and abusiveness; staff who supervise inmates in segregated housing; staff on the incident review team; designated staff member charged with monitoring retaliation; first responders, both security and non-security staff; and intake staff. Also interviewed were the facility Superintendent, and PREA Compliance Manager. The total number of interviewed staff during the on-site audit was 27.

Department of Justice recommended protocols were used to interview staff and inmates. Inmates were questioned on the knowledge of their rights to be free from sexual victimization; institution reporting mechanisms to report instances of sexual abuse or sexual harassment and other general knowledge of protection afforded by the PREA. Staff were questioned on their responsibility to respond to allegations of inmate sexual abuse and sexual harassment in confinement; training related to PREA incidents; response protocols; reporting mechanisms available to staff and inmates; as well as overall knowledge of the agency's zero tolerance policy.

Throughout the pre-audit and onsite audit, open and positive communication was established between the auditor and facility staff. During this time, the auditor discussed any concerns with PREA Compliance Manager Angel Baez-Sprague. Through a coordinated effort by the staff at SCI Muncy, all issues were addressed and/or corrected to the satisfaction of the auditor prior to the completion of the final report.

When the audit was completed, the auditor conducted an exit briefing on May 7, 2019. The auditor gave an overview of the audit process conducted and recognized the efforts of all SCI Muncy staff their hard work and commitment to the Prison Rape Elimination Act.

AUDIT FINDINGS

Facility Characteristics:

The auditor's description of the audited facility should include details about the facility type, demographics and size of the inmate or resident population, numbers and type of staff positions, configuration and layout of the facility, numbers of housing units, description of housing units including any special housing units, a description of programs and services, including food service and recreation. The auditor should describe how these details are relevant to PREA implementation and compliance.

The State Correctional Institution at Muncy is located in the borough of Muncy, Lycoming County, approximately 18 miles east of Williamsport. Originally established in 1913 as an Industrial Home for Women administered by the Pennsylvania Department of Public Welfare, it was incorporated into the Bureau of Corrections as the State Institution at Muncy in 1953. SCI Muncy is a medium/maximum security facility for adult female offenders. The prison serves as the diagnostic and classification center for all women entering the state prison system.

Muncy encompasses 793 acres of land and approximately 30 acres are inside the institution's perimeter security fence, which has 40 buildings inside the perimeter and 36 buildings outside the perimeter. The perimeter encloses 13 multiple occupancy cell housing units and 1 open bed/dorm housing unit and 183 segregation cells with 1440 inmates housed at the facility on the last day of the audit.

The designed facility capacity was 1657 with 2217 inmates admitted to the facility during the past 12 months and 1974 inmates whose length of stay was for 30 days or more. The age range of the inmate populations is between 18 years old and 88 years old with one inmate under the age of 18 held at the facility during the last 12 months. The average age for inmates at the facility is 38 years old. The facility currently employs 572 staff who may have contact with inmates and 53 were hired in the last 12 months.

SCI Muncy serves diverse female offenders with units designed for needs ranging from newly sentenced inmates in the Diagnostic and Classification Center to offenders diagnosed with mental illness requiring placement in a specialized program. Specialized programs include the Secure Residential Treatment Unit, the Residential Treatment Unit, a Behavioral Management Unit, an Intermediate Treatment Unit, a Diversionary Treatment Unit, a Mental Health Unit, and Co-Occurring Therapeutic Community. Offenders under the age of 18 are housed separately from inmates over the age of 18 and are placed into the Youthful Offender Program. Offenders between the ages of 18 and 20 are placed into a specialized program known as Young Adult Offender Program.

Academic and Vocational Education offered at the facility include academic education through the GED level, vocational education including building trades, business practices, computer technology, custodial maintenance, machine shop, horticulture, and cosmetology. All vocational classes except computer technology offer industry-recognized certifications specific to the trade.

SCI Muncy offers programs for family, relationship and self-improvement as well as sex offender treatment, re-entry programs, alcohol and drug treatment. SCI Muncy also offers offense related treatment like Thinking for a Change and Violence Prevention and the facility provides extensive mental health programs including Mental Health education, management and support groups.

The facility also employs up to 47 inmates for the Correctional Industries garment factory where staff oversee the production of female inmate uniforms, kitchen whites, commissioned officer trousers, Central

Kitchen staff trousers, and staff khaki BDUs.

AUDIT FINDINGS

Summary of Audit Findings:

The summary should include the number of standards exceeded, number of standards met, and number of standards not met, along with a list of each of the standards in each category. If relevant, provide a summarized description of the corrective action plan, including deficiencies observed, recommendations made, actions taken by the agency, relevant timelines, and methods used by the auditor to reassess compliance.

Auditor Note: No standard should be found to be "Not Applicable" or "NA". A compliance determination must be made for each standard.

Number of standards exceeded:	1
Number of standards met:	44
Number of standards not met:	0

During the onsite audit and a thorough review of the documentation provided for the Pre Audit Questionnaire, it was determined that SCI Muncy has reached substantial compliance with the PREA standards.

Overall Compliance As Reflected in the Final Compliance Report:

Number of standards exceeded: 1

Number of standards met: 44

Number of standards not met: 0

Total Standards: 45

Standards

Auditor Overall Determination Definitions

- Exceeds Standard
(Substantially exceeds requirement of standard)
- Meets Standard
(substantial compliance; complies in all material ways with the stand for the relevant review period)
- Does Not Meet Standard
(requires corrective actions)

Auditor Discussion Instructions

Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

115.11	Zero tolerance of sexual abuse and sexual harassment; PREA coordinator
	Auditor Overall Determination: Exceeds Standard
	Auditor Discussion
	<p>SCI Muncy operates under the Department wide policy DC-ADM 008 Prison Rape Elimination Act (PREA). The policy has an effective date of September 22, 2016.</p> <p>DC-ADM 008 Prison Rape Elimination Act (PREA) states it is the policy of the Department to prohibit any form of sexual abuse and/or sexual harassment of an inmate. The Department has a zero tolerance for sexual abuse or sexual harassment of any individual under the supervision of the Department. Anyone who engages in, fails to report, or knowingly condones sexual abuse or sexual harassment of an inmate shall be subject to disciplinary action, up to and including termination, and may be subject to criminal prosecution. The policy details the extent of sanctions regarding staff, contractors and volunteers as well as inmate discipline.</p> <p>The Department will take appropriate actions to ensure zero tolerance toward all forms of sexual abuse and sexual harassment in order to promote the safety of inmates. The Department will implement Federal Prison Rape Elimination Act (PREA) Standards to ensure that all aspects of operations work toward preventing, detecting, and responding to such conduct resulting in a safer environment.</p> <p>The Department shall designate a statewide PREA Coordinator to develop, implement and oversee the Department's efforts to comply with the National PREA Standards across all facilities; and each facility shall designate a PREA Compliance Manager to coordinate the facility's efforts to comply with the Standards. The statewide PREA Coordinator shall report directly to the Director of the Bureau of Standards, Audits, and Accreditation. The Corrections Classification and Program Manager (CCPM) has been designated as the PREA Compliance Manager (PCM) at each facility and shall be given sufficient time and authority to coordinate the facilities' compliance with Department policy and federal PREA standards. The CCPM serves as the PREA Compliance Manager (PCM) for SCI Muncy and is noted in the agency's organizational structure. The PCM serves under the Deputy Superintendent for Centralized Services.</p> <p>The policy includes definitions of prohibited behaviors regarding sexual abuse and sexual harassment located in the Glossary of Terms. DC-ADM 801 Inmate Discipline outlines prohibited behavior by inmates and the sanctions for violations of Department rules and regulations.</p> <p>During the interview with the PCM, he indicated he has sufficient time and authority to coordinate the facility's efforts to comply with the PREA standards. The facility also employs an Administrative Officer who provides administrative support to the PCM and serves as the point of contact for PREA related issues within the facility.</p>

115.12	Contracting with other entities for the confinement of inmates
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008, Section 2 states the Department will include in any new contract, the contracted agency's obligation to adopt and comply with the PREA Standards and the Department's policies related to PREA Compliance. The contracted agency will be subject to audit according to PREA Standards which includes an official PREA audit. The Department will provide contract monitoring to ensure compliance with the PREA Standards with any new contract or contract renewal.</p> <p>SCI Muncy has not entered into any contract for the confinement of inmates since the last PREA Audit.</p>

115.13	Supervision and monitoring
	<p data-bbox="252 170 896 203">Auditor Overall Determination: Meets Standard</p> <p data-bbox="252 248 523 282">Auditor Discussion</p> <p data-bbox="252 327 1484 831">DC-ADM 008 Prison Rape Elimination Act (PREA) states the Department shall ensure that each facility develops, documents, and makes its best efforts to comply on a regular basis with a staffing plan as found in Department policy 6.3.1, Section 15. In calculating adequate staffing levels and determining the need for video monitoring, facilities shall take into consideration: (1) generally accepted detention and correctional practices; (2) any judicial findings of inadequacy; (3) any findings of inadequacy from Federal investigative agencies; (4) any findings of inadequacy from internal or external oversight bodies; (5) all components of the facility’s physical plant (including “blind-spots” or areas where staff or inmates may be isolated); (6) the composition of the inmate population; (7) the number and placement of supervisory staff; (8) facility programs occurring on a particular shift; (9) any applicable State or local laws, regulations, or standards; (10) the prevalence of substantiated and unsubstantiated incidents of sexual abuse; and (11) any other relevant factors.</p> <p data-bbox="252 887 1477 1043">In circumstances of non-compliance with the staffing plan, the Facility Manager/designee shall document, in writing, and justify all deviations from the plan. This documentation shall be forwarded to the Executive Deputy Secretary, Regional Deputy Secretary, PREA Coordinator at CR, DOC PREA Reports email address, and Central Office Security Major.</p> <p data-bbox="252 1099 1474 1256">Whenever necessary, but no less frequently than once a year, each facility shall assess, determine, and document whether adjustments are needed to: (1) the facility’s deployment of video monitoring systems and other monitoring technologies; (2) the resources the facility has available to commit to ensure adherence to the staffing plan.</p> <p data-bbox="252 1312 1426 1379">The annual reviews shall be conducted in consultation with the PCM at that facility and the statewide PREA Coordinator.</p> <p data-bbox="252 1435 1455 1592">The PREA Compliance Manager will conduct and document unannounced rounds to identify and deter sexual abuse and sexual harassment in accordance with Department policy 6.3.1, “Facility Security,” Section 19, utilizing the PREA Administrative Tour Documentation Form. This form shall be submitted with the Monthly PREA Report Form.</p> <p data-bbox="252 1648 1481 1850">6.3.1, Facility Security Procedures Manual states appropriate facility staff, to include the PREA Compliance Manager conduct an “in house” Corrections Officer Staffing Audit at least once each fiscal year. If the in-house audit indicates a need for a Central Office Interim Audit prior to the one scheduled as part of the three-fiscal year cycle, a request outlining the basis for a Central Office Interim Staffing Audit will be forwarded to the respective RDS.</p> <p data-bbox="252 1906 1474 2152">6.3.1, Facility Security Procedures Manual, Section 19 states each Unit Manager and Department Head shall tour his/her area of responsibility on a daily basis and file a monthly report to the supervisor indicating the status of his/her area of responsibility. These managers shall annotate the log to document their visits. The supervisors will compile a monthly report based upon the area monthly reports for submission to the Facility Manager, Deputy Superintendents, and Majors. Since the facilities last PREA audit, the average daily number of</p>

inmates was 1415 and the number of inmates in which the staffing plan was predicted is 1657.

During interviews with the Superintendent and the PREA Compliance Manager, both indicated the facility has a staffing plan with adequate staffing levels to protect inmates against sexual abuse. They indicated regular assessments are conducted and adjustments to the staffing plan are made as needed to provide adequate levels of staffing to protect inmates against sexual abuse. The facility documents unannounced rounds using a tour documentation form.

During the onsite audit, log books were inspected and unannounced rounds are being conducted on all shifts by intermediate and higher-level facility staff on a consistent basis.

115.14	Youthful inmates
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008, Section 7 states a youthful inmate (under the age of 18) shall not be placed in a housing unit in which the youthful inmate will have sight, sound, or physical contact with any adult inmate through the use of a shared dayroom or other common space, shower area, or sleeping quarters.</p> <p>In areas outside of housing units, the facility shall either maintain sight and sound separation between youthful inmates and adult inmates; or provide direct security staff supervision when youthful inmates and adult inmates have sight, sound, or physical contact.</p> <p>The Department shall make every effort to avoid placing youthful inmates in isolation to comply with this provision. Absent exigent circumstances, the Department shall not deny youthful inmates daily large muscle exercise and any legally required special education services to comply with this provision. Youthful inmates shall have access to other programs and work opportunities to the greatest extent possible.</p> <p>During the pre-audit, the facility provided documentation indicating they have housed one youthful inmate in the past 12 months. The facility provided documentation indicating youthful inmates are housed on a unit which separates them by sight, sound, and physical contact with any adult inmates. The facility provided documentation indicating their is direct staff supervision when youthful inmates and adult inmates have sight, sound, or physical contact.</p> <p>During interviews, staff who supervise youthful inmates stated they are able to maintain sight and sound separation between youthful and adult inmates and there has been no circumstances in the past 12 months when sight and sound separation have been difficult to achieve. Staff also stated youthful inmates have not been placed in isolation in order to separate them from adults. During the interview with a youthful inmate, the inmate stated she was provided access to exercise, school and programs while housed separately from adult inmates. The inmate also stated she was provided direct security staff supervision while engaging in activities outside her cell.</p> <p>During the onsite audit it was observed that youthful inmates were housed in separate wings on the unit and were able to engage in activities while being separated from adult inmates by sight and sound.</p>

115.15	Limits to cross-gender viewing and searches
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008 states staff shall not conduct cross-gender strip searches except in exigent circumstances, in accordance with Department policy 6.3.1, Section 30.</p> <p>All cross-gender strip searches shall be documented on the Cross-Gender Search Validation Form. Inmates shall be able to shower, perform bodily functions, and change clothing without nonmedical staff of the opposite gender viewing their breasts, buttocks, or genitalia, except in exigent circumstances or when such viewing is incidental to routine cell checks. This limitation not only applies to in-person viewing, but also all forms of remote viewing as well.</p> <p>Staff of the opposite gender shall announce their presence when entering an inmate housing unit. (1) When the status quo of the gender supervision on a housing unit changes from exclusively same gender, to mixed- or cross-gender supervision, the opposite gender staff are required to verbally announce their arrival on the unit. The announcement is required for both custody and non-custody staff, and may include, for example, a clinician or case worker who spends time on the unit, or senior staff making supervisory rounds; (2) when an opposite gender staff member is entering a housing unit and it is unknown to him/her whether any other opposite gender staff are present, the entering staff member shall announce their presence; (3) this announcement may be made by the officer working the control desk via the intercom system; and (4) this announcement may also be made via a specific tone system that is utilized only for the purpose of announcing a member of the opposite gender entering the housing unit. Inmates shall be educated on the tone system utilization.</p> <p>Staff shall be trained in how to conduct cross-gender pat searches, and in searches of transgender and intersex inmates, in a professional and respectful manner, and in the least intrusive manner possible, consistent with security needs and Department policy 6.3.1, Section 30.</p> <p>The facility shall not search or physically examine a transgender or intersex inmate for the sole purpose of determining the inmate's genital status. If the inmate's genital status is unknown, it may be determined by conversations with the inmate, by reviewing medical records, or, if necessary, by learning that information as part of a broader medical examination conducted in private by a medical practitioner.</p> <p>6.3.1, Facility Security Procedures Manual, Section 30 states at no time will a search or physical examination be conducted for the sole purpose of determining the inmate's genital status.</p> <p>6.3.1, Facility Security Procedures Manual, Section 30 states absent exigent circumstances, a female staff member shall search a female inmate. A male staff member shall search a male inmate. Transgender or intersex inmates shall be searched by the same gender staff member consistent with the gender of inmates housed at that facility. Interviews conducted with randomly selected inmates confirmed they are able to shower, perform bodily functions, and change clothing without being viewed by non-medical staff of the opposite gender. During the</p>

pre-audit, the auditor was provided with a PowerPoint presentation of their training for inmate searches. The auditor was provided with a copy of staff training logs for conducting searches of Transgender/Intersex inmates. All staff members completed the training at the facility and all other staff receive training during basic training.

Interviews with staff indicated they received training on conducting cross-gender pat-down searches and searches of transgender and intersex inmates. Staff also stated no searches were conducted for the sole purpose of determining the inmate's genital status. Interviews conducted with inmates identified as transgender confirmed no searches were conducted for the sole purpose of determining the inmate's genital status. Both staff and inmates indicated staff announce their presence when they enter a housing unit.

During the onsite audit, it was observed that all showers and toilet facilities allowed inmates to shower and perform bodily functions, and change clothing without being viewed by non-medical staff of the opposite gender. It was also observed that staff of the opposite gender announce their presence when enter a housing unit.

115.16	Inmates with disabilities and inmates who are limited English proficient
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 006 Reasonable Accommodations for Inmates with Disabilities Manual Section 1- General Procedures, DC-ADM 006 Reasonable Accommodations for Inmates with Disabilities Manual Section 2- Accommodations, DC-ADM 818 Automated Inmate Telephone System, and DC-ADM 006 Reasonable Accommodations for Inmates with Disabilities Manual Section 3- Specific Disabilities outlines the agencies approach to providing services to inmates.</p> <p>DC-ADM 008 states pursuant to Department policy DC-ADM 006, “Reasonable Accommodations for Inmates with Disabilities,” the Department shall ensure that inmates with disabilities have an equal opportunity to participate in or benefit from all aspects of the Department’s efforts to prevent, detect, and respond to sexual abuse and sexual harassment. Written materials shall either be delivered in alternative formats that accommodate the inmate’s disability or the information shall be delivered through alternative methods, such as reading it to the inmate or communicating through an interpreter, which ensures the understanding of the PREA-related material.</p> <p>The Department shall take reasonable steps to ensure meaningful access to all aspects of the Department’s efforts to prevent, detect, and respond to sexual abuse and sexual harassment to inmates who are limited English proficient, including steps to provide qualified interpreters. The PCM shall ensure that only staff members or qualified contractors who can interpret effectively, accurately, and impartially, both receptively and expressively, using any necessary specialized vocabulary, provide translation for inmates. If a multi-lingual staff member is not available, then the current contracted translation service must be utilized.</p> <p>The Department shall not rely on inmate interpreters, inmate readers, or other types of inmate assistants except in limited circumstances where an extended delay in obtaining an effective interpreter would compromise the inmate’s safety, the performance of first response duties under PREA Standard 28 C.F.R. §115.64, or the investigation of the inmate’s allegations for any use of an inmate interpreter shall be documented accordingly.</p> <p>During the pre-audit, the auditor was provided with a copy of the contract with Propio Language Services effective 6/19/18.</p> <p>During the onsite audit, the auditor observed PREA posters throughout the facility as well as handouts in both English and Spanish. Interviews conducted with inmates who are disabled or who are limited English proficient indicated the facility provides information about sexual abuse and sexual harassment that they can understand as well as help them understand their rights related to sexual abuse and how to report incidents of sexual abuse and sexual harassment.</p>

115.17	Hiring and promotion decisions
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>Human Resources and Labor Relations Manual Section 41- Employment of Job Applicants Having Prior Adverse Contacts with Criminal Justice Agencies states: Consistent with the Prison Rape Elimination Act (PREA), the Department shall not hire or promote anyone who has engaged in sexual abuse in a prison, jail, lockup, community confinement facility, juvenile facility or other institution (as defined in 42 U.S.C. 1997) to include state facilities for persons who are mentally ill, disabled, or retarded or chronically ill or handicapped; residential care or treatment facilities for juveniles; and facilities that provide skilled nursing, intermediate or long-term care, or custodial or residential care; has been convicted or civilly or administratively adjudicated for engaging or attempting to engage in sexual activity in the community facilitated by force, overt or implied threats of force, or coercion, or if the victim did not consent or was unable to consent or refuse; and/or has been convicted of any offense under the following (or equivalent out of state offense): (1) Title 18 Pa. C.S.A. Chapter 31 – Sexual Offenses; or (2) Title 18 Pa. C.S.A. Chapter 59 – Public Indecency.</p> <p>Also, consistent with the PREA, the Department will consider any incidents of sexual harassment in determining whether to hire or promote anyone.</p> <p>Volunteers, contractors and other members of the public wishing to gain access to a facility are required to undergo a clearance check in accordance with Department Policy 1.4.4 Centralized Clearance Check Procedures. A clearance is valid for a maximum of 24 months before the individual must reapply. This policy includes PREA specific language to include: Prior to the engagement of any contractors, the contractor and all of the contractor’s employees and/or subcontractors that may have contact with inmates will be investigated to ensure that the Department does not enlist the services of any person(s) who has engaged in sexual abuse in a prison, jail, lockup, community facility, juvenile facility, or other institution and/or has been convicted or civilly or administratively adjudicated for engaging or attempting to engage in sexual activity in the community facilitated by force, overt or implied threats of force, or coercion, or if the victim did not consent or was unable to consent or refuse. The Department shall also consider any incidents of sexual harassment when determining whether to enlist the services of any contractor who may have contact with inmates.</p> <p>During pre-audit, SCI Muncy provided several documents indicating the agency conducts criminal record background checks of persons hired or promoted and asks all applicants and employees who may have contact with inmates a about previous conduct.</p> <p>An interview with Human Resources indicates employees are continuously monitored using the Pennsylvania Justice Network (JNET). This system provides real-time notification of employee arrests and therefore, five-year background checks are not necessary for current employees.</p>

115.18	Upgrades to facilities and technologies
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008, Section 2 states when designing or acquiring any new facility and in planning any substantial expansion or modification of existing facilities, the Department shall consider the effect of the design, acquisition, expansion, or modification upon the Department's ability to protect inmates from sexual abuse.</p> <p>When installing or updating a video monitoring system, electronic surveillance system, or other monitoring technology, the Department shall consider how such technology may enhance the Department's ability to protect inmates from sexual abuse.</p> <p>During the pre-audit, documentation was provided that SCI Muncy has not made a full camera upgrade since their last PREA audit, however, the facility is taking into consideration how such technology will enhance their ability to protect inmates from sexual abuse as the implementation phase progresses.</p> <p>During staff interviews it was stated that whenever there is a need to make modifications to the facility or monitoring technology, the facility considers how the technology will enhance their ability to protect inmates from sexual abuse. Staff interviews also indicated there has been no significant construction, demolition, or modifications to existing facilities since the last PREA audit.</p>

115.21	Evidence protocol and forensic medical examinations
	<p data-bbox="252 168 901 201">Auditor Overall Determination: Meets Standard</p> <p data-bbox="252 246 526 280">Auditor Discussion</p> <p data-bbox="252 324 1468 448">The facility is responsible for conducting administrative investigations regarding allegations of sexual abuse. Pennsylvania State Police (PSP) is responsible for conducting criminal investigations regarding allegations of sexual abuse.</p> <p data-bbox="252 492 1476 828">DC-ADM 008, Section 5 states the Department shall follow a uniform evidence protocol that maximizes the potential for obtaining usable physical evidence for administrative proceedings and criminal prosecutions, in accordance with the Shift Commander Checklist (refer to Attachment 4-A); Initial Response Checklist – Alleged Victim (refer to Attachment 4-B); Initial Response Checklist – Alleged Abuser (refer to Attachment 4-C); Initial Response Checklist – Alleged Victim of Non-Contact Abuse (refer to Attachment 4-D), and the Instructions for PREA Evidence Retention (refer to Attachment 4-E); and as well as Department policy 6.3.1, “Facility Security,” Section 15.</p> <p data-bbox="252 884 1476 1086">The protocol established for evidentiary purposes shall be developmentally appropriate for youth, where applicable, in accordance with PREA Standard 28 C.F.R. §115.21[b]. Treatment services shall be provided to the alleged victim without financial cost and regardless of whether the alleged victim names the abuser or cooperates with any investigation arising out of the incident.</p> <p data-bbox="252 1142 1460 1299">The Department works in collaboration with the Pennsylvania Coalition Against Rape (PCAR) and its member centers. The facility PCM, in conjunction with the statewide PREA Coordinator/designee has worked to establish mutual agreements with local rape crisis centers where all Department facilities are located.</p> <p data-bbox="252 1355 1460 1601">The PCM shall ensure that inmates are offered and provided with access to outside victim advocates for emotional supportive services related to sexual abuse which has occurred in a confinement setting. During non-working hours, the Shift Commander shall be responsible to ensure the aforementioned support services are provided. Supportive services may be provided via a variety of methods including in person, during a non-monitored phone call, and/or in writing. The preferred service delivery method is in person in a confidential setting.</p> <p data-bbox="252 1657 1460 1769">The PCM shall inform inmates, prior to giving them access, of the extent to which such communications will be monitored and the extent to which reports of abuse will be forwarded to authorities in accordance with mandatory reporting laws.</p> <p data-bbox="252 1825 1484 2027">An inmate shall be offered the opportunity to talk with a victim advocate upon receipt of an allegation and receive continued care when they have been a victim of facility sexual abuse, no matter if they reported the facility sexual abuse immediately or made a delayed disclosure. If the inmate is taken to a local hospital for a forensic examination, they should be afforded the opportunity for support services provided by a victim advocate.</p> <p data-bbox="252 2083 1452 2150">If requested, the victim advocate shall meet the alleged victim at that hospital to accompany and support the alleged victim through the forensic medical examination process and</p>

investigatory interview. They shall also provide emotional support, crisis intervention, information, and referrals.

If the inmate discloses outside the 96 hour time frame, the facility PCM shall make arrangements for the victim advocate to meet with the inmate at the facility or via telephone, if the alleged victim wishes to speak with an advocate. This meeting should occur in a private area with video surveillance and no audio to ensure confidentiality. The safety of the victim advocate should be paramount in determining where the interaction will occur.

During the pre-audit, the auditor was provided with a Memo of Understanding (MOU) between the Secretary of Corrections and the Pennsylvania State Police (PSP), dated February 16th, 2017. The auditor was provided with documentation from PSP to the agency stating PSP will follow the subject standard of 115.21.

During the pre-audit, the facility provided a copy of a Letter of Agreement with Williamsport Hospital, signed June 26, 2014 which states the hospital agrees to conduct examinations on victims of sexual abuse which were allegedly committed in a state correctional institution. These examinations would be conducted by a Sexual Assault Nurse Examiner.

During the pre-audit, the auditor was provided a copy of a MOU with Wise Options, signed June 20, 2014. Services area available 24 hours a day, 7 days a week. During the pre-audit the auditor was provided a copy documentation of an inmate being provided rape crisis counseling by Wise Options.

Within the last 12 months, there has been one forensic medical examination conducted. These examination was conducted by a SANE/SAFE at Williamsport Hospital. Interviews with a random sample of staff confirmed staff know and are aware of the Department's protocol for obtaining physical evidence when there are allegations of sexual abuse. Staff were also aware the facility is responsible for conducting administrative investigations.

115.22	Policies to ensure referrals of allegations for investigations
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008, Section 5 states every report, complaint, or allegation of sexual abuse and sexual harassment, including third party and anonymous reports, shall be investigated promptly, thoroughly, and objectively. Sexual abuse/sexual harassment investigations are conducted by the Office of Special Intelligence and Investigations (OSII) and/or the Pennsylvania State Police (PSP).</p> <p>During the past 12 months, there have been 216 allegations of sexual abuse and/or sexual harassment that were received with 216 allegations administratively investigated and 216 allegations referred for criminal investigation.</p> <p>During the onsite audit, documentation of reports of sexual abuse and harassment and documentation of investigations with findings were provided to the auditor and confirmed the facility conducts investigations for all allegations of sexual abuse and sexual harassment including inmate-on-inmate sexual abuse and staff sexual misconduct.</p> <p>During the onsite audit, the facility provided documentation noting allegations referred to PSP for criminal investigation are documented. The agencies policy for referrals are published on the agency website.</p>

115.31	Employee training
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008, Section 2 states the PCM, in conjunction with the Training Coordinator at each facility, shall ensure that all employees who have contact with inmates receive the following training: (1) the zero tolerance policy against sexual abuse and sexual harassment within the Department; (2) how staff are to fulfill their responsibilities under the Department’s sexual abuse and sexual harassment prevention, detection, reporting, and response policies and procedures as defined in this policy; (3) inmates’ right to be free from sexual abuse and sexual harassment; (4) the right of inmates and employees to be free from retaliation for reporting sexual abuse and sexual harassment; (5) the dynamics of sexual abuse and sexual harassment in confinement; (6) the common reactions of sexual abuse and sexual harassment victims; (7) how to detect and respond to signs of threatened and actual sexual abuse; (8) how to avoid inappropriate relationships with inmates; (9) how to communicate effectively and professionally with inmates, including LGBTI or gender nonconforming inmates; and (10) how to comply with relevant laws of Pennsylvania related to mandatory reporting of sexual abuse to outside authorities.</p> <p>Beginning in 2016, and every even numbered year thereafter, the annual PREA education shall be provided in the form of a refresher of the initial basic staff training information for all staff members. Staff shall be required to verify that they have received the updates and understand the included items on the PREA Training and Understanding Verification Form (Attachment 2-F) to be kept in the staff member’s training file in accordance with Section 1 of this procedures manual.</p> <p>Beginning in 2017 and every odd numbered year thereafter, the annual PREA education shall be provided in the form of an update to this procedures manual for all staff members. Staff shall be required to verify that they have received the information and understand the included items on the PREA Training and Understanding Verification Form. This information shall be kept in the employee’s training file in accordance with Section 1 of this procedures manual.</p> <p>Staff shall receive training in accordance with Department policy 5.1.1, “Staff Development and Training.” Such training shall be tailored to the gender of the inmates at the employee’s facility. The employee shall receive additional training if the employee is reassigned from a facility that houses only male inmates to a facility that houses only female inmates, or vice versa.</p> <p>During the pre-audit, the facility provided the 2017 PREA Course Lesson Plan and the 2018 PREA Essentials web training indicating all topics are covered during staff training sessions. A review of these documents indicates all topics above are covered during training and is tailored to the gender of the inmates at the facility.</p> <p>Interviews with a random sampling of staff confirmed staff receive the required training regarding PREA. The facility provides training to staff who were reassigned from facilities housing the opposite gender. The agency documents that employees who may have contact with inmates understand the</p>

training they've received by receiving the employee's signature or through electronic verification.

The agency provides employees, who may have contact with inmates refresher information about current policies regarding sexual abuse and sexual harassment. Years in which an employee does not receive refresher training, the employee is provided refresher information on current sexual abuse and sexual harassment policies.

115.32	Volunteer and contractor training
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008, Section 2 states contractors and volunteers (to include contract service providers, public visitors, or Non-Department Employees) shall receive training on their responsibilities under the Department's sexual abuse and sexual harassment prevention, detection, and response policies and procedures. They shall be trained during orientation sessions and annual training reflective of the level of contact that they have with inmates.</p> <p>All contractors and volunteers shall be required to sign and acknowledge the PREA Training and Understanding Verification Form. The Volunteer Coordinator at each facility shall be responsible for documenting the PREA training that each volunteer has received and maintain the documentation in the volunteer file in accordance with Section 1 of this procedures manual. PCMs shall be responsible for maintaining PREA Training and Understanding Verification Forms for all contractors. PREA Training shall be effective for a period of one year.</p> <p>Any contractor or volunteer that has multi-facility access should request and maintain a copy of the PREA Training and Understanding Verification Form for provision to the PCM or Volunteer Coordinator at each subsequent facility.</p> <p>There have been 143 volunteers and contractors at SCI Muncy who may have had contact with inmates, who have been trained in agency policies and procedures regarding sexual abuse and sexual harassment.</p> <p>During the pre-audit, the facility provided documentation of volunteer and contractor training as well as the signed volunteer verification form and training rosters confirming all volunteer and contractors have been trained in agency policy and procedures.</p> <p>Interviews with volunteer and contractors confirmed they have been trained in their responsibilities regarding sexual abuse and sexual harassment prevention, detection, and response, per agency policy and procedure. Volunteers and contractors indicated they were notified of the agency's zero-tolerance policy on sexual abuse and sexual harassment and they were informed about how to report such incidents.</p>

115.33	Inmate education
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008, Section 2 states each facility shall provide inmate education explaining the zero tolerance policy regarding sexual abuse and sexual harassment, and how to report incidents or suspicions of sexual abuse, sexual harassment or retaliation, and what to do if he/she is the victim of such. This information shall be provided in formats accessible to all inmates, including those who are limited English proficient, deaf, visually impaired, or otherwise disabled, as well as to inmates who have limited reading skills.</p> <p>During the intake process, all inmates, including Parole Violators (PVs), shall receive information explaining the zero tolerance policy regarding sexual abuse and sexual harassment, and how to report incidents or suspicions of sexual abuse, sexual harassment or retaliation, and what to do if he/she is the victim of sexual abuse, sexual harassment, or retaliation. Medical shall provide a copy of the Sexual Assault Awareness Informational Handout (Attachment 2-H) to the inmate immediately upon intake.</p> <p>Within the first 30 days of reception, additional information shall be provided to all inmates, including PVs, either during orientation at the Diagnostic and Classification Center (DCC) and reception sites, or upon return to Department custody. All inmates shall be shown a video regarding their rights to be free from sexual abuse, sexual harassment, and retaliation. They shall also be provided information regarding Department policies and procedures for responding to such incidents. Inmate education may be provided to inmates individually or in groups. A staff member must be present at all times to facilitate discussion, in conjunction with the National PREA Resource Center Inmate Education Facilitator’s Guide PREA: What You Need To Know (Attachment 2-I) and to answer questions. The PREA video, “PREA: What You Need To Know” is available for use. Each facility shall have access to this video in Spanish and English, with subtitles.</p> <p>An intake counselor shall remain in the room during the playing of the video to observe inmates, looking for reactions. Additionally, the intake counselor shall ask questions, as outlined in the Facilitator’s Guide, at the end of the video to determine comprehension of the materials. The intake counselor shall offer to meet privately with any inmates if they request to discuss issues related to the video. An inmate who did not receive the education at the DCC shall receive this training within one year of the effective date of the PREA Standards. This education may be provided as a group presentation or individually during the inmate’s annual/semi-annual case review, as needed.</p> <p>Any inmate that is transferred must receive education upon transfer, only to the extent that the policies and procedures of the inmate’s new facility differs from those of the previous facility. The PREA video is to be played a minimum of two times each month over the inmate television channel. During the inmate’s annual review, the counselor shall discuss issues related to sexual abuse in prison and offer the inmate an opportunity to discuss related concerns. The counselor shall provide a Sexual Assault Awareness Informational Handout at the time of his/her annual review. Sexual abuse, sexual harassment, and retaliation training shall be documented by the inmate signing the PREA Inmate Education Verification Form</p>

(Attachment 2-J). This form shall be filed in the DC-14 in accordance with Section 1 of this procedures manual. Provision of PREA Inmate Education shall be documented in an Inmate Cumulative Adjustment Record (ICAR) entry.

Within the last 12 months 2217 inmates were admitted to SCI Muncy and 2217 were given this information at intake.

Within the last 12 months 1974 inmates were admitted whose length of stay in the facility was for 30 days or more who received comprehensive education on their rights to be free from both sexual abuse and sexual harassment and retaliation for reporting such incidents.

SCI Muncy provides education information in formats accessible to all inmates by providing the information handouts printed in English, Spanish, and Braille, printed posters in English, Spanish, and Braille, and inmate handbooks in English, Spanish, and Braille, as well as video information in English and in Spanish. The translation line is available when necessary and SCI Muncy provides individual instruction for other disabilities when necessary.

During the pre-audit, the auditor was provided the brochure given to inmates during intake, the inmate handbook, the PREA handout, as well as inmate orientation curriculum which includes information about the zero-tolerance policy and how inmates can report sexual abuse or sexual harassment. The auditor was provided sample copies of the PREA Inmate Education Verification Form with inmate signatures acknowledging inmates received and understood the agency maintains a zero-tolerance policy regarding inmate sexual abuse, sexual harassment and retaliation. During intake, the inmates watch a PREA educational video. The PREA video includes an audio explanation and is facilitated by an instructor to provide verbal answers to questions.

An interview with intake staff confirmed the facility ensures inmates receive information about the zero-tolerance policy and how to report incidents. Current inmates as well as transfer inmates attend a facility orientation which includes education on the agency's zero-tolerance policy on sexual abuse or sexual harassment.

Interviews with a random sample of inmates confirmed inmates receive information about the facilities rules against sexual abuse and harassment.

115.34	Specialized training: Investigations
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008, Section 2 states any staff designated to conduct sexual abuse investigations shall receive training.</p> <p>This specialized training shall include, but is not limited to: interviewing sexual abuse victims, proper use of Miranda warnings, the Garrity rule, sexual abuse evidence collection in confinement settings, and the criteria and evidence required to substantiate a case for administrative action or prosecutorial referral.</p> <p>This training shall be developed by the PCD and standardized for Department wide training purposes. This specialized training shall occur on an annual basis unless it is deemed necessary to be held more frequently by the statewide PREA Coordinator or Facility Manager.</p> <p>Staff shall be required to sign off that they have received the information and understand the included items on the PREA Training and Understanding Verification Form unless completed through web-based training.</p> <p>This information shall be kept in the staff member’s training file in accordance with Section 1 of this procedures manual.</p> <p>The Department, any state entity, or Department of Justice component that investigates sexual abuse in confinement settings shall provide such training to its agents and investigators who conduct such investigations.</p> <p>During the pre-audit, the facility provided copies of the training curriculum as well as documentation of 14 investigators currently employed who have completed the required training. The training included all topics required. An interview with the facility PREA investigator confirmed she has received training specific to conducting sexual abuse investigations in confinement settings which included topics like evidence collection in confinement settings, the proper use of Miranda and Garrity warnings and interviewing techniques.</p>

115.35	Specialized training: Medical and mental health care
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008, Section 2 states any staff providing medical/mental health services, whether on a full or part-time status, shall receive additional training on working with victims of sexual abuse and sexual harassment. For the purposes of this training requirement, medical staff shall include all licensed medical staff, as well as non-licensed contact medical staff such as dental assistants, Correctional Health Care Administrators (CHCAs), and contracted provider staff.</p> <p>This specialized training shall include, but is not limited to: how to detect and assess signs of sexual abuse and sexual harassment, how to preserve physical evidence of sexual abuse, how to respond effectively and professionally to victims of sexual abuse and sexual harassment, and how and to whom to report allegations or suspicions of sexual abuse and sexual harassment.</p> <p>This training shall be developed by the PCD and standardized for Department wide training purposes. All new medical/mental health staff shall receive this training within the first six months of employment with the Department. The training shall either be provided by the current contracted medical health provider or locally by staff who have been trained.</p> <p>Staff shall be required to sign off that they have received the information and understand the included items on the PREA Training and Understanding Verification Form. This information shall be kept in the employee's training file in accordance with Section 1 of this procedures manual.</p> <p>During the pre-audit, the auditor was provided with materials provided during the training sessions as well as verification forms confirming staff received training. The facility has 60 medical and mental health care practitioners who work regularly at the facility and all 60 received the training required by agency policy.</p> <p>An interview conducted with medical and mental staff confirmed staff receive specialized training regarding sexual abuse and sexual harassment. Agency medical staff at this facility do not conduct forensic medical examinations and such examinations are conducted at Williamsport Hospital.</p>

115.41	Screening for risk of victimization and abusiveness
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008, Section 2 states all inmates shall be assessed during the intake screening process, upon receipt into another facility, whenever an inmate is involved in an incident of sexual abuse and at his/her annual review, for risk of being sexually abused by other inmates or sexually abusive toward other inmates.</p> <p>Within the first 72 hours of reception to the Department and receipt into another facility, the PRAT shall be conducted by qualified health care or unit management staff. The PREA Risk Assessments shall be conducted utilizing the PRAT. The tool will be an objective instrument that shall consider, at a minimum, the following criteria to assess inmates for risk of sexual victimization or abusiveness: 1. whether the inmate has a mental, physical, or developmental disability; 2. the age of the inmate; 3. the physical build of the inmate; 4. whether the inmate has previously been incarcerated; 5. whether the inmate's criminal history is exclusively nonviolent; 6. whether the inmate has prior convictions for sex offenses against a child or an adult; 7. whether the inmate is or is perceived to be gay, lesbian, bisexual, transgender, intersex, or gender nonconforming; 8. whether the inmate has previously experienced sexual victimization; 9. the inmate's own perception of vulnerability; 10. whether the inmate is detained solely for civil immigration purposes; and 11. the initial assessment, which is conducted within 72 hours of reception, shall consider prior acts of abuse, prior convictions for violent offenses, and history of prior facility violence or sexual abuse, as known to the Department, in order to assess inmates for the risk of being sexually abusive.</p> <p>A reassessment shall be conducted between day 20 and 30 of every inmate's arrival in the system or receipt into another facility utilizing the PRAT. Additionally, the counselor shall reassess the inmate's risk of victimization or abusiveness based upon any additional, relevant information received by the facility staff since the intake screening.</p> <p>Inmates shall not be disciplined for refusing to answer, or for not disclosing complete information in response to the questions regarding prior victimization, disabilities, their perception of vulnerability, or their sexual orientation.</p> <p>In the past 12 months 2217 inmates have entered SCI Muncy with 2217 inmates screened for risk of sexual victimization or risk or sexually abusing other inmates within 72 hours of the entry. 1974 inmates at SCI Muncy have entered the facility and whose length of stay was for 30 days or more were reassessed within the noted time frame.</p> <p>During the pre-audit, the facility provided documentation of transfer dates of inmates as well as corresponding dates of screenings conducted. A copy of sample PREA Risk Assessment Tools were provided in both English and in Spanish and documentation indicating the reassessment of inmates within 30 days after their arrival. The facility provided records of inmates who were reassessed for risk of sexual victimization or abusiveness and records of inmate who have been victims of perpetrators of sexual abuse. Interviews conducted with a random sampling of inmates indicated inmates are screened within 72 hours upon admission.</p>

An interview conducted with staff responsible for risk screening indicated inmates are screened upon admission and the facility considers all items prescribed in the standard. Inmates are reassessed within 30 days and are not disciplined for refusing to respond to the questions during the assessment.

An interview conducted with the PREA Compliance Manager indicated the information gathered during screening provides the facility with information to safely house inmates to prevent sexual victimization and abusiveness. He also indicated only the minimum necessary staff have access to the information provided during screening.

115.42	Use of screening information
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008, Section 2 states the information received through the administration of the PRAT questions shall be used to inform housing, bed placement, work, education, and program assignments with the goal of keeping separate those inmates at high risk for being sexually victimized from those at high risk of being sexually abusive. The sensitive information collected through these tools shall be kept as confidential as possible so as not to be used to the inmate's detriment by staff or other inmates.</p> <p>Every inmate shall be assessed upon reception for potential risk of sexual abuse and victimization in order to identify at-risk inmates and ensure safety and security for all inmates committed to the custody of the Department.</p> <p>During the pre-audit, the facility provided an examples of action plans where the facility considered, on a case-by-case basis, whether a placement would ensure the inmate's health and safety, and whether a placement would present management or security concerns.</p> <p>Interviews conducted with the PREA Compliance Manager and the staff responsible for conducting screenings indicated the facility uses information from the risk screening to determine an inmate's housing location and other assignments including assignments for intersex and transgender inmates as well as programming. Interviews conducted with staff and inmates confirmed the screening tool is being used to determine housing placements to ensure an inmate's safety.</p> <p>Interviews also indicated transgender inmates are housed in general population but are provided an opportunity to shower separately from the remaining population. Reassessments of transgender or intersex inmate assignments are conducted every 6 months.</p>

115.43	Protective Custody
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008, Section 2 states sexual abuse shall not be placed involuntarily in Administrative Custody (AC) as a means of protection unless an assessment of all available alternatives has been made by Psychology and Security staff in conjunction with the Facility Manager/designee, and a determination has been made that there is no other available alternative means of separation from likely abusers. If the facility cannot conduct the assessment immediately, the facility may hold the inmate in involuntary AC for less than 24 hours while completing the assessment.</p> <p>DC-ADM 802, Administrative Custody Procedures Manual states at least every 30 days, the Program Review Committee (PRC) shall ensure each such inmate is reviewed to determine whether there is a continuing need for separation from the general population. This review shall be documented on the DC-141, Part 3 (Other). PRC review of PREA-related cases shall include the PREA Compliance Manager (PCM) as a member of the reviewing committee.</p> <p>There have been no inmates at risk of sexual victimization who were held in involuntary segregated housing in the last 12 months.</p> <p>During staff and inmate interviews, it was determined that inmates are placed in general population housing and not placed in segregated housing if they are at a high risk of victimization. If there were no other means of protecting the inmate, the inmate would be placed in segregated housing but only until an alternative means of separation could be arranged.</p>

115.51	Inmate reporting
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008, Section 3 states staff shall accept and document reports made verbally, in writing, anonymously, and from third parties and promptly forward to the facility’s designated investigators.</p> <p>All reports received by the Sexual Abuse Reporting Address, established for the anonymous reporting of sexual abuse or sexual harassment to the Pennsylvania State Police (PSP), shall be handled as follows: a. when the PSP receives Prison Rape Elimination Act (PREA)-related complaint correspondence at this address, the letter shall be scanned and emailed to the Department’s PREA Notification email address (CR, DOC PREA Notification) for tracking purposes and dissemination to the appropriate facility; b. the PREA Compliance Division (PCD) is responsible to check the email box daily (business days only) for follow-up and referral purposes; and c. this information shall be maintained within the investigative file, in accordance with Section 1 of this procedures manual. If the alleged victim is under the age of 18, the Department shall refer the allegation to the designated State or local services agency under applicable mandatory reporting laws as outlined in Department policy 1.1.16, “Mandatory Reporting Guidelines.”</p> <p>An inmate who is an alleged victim of any of the following shall report the abuse to a staff member as soon as possible: a. sexual abuse; b. sexual harassment; c. retaliation by other inmates or staff for reporting sexual abuse and sexual harassment; and/or d. staff neglect or violation of responsibilities that may have contributed to such incidents A report may be made to any staff member in the facility including, but not limited to, Medical staff, Psychology staff, Corrections Officers, and Counselors. As soon as a staff member, contractor, or volunteer receives a report of sexual abuse or sexual harassment, either verbally or in writing, he/she is required to notify the Shift Commander immediately. The required process for making this report is outlined in Subsection C. below.</p> <p>Methods of reporting include the following: a. verbal report to a staff member; b. submitting a DC-135A, Inmate Request to Staff Member; and/or c. submitting a written report to the Sexual Abuse Reporting Address: BCI/PREA Coordinator, 1800 Elmerton Avenue, Harrisburg, PA 17110. These written reports may be submitted, either as identified above, or through the facility grievance lock-boxes located on every housing unit within the facility. These lock-boxes are accessed only by an approved management staff, and reports shall be forwarded for review and action, as outlined within this policy. Inmates shall utilize the inmate grievance system in accordance with Department policy DC-ADM 804, “Inmate Grievance System,” to report inmate-on-inmate sexual harassment allegations, which include repeated and unwelcome sexual advances, requests for sexual favors, verbal comments, gestures, or actions of a derogatory or offensive sexual nature.</p> <p>Every inmate must be provided with immediate access to at least one of the methods indicated above through which he/she may privately report sexual abuse and sexual harassment, retaliation by other inmates or staff for reporting sexual abuse and sexual harassment, and staff neglect or violation of responsibilities that may have contributed to such</p>

incidents.

Per policy 11.5.1, Records Office Operations, the agency does not house inmates who are detained solely for civil immigration purposes.

During the pre-audit, the facility provided documentation of inmates verbally reporting allegations to staff who have in turn, documented the report within the required time frame.

During interviews with staff and inmates it was confirmed that inmates are provided multiple ways to report privately to agency officials including the mailing address to the Pennsylvania State Police Bureau of Criminal Investigation where inmates can remain anonymous upon request. Staff also noted that all reports including verbal and written are promptly investigated and verbal reports are documented by staff on the same day as the report.

115.52	Exhaustion of administrative remedies
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008 states inmates shall not utilize the inmate grievance system to report sexual abuse or sexual harassment by a staff member or inmate-on-inmate sexual abuse, as defined in the Glossary of Terms for this procedures manual. However, if an inmate files a grievance related to staff on inmate sexual abuse/sexual harassment or inmate on inmate sexual abuse, the Facility Grievance Coordinator shall reject the grievance and forward it to the facility Security Office and PREA Compliance Manager (PCM)/designee for tracking and investigation. The inmate shall be notified of this action.</p> <p>DC-ADM 804, Inmate Grievance System Procedures Manual Section 1 states the inmate grievance system is not meant to address incidents of an urgent or emergency nature including allegations of sexual abuse. These allegations are taken seriously by the Department and must and will be investigated to make sure that inmates are safe in the facilities. If a grievance is filed regarding an allegation of a sexual nature (abuse/harassment) against a staff member regarding an allegation of a sexual nature (abuse/harassment) or inmate-on-inmate sexual abuse, the grievance will be immediately forwarded to the Security Department as well as PREA Compliance Manager in accordance with Department policy DC-ADM 008 to start an investigation and will not be addressed through the inmate grievance system.</p>

115.53	Inmate access to outside confidential support services
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC ADM-008, Section 4 states the Department works in collaboration with the Pennsylvania Coalition Against Rape (PCAR) and its member centers. The facility PCM, in conjunction with the statewide PREA Coordinator/designee has worked to establish mutual agreements with local rape crisis centers where all Department facilities are located.</p> <p>The PCM shall ensure that inmates are offered and provided with access to outside victim advocates for emotional supportive services related to sexual abuse which has occurred in a confinement setting. During non-working hours, the Shift Commander shall be responsible to ensure the aforementioned support services. Supportive services may be provided via a variety of methods including in person, during a non-monitored phone call, and/or in writing. The preferred service delivery method is in person in a confidential setting.</p> <p>The PCM shall inform inmates, prior to giving them access, of the extent to which such communications will be monitored and the extent to which reports of abuse will be forwarded to authorities in accordance with mandatory reporting laws.</p> <p>An inmate shall be offered the opportunity to talk with a victim advocate upon receipt of an allegation and receive continued care when they have been a victim of facility sexual abuse, no matter if they reported the facility sexual abuse immediately or made a delayed disclosure.</p> <p>a. If the inmate is taken to a local hospital for a forensic examination, they should be afforded the opportunity for support services provided by a victim advocate. If requested, the victim advocate shall meet the alleged victim at that hospital to accompany and support the alleged victim through the forensic medical examination process and investigatory interview. They shall also provide emotional support, crisis intervention, information, and referrals.</p> <p>b. If the inmate discloses outside the 96 hour timeframe, the facility PCM shall make arrangements for the victim advocate to meet with the inmate at the facility or via telephone, if the alleged victim wishes to speak with an advocate. This meeting should occur in a private area with video surveillance and no audio to ensure confidentiality. The safety of the victim advocate should be paramount in determining where the interaction will occur.</p> <p>During the pre-audit, the facility provided documentation samples of inmates who were offered and provided access to outside victim advocates for support services. The facility also provided documented samples of inmates who were identified as being a victim of sexual abuse and also offered the opportunity to talk with a victim advocate.</p> <p>Through random inmate interviews and an interview with an inmate who reported a sexual abuse, it was confirmed that inmates are familiar with victim services available to them. Inmates noted posters are visible throughout the facility which includes the mailing address.</p> <p>During the onsite audit, posters were observed and were in areas visible to all inmates throughout the facility.</p>

115.54	Third-party reporting
	Auditor Overall Determination: Meets Standard
	<p data-bbox="252 353 523 387">Auditor Discussion</p> <p data-bbox="252 432 1476 593">DC-ADM 008, Section 3 states the Methods of Reporting for Friends, Family, and the General Public The Sexual Abuse Reporting Address is an option for the general public to report an allegation of sexual contact. The reporting address is: BCI/PREA Coordinator, 1800 Elmerton Avenue, Harrisburg, PA 17110.</p> <p data-bbox="252 645 1476 723">A writer may choose to include his/her name and contact information, but it is not necessary in making a report; complaints can be made anonymously.</p> <p data-bbox="252 775 1476 891">The information is posted on the agency website and posters are visible to friends, family and the general public at the facility. Posters are located in the visiting room, the waiting area for the visiting room, the gatehouse, the rear sally port, and the administration building.</p>

115.61	Staff and agency reporting duties
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008 states any staff member, contract service provider, and volunteer shall immediately report to the Shift Commander if he/she has knowledge, suspicion, or information regarding any of the following: a. sexual abuse of an inmate; b. sexual harassment of an inmate that occurred in a facility; c. retaliation against inmates or staff who reported such an incident; and/or d. staff neglect or violation of responsibilities that may have contributed to an incident or retaliation.</p> <p>The incidents listed above may have occurred in any confinement facility, whether or not it is affiliated with the Department. Unless otherwise precluded by Federal, State, or local law, medical and mental health practitioners shall be required to report sexual abuse in accordance with Subsection C.1. above, to inform inmates of the practitioner’s duty to report, and the limitations of confidentiality, at the initiation of services.</p> <p>Verbal reports shall be immediately documented on the DC-121, Part 3, Employee Report of Incident. Written DC-135A regarding PREA allegations shall be retained in the appropriate investigative file in accordance with Section 1 of this procedures manual.</p> <p>A DC-121, Part 2, Extraordinary Occurrence Report shall be filed in every sexual abuse allegation in accordance with Department policy 6.3.1, “Facility Security.” Apart from reporting to designated supervisors or officials, staff shall not reveal any information related to a sexual abuse allegation to anyone other than to the extent necessary, to make treatment, investigation, and other security and management decisions, where sexual abuse with an inmate is reported.</p> <p>Through interviews with a random sample of staff as well as interviews with medical and mental health staff, it was confirmed that staff are aware they are to report immediately any knowledge, suspicion, or information related to sexual abuse or sexual harassment.</p>

115.62	Agency protection duties
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008, Section 2 states when Department staff learn that an inmate is subject to a substantial risk of imminent sexual abuse, appropriate and immediate action shall be taken to protect that inmate.</p> <p>During the pre-audit, the facility provided a copy of an inmate's movement history confirming the facility takes immediate action to protect the inmate.</p> <p>In the past 12 months, there were 37 instances where the facility determined an inmate was subject to substantial risk of imminent sexual abuse based on allegations. During these instances, the facility took immediate action.</p> <p>Through interviews with staff, it was confirmed the facility takes immediate action to separate the alleged victim and abuser whenever it is determined an inmate may be at risk for imminent sexual abuse. The inmate will be moved to another housing unit or coordinate a transfer to another facility if necessary.</p>

115.63	Reporting to other confinement facilities
	<p data-bbox="252 170 896 203">Auditor Overall Determination: Meets Standard</p> <p data-bbox="252 248 523 282">Auditor Discussion</p> <p data-bbox="252 327 1449 618">DC-ADM 008, Section 3 states inmate may file a report of sexual abuse sustained while confined at another facility. It is the Facility Manager/designee's responsibility to notify the head of the facility in which the reported abuse occurred. Notification must be provided as soon as possible, but no later than 72 hours after receipt of information and documented on the Notification of Sexual Abuse Allegation to Another Facility (Attachment 3-B). This document shall be maintained by the PCM in an annual file for audit verification purposes in accordance with Section 1 of this procedures manual.</p> <p data-bbox="252 669 1474 871">A copy of the notification must also be sent to the facility PCM for audit verification purposes. Both PCMs shall coordinate the information flow to ensure: A thorough and expedient investigative process follows; and thee inmate receives information regarding the investigative outcome in a confidential and timely manner as to comply with Section 8 of this procedures manual.</p> <p data-bbox="252 925 1477 1043">Upon receipt of an allegation from another facility that an inmate was sexually abused while confined at that location, the Facility Manager/designee at the receiving facility shall document the receipt of the allegation on the Notification of Sexual Abuse Allegation to Another Facility.</p> <p data-bbox="252 1097 1481 1299">The Facility Manager/designee shall immediately notify the Security Office to initiate a PREA investigation as outlined in Section 5 of this procedures manual. The Security Office/PCM/designee shall be responsible for notifying the Shift Commander for any allegations requiring the implementation of checklist procedures as outlined in Section 4 of this procedures manual.</p> <p data-bbox="252 1352 1433 1429">The Facility Manager/designee shall send notification and supporting documentation to the facility PCM within five working days of the receipt of the allegation.</p> <p data-bbox="252 1482 1422 1559">During the pre-audit, the facility provided copies of notifications to other facilities within the time frames noted in policy.</p> <p data-bbox="252 1612 1461 1731">In the past 12 months the facility received 13 allegations from other facilities. The facility provided samples where notifications were conducted and the notification was facility head to facility head, within 72 hours of receipt of the information.</p> <p data-bbox="252 1785 1481 1904">During the onsite audit documentation of allegations from other facilities and documentation of responses were reviewed. During this review, it was determined allegations have been investigated in accordance with the standard.</p> <p data-bbox="252 1957 1417 2076">Through staff interviews, it was determined when the facility receives an allegation from another facility or agency that an incident of sexual abuse or sexual harassment occurred within their facility, the allegation is fully investigated in accordance with standards.</p>

115.64	Staff first responder duties
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008 states upon learning of an allegation that an inmate was sexually abused, the first staff member to respond shall follow the procedures below. Security staff shall: a. notify the Shift Commander; b. immediately separate the alleged victim and alleged abuser; c. secure any reported crime scene until appropriate steps can be taken to collect evidence; and d. if the abuse occurred within the last 96 hours that still allows for the collection of physical evidence, request the alleged victim and ensure that the alleged abuser not take any actions that could destroy physical evidence, including, as appropriate, washing, brushing teeth, changing clothes, urinating, defecating, smoking, drinking, or eating.</p> <p>Non-Security staff shall: a. immediately notify the Shift Commander; and b. if the first staff responder is not a security staff member, the responder shall be required to request that the alleged victim not take any actions that could destroy physical evidence.</p> <p>During the past 12 months, there have been 37 allegations that an inmate was sexually abused. In all cases, the first security staff member to respond to the report, separated the alleged victim and abuser. Of these allegations, 1 time the staff were notified within a time period which still allowed for the collection of physical evidence. Steps were taken to preserve evidence in that instance.</p> <p>During the onsite audit, documentation of responses to allegations were reviewed. In instances where staff were notified within the time period allowed for evidence collection, the staff responded according to policy.</p> <p>Through interviews with inmates and staff, it was confirmed that staff responded timely to all reports of sexual abuse. Staff are aware the victim and the abuser are to be separated and understood the importance and expectation of evidence preservation.</p>

115.65	Coordinated response
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008, Section 4 states the facility shall develop a written facility plan to coordinate actions taken in response to an incident of sexual abuse, among staff first responders, medical and mental health practitioners, investigators, and facility leadership.</p> <p>During the pre-audit, the facility provided copies of documents confirming there is a coordinated response among staff first responders, medical and mental health practitioners, investigators, and facility leadership.</p> <p>During an interview conducted with the Superintendent confirmed the facility has a followed plan to coordinate actions when responding to an incident of sexual abuse.</p>

115.66	Preservation of ability to protect inmates from contact with abusers
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>During the pre-audit, union agreements were provided by the facility and reviewed and verified. No agreement contained language which would limit the ability of the agency to remove an alleged staff sexual abuser from contact with any inmates pending the outcome of an investigation. The language did not limit a determination of whether and to what extent discipline was warranted.</p> <p>An interview with agency head indicated the agency has entered into or renewed collective bargaining agreements since August 20, 2012, or since the last PREA audit. The agency is permitted to remove alleged staff sexual abusers from contact with any inmate pending an investigation for a determination of whether and to what extent discipline is warranted.</p> <p>The auditor is not required to audit the provision of the standard 115.66 (b).</p>

115.67	Agency protection against retaliation
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008, Section 3 states the Department shall protect all inmates and staff who report sexual abuse or sexual harassment or cooperate with sexual abuse or sexual harassment investigations from retaliation by other inmates or staff.</p> <p>Retaliatory action is prohibited against an inmate, staff member, or other individual who reports sexual abuse, sexual harassment, or provides information during an investigation. Any individual, who seeks to deter an inmate or other individual from reporting sexual activity, or who in any manner, harasses or intimidates any person who reports the alleged contact is subject to discipline.</p> <p>The Deputy Superintendent for Centralized Services (DSCS) shall meet with any staff that require retaliation monitoring due to report of sexual abuse or sexual harassment, or because of an expressed fear of retaliation due to cooperation with an investigation of inmate sexual abuse or sexual harassment, per PREA Standard (28 C.F.R. §115.67[a][c][e]) and in accordance with Section 3 of this procedures manual. Contact shall be made with the identified staff for at least 90 days and documented on the Department Retaliation Monitoring Form (refer to Section 2, Attachment 2-B).</p> <p>The Department shall employ multiple protection measures, such as housing changes or transfer for inmate victims or abusers, removal of alleged staff or inmate abusers from contact with victim. The Department shall also make available emotional support services for inmates or staff who fear retaliation for reporting sexual abuse or sexual harassment, or for cooperating with investigations.</p> <p>For at least 90 days following a report of sexual abuse, the Department shall monitor the conduct and treatment of inmates or staff who reported the sexual abuse or sexual harassment, and of inmates who were reported to have suffered sexual abuse or sexual harassment to see if there are changes that may suggest possible retaliation by inmates or staff and shall act promptly to remedy such retaliation. Items the Department shall monitor include: a. disciplinary reports; b. housing reports; c. program changes; d. negative performance reviews; and e. reassignments of staff. The Department shall continue monitoring beyond 90 days if the initial monitoring indicates a continuing need.</p> <p>Additionally, if any other individual who cooperates with an investigation expresses fear of retaliation, the Department shall take appropriate measures to protect that individual against retaliation. Retaliation monitoring shall be documented on the Department Retaliation Monitoring Form (refer to Section 2, Attachment 2-B), and maintained in accordance with Section 1 of this procedures manual. The Department shall continue to monitor for retaliation upon inter-facility transfer. The PCM/designee shall be responsible for forwarding the Department Retaliation Monitoring Form to the receiving facility's PCM/designee for continuation of the monitoring obligation. The Department's obligation to monitor shall terminate if the inmate is released from custody or the investigation is determined to be unfounded.</p>

During the pre-audit, the facility provided documentation confirming the facility monitors retaliation and protective measures are taken to ensure those that report sexual abuse or sexual harassment are free from retaliation. At SCI Muncy, the Corrections Counselors are responsible for monitoring retaliation. There have been no incidents of retaliation occurring at SCI Muncy in the past 12 months.

During interviews with staff, it was confirmed that the facility employs multiple protection measures including a 90 day monitor of the conduct or treatment of those who were reported to have suffered sexual abuse. Staff at SCI Muncy make regular contact with inmates in addition to the required monitoring, and document all protective measures taken.

115.68	Post-allegation protective custody
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008, Section 2 states inmates at a high risk for sexual victimization or inmates who have allegedly suffered sexual abuse shall not be placed involuntarily in Administrative Custody (AC) as a means of protection unless an assessment of all available alternatives has been made by Psychology and Security staff in conjunction with the Facility Manager/designee, and a determination has been made that there is no other available alternative means of separation from likely abusers. If the facility cannot conduct the assessment immediately, the facility may hold the inmate in involuntary AC for less than 24 hours while completing the assessment.</p> <p>In the last 12 months, there have been no inmates who were held in involuntary segregated housing who have alleged to have suffered sexual abuse.</p> <p>During interviews with staff and inmates it was confirmed that inmate who alleged to have suffered sexual abuse are housed in general population in another housing unit and not in segregated housing. If involuntary segregated housing is unavoidable, staff must document the services which were denied and the reason for those denials.</p>

115.71	Criminal and administrative agency investigations
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008, Section 5 states every report, complaint, or allegation of sexual abuse and sexual harassment, including third party and anonymous reports, shall be investigated promptly, thoroughly, and objectively.</p> <p>DC-ADM 008 SMR 001 states investigations shall be conducted according to the DC-ADM 008, Prison Rape Elimination Act (PREA) Procedures Manual Section 5. Any allegations of conduct that appear to be criminal are referred for prosecution.</p> <p>SCI Muncy has had 25 substantiated allegations of conduct that appear to be criminal that were referred for prosecution since August 20, 2012, or since the last PREA audit.</p> <p>During the onsite audit, investigation files were reviewed including reports prior to 2018. During the review it was confirmed the facility retains investigative information in a secure location for as long as the alleged abuser is incarcerated or employed by the Department. Reports included descriptions of the physical evidence and testimonial evidence, the reason behind the credibility assessments and the investigative facts and findings.</p> <p>Through interviews with inmates who allege to have suffered from sexual abuse, it was determined investigative staff do not require victims to take a polygraph examination as a condition for proceeding with the investigation.</p> <p>Through staff interviews, it was confirmed the facility would be informed on the progress of any criminal investigations. Investigators have received specialized training for conducting sexual abuse investigations in confinement settings.</p> <p>During investigations, investigators gather and preserve evidence and interview alleged victims, suspected perpetrators and witnesses and review any priors reports and complaints involving the suspected perpetrator.</p>

115.72	Evidentiary standard for administrative investigations
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008, Section 5 states in administrative investigations, the Department shall impose no standard higher than a preponderance of the evidence in determining whether allegations of sexual abuse or sexual harassment are substantiated.</p> <p>During the interview with investigative staff, it was confirmed that a preponderance of evidence is used when determining whether to substantiate allegations of sexual abuse or sexual harassment.</p> <p>During the onsite audit, investigations reports were reviewed and it was confirmed that the facility uses the proper standard of proof for administrative findings.</p>

115.73	Reporting to inmates
	<p data-bbox="252 170 895 203">Auditor Overall Determination: Meets Standard</p> <p data-bbox="252 248 523 282">Auditor Discussion</p> <p data-bbox="252 327 1445 450">DC-ADM 008, Section 3 states the PCMs shall coordinate the information flow to ensure the inmate receives information regarding the investigative outcome in a confidential and timely manner as to comply with Section 8 of this procedures manual.</p> <p data-bbox="252 499 1469 745">Following the investigation into an inmate’s allegation of sexual abuse in a facility within the Department, the Prison Rape Elimination Act (PREA) Compliance Manager (PCM) at the facility where the inmate is housed shall inform the inmate, in writing within five business days of the closure of the investigation on the PREA Investigation – Inmate Notification Form as to whether the allegation has been determined to be substantiated, unsubstantiated, or unfounded.</p> <p data-bbox="252 795 1469 916">If another agency conducts the investigation, the PCM shall request the relevant information from the investigative agency in order to inform the inmate within ten business days of receipt of this information.</p> <p data-bbox="252 965 1481 1211">Following an inmate’s allegation that a staff member has committed sexual abuse against the inmate, the PCM shall subsequently inform the inmate when any of the following occurs: a. the staff member is no longer posted within the inmate’s unit; b. the staff member is no longer employed at the facility; c. the Department learns that the staff member has been criminally charged related to sexual abuse within the facility; or d. the Department learns that the staff member has been convicted on a charge related to sexual abuse within the facility.</p> <p data-bbox="252 1261 1481 1473">Following an inmate’s allegation that he/she has been sexually abused by another inmate, the PCM shall subsequently inform the alleged victim whenever: a. the Department learns that the alleged abuser has been criminally charged related to sexual abuse within the facility; or b. the Department learns that the abuser has been convicted on a charge related to sexual abuse within the facility.</p> <p data-bbox="252 1523 1406 1644">The PCM shall document all notifications on the PREA Investigation – Inmate Notification Form which shall be placed in the appropriate investigation file maintained in the facility Security Office in accordance with Section 1 of this procedures manual.</p> <p data-bbox="252 1693 1461 1989">All notifications must occur even in instances where an inmate has been transferred to another facility within the Department. In instances where the alleged victim has been transferred to another facility within the Department, the PCM at the investigating facility shall coordinate notification with the PCM at the facility where the inmate is currently housed to obtain the inmate’s signature on the PREA Investigation – Inmate Notification Form. The Department’s obligation to report the results of the investigation under this policy shall terminate if the alleged inmate victim is released from the Department’s custody.</p> <p data-bbox="252 2038 1485 2116">During the last 12 months, the facility had 1 investigation of alleged inmate sexual abuse in the facility that were completed by an outside agency.</p>

During the past 12 months 35 notifications to inmates were provided and documented. The facility provided documentation confirming in person notifications are conducted with the inmate.

During the onsite audit, a sample of investigations were reviewed confirming inmates were notified of separation and investigation statuses.

During interviews with inmates who reported a sexual abuse, the facility informed the inmate of the results of the investigation.

115.76	Disciplinary sanctions for staff
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008, Section 7 states any employee who violates the Department’s zero tolerance policy by engaging in, failing to report, or knowingly condoning sexual abuse or sexual harassment of an inmate shall be subject to appropriate disciplinary or administrative action up to and including termination.</p> <p>All terminations for violations of agency sexual abuse or sexual harassment policies, or resignations by staff who would have been terminated if not for their resignation, shall be reported to law enforcement agencies, unless the activity was not clearly criminal, and to any relevant licensing bodies.</p> <p>Policy 4.1.1 – 1 Human Resources and Labor Relations, Section 7 states Inmate Sexual Abuse: In accordance with the Prison Rape Elimination Act of 2003, Standard §115.76 (b), termination shall be the presumptive disciplinary sanction for staff who have engaged in sexual abuse. In accordance with the Prison Rape Elimination Act of 1993, Standard §115.76 (c), disciplinary sanctions for violations of agency policies related to sexual abuse or sexual harassment (other than actually engaging in sexual abuse) shall be commensurate with the nature and circumstances of the acts committed, the staff member’s disciplinary history, and the sanctions imposed for comparable offenses by other staff with similar histories.</p> <p>In the past 12 months, SCI Muncy has had 3 staff members from the facility who have violated agency sexual abuse or sexual harassment policies. In the past 12 months, the facility has had 2 staff members who were terminated for violating agency policy. In the past 12 months, SCI Muncy has had no staff from the facility who has been disciplined, short of termination, for violation of agency sexual abuse or sexual harassment policies.</p> <p>In the past 12 months, SCI Muncy has had 1 staff member from the facility who have been reported to law enforcement or licensing boards following their termination (or resignation prior to termination) for violating agency sexual abuse or sexual harassment policies.</p>

115.77	Corrective action for contractors and volunteers
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008, Section 7 states contractors and volunteers are subject to the following: 1. when an allegation is made involving a contractor or volunteer, this person shall be removed from contact with the alleged victim until the conclusion of this investigation; 2. if a contractor or volunteer violates this procedures manual, other than by engaging in sexual abuse, the facility shall take appropriate remedial measures and shall consider whether to prohibit further contact with inmates and 3. any contractor or volunteer who engages in sexual abuse shall be prohibited from contact with inmates, and shall be reported to law enforcement agencies, unless the activity was clearly not criminal, and to relevant licensing bodies.</p> <p>During the past 12 months, SCI Muncy has had no contractors or volunteers who have been reported to law enforcement agencies or relevant licensing bodies for engaging in sexual abuse of inmates.</p> <p>During an interview with the Superintendent, it was confirmed the facility takes appropriate remedial measures and prohibits further contact with inmates in any case of sexual abuse by a contractor or volunteer.</p>

115.78	Disciplinary sanctions for inmates
	<p data-bbox="252 170 896 203">Auditor Overall Determination: Meets Standard</p> <p data-bbox="252 248 523 282">Auditor Discussion</p> <p data-bbox="252 327 1465 488">DC-ADM 008, Section 7 states inmates shall be subject to disciplinary sanctions pursuant to the formal disciplinary process, following an administrative finding that the inmate engaged in inmate on inmate sexual abuse or following a criminal finding of guilt for inmate on inmate sexual abuse.</p> <p data-bbox="252 539 1481 656">Sanctions shall commensurate with the nature and circumstances of the abuse committed, the inmate’s disciplinary history, and the sanctions imposed for comparable offenses by other inmates with similar histories.</p> <p data-bbox="252 707 1453 831">The disciplinary process shall consider whether an inmate’s mental disabilities or mental illness contributed to his/her behavior when determining what type of sanction, if any, should be imposed.</p> <p data-bbox="252 882 1453 1088">When an inmate is found guilty of a Class 1 Misconduct related to sexual abuse, the Unit Manager shall refer the inmate to the Sex Offender Treatment Program for evaluation to determine whether or not the inmate is appropriate for the program, and if the inmate will be required to complete the program as part of the sanctions or as a condition to access programming or other benefits.</p> <p data-bbox="252 1140 1465 1346">The facility may discipline an inmate for sexual contact with staff only if it is substantiated that the staff member did not consent to such contact. For the purpose of disciplinary action, a report of sexual abuse made in good faith, based upon a reasonable belief that the alleged conduct occurred, shall not constitute falsely reporting an incident or lying, even if an investigation does not establish evidence sufficient to substantiate the allegation.</p> <p data-bbox="252 1397 1477 1648">The Department prohibits all sexual activity between inmates and may discipline inmates for such activity. The Department shall not deem such activity to constitute sexual abuse if the Department, through the investigative process, determines that the activity is not coerced or forced. A reporting inmate can only be subject to disciplinary action for sexual abuse or sexual harassment allegations which have been unfounded and for which the investigation was satisfactorily approved by the Office of Special Investigations and Intelligence (OSII).</p> <p data-bbox="252 1700 1465 1776">During the past 12 months, SCI Muncy has had 2 administrative findings of inmate on inmate sexual abuse which have occurred at the facility.</p> <p data-bbox="252 1827 1398 1904">During the past 12 months, SCI Muncy has had no criminal findings of guilt of inmate on inmate sexual abuse which have occurred at the facility.</p> <p data-bbox="252 1955 1442 2072">Through staff interviews, it was confirmed that inmates would be subject to disciplinary sanctions pursuant to a formal disciplinary process. Prior inmate disciplinary history and the history of similar cases would be considered and policy guidelines would be followed.</p>

115.81	Medical and mental health screenings; history of sexual abuse
	Auditor Overall Determination: Meets Standard
	<p>Auditor Discussion</p> <p>DC-ADM 008, Section 2 states if the screening pursuant to PREA Standard 28 C.F.R. §115.41 indicates that a prison or jail inmate has experienced prior sexual victimization, whether it occurred in an institutional setting or in the community, staff shall ensure that the inmate is offered a follow-up meeting with a medical or mental health practitioner within 14 days of the intake screening or sooner, if clinically indicated.</p> <p>If the screening pursuant to PREA Standard 28 C.F.R. §115.41 indicates that a prison or jail inmate has previously perpetrated sexual abuse, whether it occurred in an institutional setting or in the community, staff shall ensure that the inmate is offered a follow-up meeting with a mental health practitioner within 14 days of the intake screening, or sooner, if clinically indicated. In addition, when information becomes available relating to perpetration of inmate-on-inmate sexual abuse history, a mental health evaluation shall be conducted on these abusers within 60 days of learning of such abuse history and offer treatment when deemed appropriate by mental health practitioners.</p> <p>Any information related to sexual victimization or abusiveness occurring in an institutional setting shall be strictly limited to medical and mental health practitioners and other staff, as necessary, to inform treatment plans, security and management decisions, including housing, bed placement, work, education, and program assignments, or otherwise required by Federal, State, or local law.</p> <p>Medical and mental health practitioners shall obtain informed consent from inmates before reporting information about prior sexual victimization that did not occur in an institutional setting, unless the inmate is under the age of 18. The DC-484, Mental Health Informed Consent Form shall be used for this purpose in accordance with Department policy 13.8.1, "Access to Mental Health Care. If the inmate refuses to sign, it shall be noted on the DC-484 and signed by the witness and maintained in the medical record.</p> <p>During the pre-audit, the facility provided documentation confirming mental health practitioner conducted follow up with an inmate who indicated a prior sexual victimization. The facility also provided documentation confirming follow up was conducted with inmates who previously perpetrated sexual abuse.</p> <p>In the last 12 months, SCI Muncy indicated the facility has followed up with 100% of inmates who disclosed prior victimization during screening.</p> <p>In the past 12 months, SCI Muncy indicated the facility has followed up with 100% of inmates who disclosed previously perpetrating sexual abuse.</p> <p>During the onsite audit, samples of inmate confinement records were reviewed confirming information related to sexual victimization or abusiveness that occurred in an institutional setting is limited to medical and mental health professionals.</p>

Through interviews with staff and inmates, it was confirmed that inmates who disclose victimization and those who have perpetrated sexual abuse were offered a follow up meeting with medical and mental health staff within 14 days. Medical and mental health staff obtain informed consent prior to reporting about prior sexual victimization that did not occur in an institutional setting.

115.82	Access to emergency medical and mental health services
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008, Section 4 states alleged inmate victims of sexual abuse shall receive timely, unimpeded access to emergency medical treatment and crisis intervention services, the nature and scope of which are determined by medical and mental health practitioners according to their professional judgment. If no qualified medical or mental health practitioners are on duty at the time a report of recent abuse is made, security staff first responders shall take preliminary steps to protect the alleged victim, in accordance with Prison Rape Elimination Act (PREA) Standard 28 C.F.R. §115.62 and shall immediately notify the appropriate medical and mental health practitioners.</p> <p>Treatment services shall be provided to the alleged victim without financial cost and regardless of whether the alleged victim names the abuser or cooperates with any investigation arising out of the incident.</p> <p>All facilities shall provide alleged victims with medical and mental health services consistent with the community level of care.</p> <p>During the pre-audit, the facility provided documentation confirming inmates receive timely, unimpeded access to emergency medical treatment and crisis intervention services.</p> <p>Through staff and inmate interviews, it was confirmed that inmate victims of sexual abuse receive timely and unimpeded access to emergency treatment and crisis intervention services. If the abuse occurred within 96 hours, the inmate would be seen by medical staff at the facility and then immediately transferred to the hospital. Inmates receive treatment based on the medical and/or mental health staff's professional opinion. Victims of sexual abuse are offered timely information about access to emergency contraception and sexually transmitted infection prophylaxis.</p>

115.83	Ongoing medical and mental health care for sexual abuse victims and abusers
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008, Section 4 states the facility shall offer medical and mental health evaluation and, as appropriate, treatment to all inmates who have allegedly been victimized by sexual abuse in any prison, jail, lockup, or juvenile facility. Alleged inmate victims of sexual abuse while incarcerated shall be offered tests for sexually transmitted infections, as medically appropriate. Treatment services shall be provided to the alleged victim without financial cost and regardless of whether the alleged victim names the abuser or cooperates with any investigation arising out of the incident.</p> <p>DC-ADM 008, Section 2 states when information becomes available relating to perpetration of inmate-on-inmate sexual abuse history, a mental health evaluation shall be conducted on these abusers within 60 days of learning of such abuse history and offer treatment when deemed appropriate by mental health practitioners.</p> <p>During the pre-audit, the facility provided documentation confirming the facility offers medical and mental health evaluation and treatment to all inmates who have been victimized by sexual abuse in any prison or jail. The facility also provided documentation confirming the facility attempts to conduct a mental health evaluation of all known inmate on inmate abusers within 60 days of learning of such abuse history and offers treatment by mental health practitioners.</p> <p>During interviews with staff it was confirmed the facility provides services on an ongoing basis in both an individual and group setting and upon transfer. Community services are also provided to an inmate. Staff indicated attempts are made to conduct a mental health evaluation of all known inmate-on-inmate abusers within 60 days of learning of such abuse history and treatment is offered within 24 hours of learning about the abuse history of such inmate.</p> <p>During interviews with staff it was confirmed inmate victims receive timely and comprehensive information about, and timely access to, all lawful pregnancy-related medical services.</p> <p>During interviews with staff it was confirmed inmate victims of sexual abuse while incarcerated are offered tests for sexually transmitted infections as medically appropriate.</p>

115.86	Sexual abuse incident reviews
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008, Section 6 states each facility shall conduct a Sexual Abuse Incident Review (SAIR) at the conclusion of every sexual abuse investigation where the allegation was substantiated or unsubstantiated whether the investigation was conducted by the facility Security Office or by the Office of Special Investigations and Intelligence (OSII). No review will be conducted if the allegation has been determined to be unfounded. The review shall occur within 15 working days of the receipt of the notification from OSII that the investigation was deemed satisfactory.</p> <p>The Prison Rape Elimination Act (PREA) Compliance Manager (PCM) shall chair the SAIR Committee. The PCM, in collaboration with the Facility Manager, shall determine the exact composition of the committee based on the nature of the incident. At a minimum, the SAIR Committee shall consist of the following: a. Deputy Superintendent for Centralized Services (DSCS); b. Deputy Superintendent for Facilities Management (DSFM); c. Licensed Psychology Manager (LPM)/designee; d. Corrections Health Care Administrator (CHCA)/designee; e. Security Office representative; and f. Major of Unit Management or Major of the Guard.</p> <p>The committee shall carefully review the documentation surrounding the incident. The review shall focus upon the events associated with the incident. At a minimum, the committee shall consider the items outlined in the PREA Sexual Abuse Incident Review (Attachment 6-A) as well as the following information: a. consider whether the allegation or investigation indicates a need to change policy or practice to better prevent, detect, or respond to sexual abuse; b. consider whether the incident or allegation was motivated by race, ethnicity, gender identity, lesbian, gay, bisexual, transgender or intersex identification, status or perceived status, gang affiliation, or was motivated or otherwise caused by other group dynamics at the facility; c. examine the area in the facility where the incident allegedly occurred to assess whether physical barriers in the area may enable abuse; d. assess the adequacy of staffing levels in that area during different shifts; e. assess whether monitoring technology should be deployed or augmented to supplement supervision by staff; f. consider information such as housing assignment, measures taken as a result of the allegation, need for follow-up for the inmate victim, etc.; and g. gather information that can help to sensitize staff to possible clues and situations that are present before such incidents may occur. The aim is to help all staff become more proficient at detecting preventable incidents before they occur.</p> <p>In the past 12 months, there were 25 cases of criminal and/or administrative investigations of alleged sexual abuse completed at the facility, excluding unfounded incidents. The review team included upper level management officials and allowed input from line staff, investigators, and medical or mental health practitioners.</p> <p>During the pre-audit, the facility provided documentation of completed incident reviews within 30 days of the conclusion of the abuse investigation.</p> <p>During interviews with staff, it was confirmed the facility conducts incident reviews after sexual abuse investigation has concluded and excludes unfounded cases. The incident review team</p>

includes upper-level management, and allows for input from line supervisors, investigators, and medical or mental health practitioners. The review team considers whether an investigation indicates a need for a change to policy as well as the motivations for the allegation or incident. The review team assesses whether there were any physical barriers which could have enabled the abuse and whether there were adequate staffing levels in the area. After the facility incident review, the PCM submits a report of the findings to the PREA Coordinator. The facility also implements the recommendations for improvement and documents its reasons if the recommendations were not implemented.

115.87	Data collection
	<p data-bbox="252 170 896 203">Auditor Overall Determination: Meets Standard</p> <p data-bbox="252 248 523 282">Auditor Discussion</p> <p data-bbox="252 327 1469 488">DC-ADM 008, Section 18 states every report, complaint, or allegation of sexual abuse and/or sexual harassment shall be entered into the PREA Tracking System, a web-based application designed to track all incidences of sexual abuse and sexual harassment for U.S. Department of Justice reporting purposes.</p> <p data-bbox="252 539 1469 658">DC-ADM 008, Section 20 states The Prison Rape Elimination Act (PREA) Compliance Division (PCD) shall collect accurate, uniform data for every allegation of sexual abuse at facilities under the Department’s direct control using a standardized instrument and set of definitions.</p> <p data-bbox="252 710 1461 916">In the Department, every report, complaint, or allegation of sexual abuse and/or sexual harassment occurring within Department facilities or involving its reentrants in contracted facilities, shall be entered into the PREA Tracking System, a web-based application designed to track all incidences of sexual abuse and sexual harassment for U.S. Department of Justice reporting purposes.</p> <p data-bbox="252 967 1461 1173">The PCD shall review data collected and aggregated annually pursuant to PREA Standard in order to assess and improve the effectiveness of its sexual abuse prevention, detection, and response policies, practices, and training by: a. identifying problem areas, b. taking corrective action on an ongoing basis; and c. preparing an annual report of its findings and corrective actions for each facility, as well as the Department as a whole.</p> <p data-bbox="252 1225 1469 1386">All data shall be maintained, reviewed, and collected as needed from all available incident-based documents, including reports, investigation files, and sexual abuse incident reviews. Incident-based and aggregated data shall also be collected from every facility the Department contracts with for the confinement of its inmates.</p> <p data-bbox="252 1438 1469 1861">The Department will produce an Annual PREA Report, capturing data from January 1 to December 31, and will provide the following information: a. the number of allegations made at each facility; b. the number of substantiated, unsubstantiated, and unfounded investigations completed as of December 31 of each year; c. the number of ongoing investigations as of December 31 for each facility; d. the report shall compare the rates of incidents for each facility from the preceding year to the current report year; e. any additional information that is required by the Survey of Sexual Violence (sic) required by the Department of Justice, Bureau of Justice Statistics; and f. the report shall include a comparison of the current year’s data and corrective actions with those from prior years, and shall provide an assessment of the Department’s progress in addressing sexual abuse.</p> <p data-bbox="252 1912 1461 2031">The Department shall make all aggregated sexual abuse data information listed from facilities under its direct control and contracted facilities, readily available to the public through the Department website, at least annually.</p> <p data-bbox="252 2083 1469 2154">The Annual PREA Report shall be approved by the Secretary and posted on the Department’s website by June 30 of each year.</p>

During the pre-audit the facility provided samples of PREA tracking system collection and annual reports providing the number of allegations made at each facility, the number of substantiated, unsubstantiated and unfounded investigations as well as additional information required by the SSV completed by DOJ.

115.88	Data review for corrective action
	<p data-bbox="252 170 895 203">Auditor Overall Determination: Meets Standard</p> <p data-bbox="252 248 523 282">Auditor Discussion</p> <p data-bbox="252 327 1469 573">DC-ADM 008, Section 20 states the PCD shall review data collected and aggregated annually pursuant to PREA Standard in order to assess and improve the effectiveness of its sexual abuse prevention, detection, and response policies, practices, and training by: a. identifying problem areas; b. taking corrective action on an ongoing basis; and c. preparing an annual report of its findings and corrective actions for each facility, as well as the Department as a whole.</p> <p data-bbox="252 629 1469 786">All data shall be maintained, reviewed, and collected as needed from all available incident-based documents, including reports, investigation files, and sexual abuse incident reviews. Incident-based and aggregated data shall also be collected from every facility the Department contracts with for the confinement of its inmates.</p> <p data-bbox="252 842 1469 1256">The Department will produce an Annual PREA Report, capturing data from January 1 to December 31, and will provide the following information: a. the number of allegations made at each facility; b. the number of substantiated, unsubstantiated, and unfounded investigations completed as of December 31 of each year; c. the number of ongoing investigations as of December 31 for each facility; d. the report shall compare the rates of incidents for each facility from the preceding year to the current report year; e. any additional information that is required by the Survey of Sexual Violence (sic) required by the Department of Justice, Bureau of Justice Statistics; and f. the report shall include a comparison of the current year's data and corrective actions with those from prior years, and shall provide an assessment of the Department's progress in addressing sexual abuse.</p> <p data-bbox="252 1312 1469 1379">The Annual PREA Report shall be approved by the Secretary and posted on the Department's website by June 30 of each year.</p> <p data-bbox="252 1435 1437 1592">Specific identifying information collected for reporting purposes shall be redacted so that no individual is identifiable. In addition, the Department may redact specific material from the reports when publication would present a clear and specific danger to a facility, but must indicate the nature of the material redacted.</p> <p data-bbox="252 1648 1469 1850">During the pre-audit, the facility provided annual reports indicating the agency reviews collected data. The annual report includes a comparison of the current year's data and corrective actions with those from prior years, provides an assessment of the agency's progress in addressing sexual abuse, and the annual reports are approved readily available to the public.</p> <p data-bbox="252 1906 1437 2018">During interviews with the Agency head, the PREA Coordinator and the PCM, they indicated the agency reviews data collected and aggregated in order to assess and improve the effectiveness of its sexual abuse prevention, detection, response policies, and training.</p>

115.89	Data storage, publication, and destruction
	Auditor Overall Determination: Meets Standard
	Auditor Discussion
	<p>DC-ADM 008, Section 20 states the Department shall make all aggregated sexual abuse data information listed in Subsections A.3.a.-f. above, from facilities under its direct control and contracted facilities, readily available to the public through the Department website, at least annually.</p> <p>The Department shall securely retain all aggregate PREA data, on the Department’s secure servers, collected for a period of no less than ten years after the date of the initial collection unless federal, state, or local law requires otherwise.</p> <p>Specific identifying information collected for reporting purposes shall be redacted so that no individual is identifiable. In addition, the Department may redact specific material from the reports when publication would present a clear and specific danger to a facility, but must indicate the nature of the material redacted.</p> <p>During the pre-audit the facility provided links to the public website which indicated the agency does redact specific material from the reports when publication would present a clear and specific danger to a facility.</p> <p>During an interview with the PREA Coordinator affirmed data is securely retained on the agency’s network. PREA Tracking System access is controlled by user rights and is granted by the PREA Compliance Division to those staff with a need to know at each location. Sexual abuse incident review data is securely retained in the PREA Compliance Division electronic file system, which can only be accessed by staff members of the PREA Compliance Division.</p>

115.401	Frequency and scope of audits
	<p data-bbox="252 168 901 201">Auditor Overall Determination: Meets Standard</p> <p data-bbox="252 246 526 280">Auditor Discussion</p> <p data-bbox="252 324 1484 481">SCI Muncy provided the auditor with full access to all areas of the audited facility. The facility provided the auditor with copies of any requested documents during the onsite audit as well as information requested electronically. All requested interviews with inmates were accommodated and were conducted in a private setting.</p> <p data-bbox="252 537 1444 616">During the onsite audit, information about the PREA audit was posted in all housing units as well as various other areas of the facility.</p> <p data-bbox="252 660 1460 784">Inmates interviewed stated the notification of the PREA audit were posted in several areas of the institution. Methods for sending confidential information or correspondence to the auditor were included on the posting.</p> <p data-bbox="252 840 1476 907">Inmates housed at SCI Muncy utilized the information provided to send correspondence to the auditor prior to the onsite audit.</p>

115.403	Audit contents and findings
	<p data-bbox="252 1120 901 1153">Auditor Overall Determination: Meets Standard</p> <p data-bbox="252 1198 526 1232">Auditor Discussion</p> <p data-bbox="252 1276 1412 1355">The agency has published on its agency website all Final Audit Reports within 90 days of issuance by auditor.</p>

Appendix: Provision Findings

115.11 (a)	Zero tolerance of sexual abuse and sexual harassment; PREA coordinator	
	Does the agency have a written policy mandating zero tolerance toward all forms of sexual abuse and sexual harassment?	yes
	Does the written policy outline the agency's approach to preventing, detecting, and responding to sexual abuse and sexual harassment?	yes

115.11 (b)	Zero tolerance of sexual abuse and sexual harassment; PREA coordinator	
	Has the agency employed or designated an agency-wide PREA Coordinator?	yes
	Is the PREA Coordinator position in the upper-level of the agency hierarchy?	yes
	Does the PREA Coordinator have sufficient time and authority to develop, implement, and oversee agency efforts to comply with the PREA standards in all of its facilities?	yes

115.11 (c)	Zero tolerance of sexual abuse and sexual harassment; PREA coordinator	
	If this agency operates more than one facility, has each facility designated a PREA compliance manager? (N/A if agency operates only one facility.)	yes
	Does the PREA compliance manager have sufficient time and authority to coordinate the facility's efforts to comply with the PREA standards? (N/A if agency operates only one facility.)	yes

115.12 (a)	Contracting with other entities for the confinement of inmates	
	If this agency is public and it contracts for the confinement of its inmates with private agencies or other entities including other government agencies, has the agency included the entity's obligation to comply with the PREA standards in any new contract or contract renewal signed on or after August 20, 2012? (N/A if the agency does not contract with private agencies or other entities for the confinement of inmates.)	yes

115.12 (b)	Contracting with other entities for the confinement of inmates	
	Does any new contract or contract renewal signed on or after August 20, 2012 provide for agency contract monitoring to ensure that the contractor is complying with the PREA standards? (N/A if the agency does not contract with private agencies or other entities for the confinement of inmates OR the response to 115.12(a)-1 is "NO".)	yes

115.13 (a)	Supervision and monitoring	
	Does the agency ensure that each facility has developed a staffing plan that provides for adequate levels of staffing and, where applicable, video monitoring, to protect inmates against sexual abuse?	yes
	Does the agency ensure that each facility has documented a staffing plan that provides for adequate levels of staffing and, where applicable, video monitoring, to protect inmates against sexual abuse?	yes
	Does the agency ensure that each facility's staffing plan takes into consideration the generally accepted detention and correctional practices in calculating adequate staffing levels and determining the need for video monitoring?	yes
	Does the agency ensure that each facility's staffing plan takes into consideration any judicial findings of inadequacy in calculating adequate staffing levels and determining the need for video monitoring?	yes
	Does the agency ensure that each facility's staffing plan takes into consideration any findings of inadequacy from Federal investigative agencies in calculating adequate staffing levels and determining the need for video monitoring?	yes
	Does the agency ensure that each facility's staffing plan takes into consideration any findings of inadequacy from internal or external oversight bodies in calculating adequate staffing levels and determining the need for video monitoring?	yes
	Does the agency ensure that each facility's staffing plan takes into consideration all components of the facility's physical plant (including "blind-spots" or areas where staff or inmates may be isolated) in calculating adequate staffing levels and determining the need for video monitoring?	yes
	Does the agency ensure that each facility's staffing plan takes into consideration the composition of the inmate population in calculating adequate staffing levels and determining the need for video monitoring?	yes
	Does the agency ensure that each facility's staffing plan takes into	yes

	consideration the number and placement of supervisory staff in calculating adequate staffing levels and determining the need for video monitoring?	
	Does the agency ensure that each facility's staffing plan takes into consideration the institution programs occurring on a particular shift in calculating adequate staffing levels and determining the need for video monitoring?	yes
	Does the agency ensure that each facility's staffing plan takes into consideration any applicable State or local laws, regulations, or standards in calculating adequate staffing levels and determining the need for video monitoring?	yes
	Does the agency ensure that each facility's staffing plan takes into consideration the prevalence of substantiated and unsubstantiated incidents of sexual abuse in calculating adequate staffing levels and determining the need for video monitoring?	yes
	Does the agency ensure that each facility's staffing plan takes into consideration any other relevant factors in calculating adequate staffing levels and determining the need for video monitoring ?	yes

115.13 (b)	Supervision and monitoring	
	In circumstances where the staffing plan is not complied with, does the facility document and justify all deviations from the plan? (N/A if no deviations from staffing plan.)	yes

115.13 (c)	Supervision and monitoring	
	In the past 12 months, has the facility, in consultation with the agency PREA Coordinator, assessed, determined, and documented whether adjustments are needed to: The staffing plan established pursuant to paragraph (a) of this section?	yes
	In the past 12 months, has the facility, in consultation with the agency PREA Coordinator, assessed, determined, and documented whether adjustments are needed to: The facility's deployment of video monitoring systems and other monitoring technologies?	yes
	In the past 12 months, has the facility, in consultation with the agency PREA Coordinator, assessed, determined, and documented whether adjustments are needed to: The resources the facility has available to commit to ensure adherence to the staffing plan?	yes

115.13 (d)	Supervision and monitoring	
	Has the facility/agency implemented a policy and practice of having intermediate-level or higher-level supervisors conduct and document unannounced rounds to identify and deter staff sexual abuse and sexual harassment?	yes
	Is this policy and practice implemented for night shifts as well as day shifts?	yes
	Does the facility/agency have a policy prohibiting staff from alerting other staff members that these supervisory rounds are occurring, unless such announcement is related to the legitimate operational functions of the facility?	yes

115.14 (a)	Youthful inmates	
	Does the facility place all youthful inmates in housing units that separate them from sight, sound, and physical contact with any adult inmates through use of a shared dayroom or other common space, shower area, or sleeping quarters? (N/A if facility does not have youthful inmates (inmates <18 years old).)	yes

115.14 (b)	Youthful inmates	
	In areas outside of housing units does the agency maintain sight and sound separation between youthful inmates and adult inmates? (N/A if facility does not have youthful inmates (inmates <18 years old).)	yes
	In areas outside of housing units does the agency provide direct staff supervision when youthful inmates and adult inmates have sight, sound, or physical contact? (N/A if facility does not have youthful inmates (inmates <18 years old).)	yes

115.14 (c)	Youthful inmates	
	Does the agency make its best efforts to avoid placing youthful inmates in isolation to comply with this provision? (N/A if facility does not have youthful inmates (inmates <18 years old).)	yes
	Does the agency, while complying with this provision, allow youthful inmates daily large-muscle exercise and legally required special education services, except in exigent circumstances? (N/A if facility does not have youthful inmates (inmates <18 years old).)	yes
	Do youthful inmates have access to other programs and work opportunities to the extent possible? (N/A if facility does not have youthful inmates (inmates <18 years old).)	yes

115.15 (a)	Limits to cross-gender viewing and searches	
	Does the facility always refrain from conducting any cross-gender strip or cross-gender visual body cavity searches, except in exigent circumstances or by medical practitioners?	yes

115.15 (b)	Limits to cross-gender viewing and searches	
	Does the facility always refrain from conducting cross-gender pat-down searches of female inmates in non-exigent circumstances? (N/A here for facilities with less than 50 inmates before August 20,2017.)	yes
	Does the facility always refrain from restricting female inmates' access to regularly available programming or other out-of-cell opportunities in order to comply with this provision? (N/A here for facilities with less than 50 inmates before August 20,2017.)	yes

115.15 (c)	Limits to cross-gender viewing and searches	
	Does the facility document all cross-gender strip searches and cross-gender visual body cavity searches?	yes
	Does the facility document all cross-gender pat-down searches of female inmates?	yes

115.15 (d)	Limits to cross-gender viewing and searches	
	Does the facility implement a policy and practice that enables inmates to shower, perform bodily functions, and change clothing without nonmedical staff of the opposite gender viewing their breasts, buttocks, or genitalia, except in exigent circumstances or when such viewing is incidental to routine cell checks?	yes
	Does the facility require staff of the opposite gender to announce their presence when entering an inmate housing unit?	yes

115.15 (e)	Limits to cross-gender viewing and searches	
	Does the facility always refrain from searching or physically examining transgender or intersex inmates for the sole purpose of determining the inmate's genital status?	yes
	If an inmate's genital status is unknown, does the facility determine genital status during conversations with the inmate, by reviewing medical records, or, if necessary, by learning that information as part of a broader medical examination conducted in private by a medical practitioner?	yes

115.15 (f)	Limits to cross-gender viewing and searches	
	Does the facility/agency train security staff in how to conduct cross-gender pat down searches in a professional and respectful manner, and in the least intrusive manner possible, consistent with security needs?	yes
	Does the facility/agency train security staff in how to conduct searches of transgender and intersex inmates in a professional and respectful manner, and in the least intrusive manner possible, consistent with security needs?	yes

115.16 (a)	Inmates with disabilities and inmates who are limited English proficient	
	Does the agency take appropriate steps to ensure that inmates with disabilities have an equal opportunity to participate in or benefit from all aspects of the agency's efforts to prevent, detect, and respond to sexual abuse and sexual harassment, including: inmates who are deaf or hard of hearing?	yes
	Does the agency take appropriate steps to ensure that inmates with disabilities have an equal opportunity to participate in or benefit from all	yes

	aspects of the agency's efforts to prevent, detect, and respond to sexual abuse and sexual harassment, including: inmates who are blind or have low vision?	
	Does the agency take appropriate steps to ensure that inmates with disabilities have an equal opportunity to participate in or benefit from all aspects of the agency's efforts to prevent, detect, and respond to sexual abuse and sexual harassment, including: inmates who have intellectual disabilities?	yes
	Does the agency take appropriate steps to ensure that inmates with disabilities have an equal opportunity to participate in or benefit from all aspects of the agency's efforts to prevent, detect, and respond to sexual abuse and sexual harassment, including: inmates who have psychiatric disabilities?	yes
	Does the agency take appropriate steps to ensure that inmates with disabilities have an equal opportunity to participate in or benefit from all aspects of the agency's efforts to prevent, detect, and respond to sexual abuse and sexual harassment, including: inmates who have speech disabilities?	yes
	Does the agency take appropriate steps to ensure that inmates with disabilities have an equal opportunity to participate in or benefit from all aspects of the agency's efforts to prevent, detect, and respond to sexual abuse and sexual harassment, including: Other (if "other," please explain in overall determination notes.)	yes
	Do such steps include, when necessary, ensuring effective communication with inmates who are deaf or hard of hearing?	yes
	Do such steps include, when necessary, providing access to interpreters who can interpret effectively, accurately, and impartially, both receptively and expressively, using any necessary specialized vocabulary?	yes
	Does the agency ensure that written materials are provided in formats or through methods that ensure effective communication with inmates with disabilities including inmates who: Have intellectual disabilities?	yes
	Does the agency ensure that written materials are provided in formats or through methods that ensure effective communication with inmates with disabilities including inmates who: Have limited reading skills?	yes
	Does the agency ensure that written materials are provided in formats or through methods that ensure effective communication with inmates with disabilities including inmates who: are blind or have low vision?	yes

115.16 (b)	Inmates with disabilities and inmates who are limited English proficient	
	Does the agency take reasonable steps to ensure meaningful access to all aspects of the agency's efforts to prevent, detect, and respond to sexual abuse and sexual harassment to inmates who are limited English proficient?	yes
	Do these steps include providing interpreters who can interpret effectively, accurately, and impartially, both receptively and expressively, using any necessary specialized vocabulary?	yes

115.16 (c)	Inmates with disabilities and inmates who are limited English proficient	
	Does the agency always refrain from relying on inmate interpreters, inmate readers, or other types of inmate assistance except in limited circumstances where an extended delay in obtaining an effective interpreter could compromise the inmate's safety, the performance of first-response duties under §115.64, or the investigation of the inmate's allegations?	yes

115.17 (a)	Hiring and promotion decisions	
	Does the agency prohibit the hiring or promotion of anyone who may have contact with inmates who has engaged in sexual abuse in a prison, jail, lockup, community confinement facility, juvenile facility, or other institution (as defined in 42 U.S.C. 1997)?	yes
	Does the agency prohibit the hiring or promotion of anyone who may have contact with inmates who has been convicted of engaging or attempting to engage in sexual activity in the community facilitated by force, overt or implied threats of force, or coercion, or if the victim did not consent or was unable to consent or refuse?	yes
	Does the agency prohibit the hiring or promotion of anyone who may have contact with inmates who has been civilly or administratively adjudicated to have engaged in the activity described in the two bullets immediately above?	yes
	Does the agency prohibit the enlistment of services of any contractor who may have contact with inmates who has engaged in sexual abuse in a prison, jail, lockup, community confinement facility, juvenile facility, or other institution (as defined in 42 U.S.C. 1997)?	yes
	Does the agency prohibit the enlistment of services of any contractor who may have contact with inmates who has been convicted of engaging or attempting to engage in sexual activity in the community facilitated by force, overt or implied threats of force, or coercion, or if the victim did not consent or was unable to consent or refuse?	yes
	Does the agency prohibit the enlistment of services of any contractor who may have contact with inmates who has been civilly or administratively adjudicated to have engaged in the activity described in the two bullets immediately above?	yes

115.17 (b)	Hiring and promotion decisions	
	Does the agency consider any incidents of sexual harassment in determining whether to hire or promote anyone, or to enlist the services of any contractor, who may have contact with inmates?	yes

115.17 (c)	Hiring and promotion decisions	
	Before hiring new employees who may have contact with inmates, does the agency: perform a criminal background records check?	yes
	Before hiring new employees who may have contact with inmates, does the agency: consistent with Federal, State, and local law, make its best efforts to contact all prior institutional employers for information on substantiated allegations of sexual abuse or any resignation during a pending investigation of an allegation of sexual abuse?	yes

115.17 (d)	Hiring and promotion decisions	
	Does the agency perform a criminal background records check before enlisting the services of any contractor who may have contact with inmates?	yes

115.17 (e)	Hiring and promotion decisions	
	Does the agency either conduct criminal background records checks at least every five years of current employees and contractors who may have contact with inmates or have in place a system for otherwise capturing such information for current employees?	yes

115.17 (f)	Hiring and promotion decisions	
	Does the agency ask all applicants and employees who may have contact with inmates directly about previous misconduct described in paragraph (a) of this section in written applications or interviews for hiring or promotions?	yes
	Does the agency ask all applicants and employees who may have contact with inmates directly about previous misconduct described in paragraph (a) of this section in any interviews or written self-evaluations conducted as part of reviews of current employees?	yes
	Does the agency impose upon employees a continuing affirmative duty to disclose any such misconduct?	yes

115.17 (g)	Hiring and promotion decisions	
	Does the agency consider material omissions regarding such misconduct, or the provision of materially false information, grounds for termination?	yes

115.17 (h)	Hiring and promotion decisions	
	Does the agency provide information on substantiated allegations of sexual abuse or sexual harassment involving a former employee upon receiving a request from an institutional employer for whom such employee has applied to work? (N/A if providing information on substantiated allegations of sexual abuse or sexual harassment involving a former employee is prohibited by law.)	yes

115.18 (a)	Upgrades to facilities and technologies	
	If the agency designed or acquired any new facility or planned any substantial expansion or modification of existing facilities, did the agency consider the effect of the design, acquisition, expansion, or modification upon the agency's ability to protect inmates from sexual abuse? (N/A if agency/facility has not acquired a new facility or made a substantial expansion to existing facilities since August 20, 2012, or since the last PREA audit, whichever is later.)	na

115.18 (b)	Upgrades to facilities and technologies	
	If the agency installed or updated a video monitoring system, electronic surveillance system, or other monitoring technology, did the agency consider how such technology may enhance the agency's ability to protect inmates from sexual abuse? (N/A if agency/facility has not installed or updated a video monitoring system, electronic surveillance system, or other monitoring technology since August 20, 2012, or since the last PREA audit, whichever is later.)	yes

115.21 (a)	Evidence protocol and forensic medical examinations	
	If the agency is responsible for investigating allegations of sexual abuse, does the agency follow a uniform evidence protocol that maximizes the potential for obtaining usable physical evidence for administrative proceedings and criminal prosecutions? (N/A if the agency/facility is not responsible for conducting any form of criminal OR administrative sexual abuse investigations.)	yes

115.21 (b)	Evidence protocol and forensic medical examinations	
	Is this protocol developmentally appropriate for youth where applicable? (N/A if the agency/facility is not responsible for conducting any form of criminal OR administrative sexual abuse investigations.)	yes
	Is this protocol, as appropriate, adapted from or otherwise based on the most recent edition of the U.S. Department of Justice’s Office on Violence Against Women publication, “A National Protocol for Sexual Assault Medical Forensic Examinations, Adults/Adolescents,” or similarly comprehensive and authoritative protocols developed after 2011? (N/A if the agency/facility is not responsible for conducting any form of criminal OR administrative sexual abuse investigations.)	yes

115.21 (c)	Evidence protocol and forensic medical examinations	
	Does the agency offer all victims of sexual abuse access to forensic medical examinations, whether on-site or at an outside facility, without financial cost, where evidentiarily or medically appropriate?	yes
	Are such examinations performed by Sexual Assault Forensic Examiners (SAFEs) or Sexual Assault Nurse Examiners (SANEs) where possible?	yes
	If SAFEs or SANEs cannot be made available, is the examination performed by other qualified medical practitioners (they must have been specifically trained to conduct sexual assault forensic exams)?	yes
	Has the agency documented its efforts to provide SAFEs or SANEs?	yes

115.21 (d)	Evidence protocol and forensic medical examinations	
	Does the agency attempt to make available to the victim a victim advocate from a rape crisis center?	yes
	If a rape crisis center is not available to provide victim advocate services, does the agency make available to provide these services a qualified staff member from a community-based organization, or a qualified agency staff member?	yes
	Has the agency documented its efforts to secure services from rape crisis centers?	yes

115.21 (e)	Evidence protocol and forensic medical examinations	
	As requested by the victim, does the victim advocate, qualified agency staff member, or qualified community-based organization staff member accompany and support the victim through the forensic medical examination process and investigatory interviews?	yes
	As requested by the victim, does this person provide emotional support, crisis intervention, information, and referrals?	yes

115.21 (f)	Evidence protocol and forensic medical examinations	
	If the agency itself is not responsible for investigating allegations of sexual abuse, has the agency requested that the investigating entity follow the requirements of paragraphs (a) through (e) of this section? (N/A if the agency/facility is responsible for conducting criminal AND administrative sexual abuse investigations.)	yes

115.21 (h)	Evidence protocol and forensic medical examinations	
	If the agency uses a qualified agency staff member or a qualified community-based staff member for the purposes of this section, has the individual been screened for appropriateness to serve in this role and received education concerning sexual assault and forensic examination issues in general? (N/A if agency attempts to make a victim advocate from a rape crisis center available to victims per 115.21(d) above.)	yes

115.22 (a)	Policies to ensure referrals of allegations for investigations	
	Does the agency ensure an administrative or criminal investigation is completed for all allegations of sexual abuse?	yes
	Does the agency ensure an administrative or criminal investigation is completed for all allegations of sexual harassment?	yes

115.22 (b)	Policies to ensure referrals of allegations for investigations	
	Does the agency have a policy and practice in place to ensure that allegations of sexual abuse or sexual harassment are referred for investigation to an agency with the legal authority to conduct criminal investigations, unless the allegation does not involve potentially criminal behavior?	yes
	Has the agency published such policy on its website or, if it does not have one, made the policy available through other means?	yes
	Does the agency document all such referrals?	yes

115.22 (c)	Policies to ensure referrals of allegations for investigations	
	If a separate entity is responsible for conducting criminal investigations, does such publication describe the responsibilities of both the agency and the investigating entity? (N/A if the agency/facility is responsible for criminal investigations. See 115.21(a).)	yes

115.31 (a)	Employee training	
	Does the agency train all employees who may have contact with inmates on its zero-tolerance policy for sexual abuse and sexual harassment?	yes
	Does the agency train all employees who may have contact with inmates on how to fulfill their responsibilities under agency sexual abuse and sexual harassment prevention, detection, reporting, and response policies and procedures?	yes
	Does the agency train all employees who may have contact with inmates on inmates' right to be free from sexual abuse and sexual harassment?	yes
	Does the agency train all employees who may have contact with inmates on the right of inmates and employees to be free from retaliation for reporting sexual abuse and sexual harassment?	yes
	Does the agency train all employees who may have contact with inmates on the dynamics of sexual abuse and sexual harassment in confinement?	yes
	Does the agency train all employees who may have contact with inmates on the common reactions of sexual abuse and sexual harassment victims?	yes
	Does the agency train all employees who may have contact with inmates on how to detect and respond to signs of threatened and actual sexual abuse?	yes
	Does the agency train all employees who may have contact with inmates on how to avoid inappropriate relationships with inmates?	yes
	Does the agency train all employees who may have contact with inmates on how to communicate effectively and professionally with inmates, including lesbian, gay, bisexual, transgender, intersex, or gender nonconforming inmates?	yes
	Does the agency train all employees who may have contact with inmates on how to comply with relevant laws related to mandatory reporting of sexual abuse to outside authorities?	yes

115.31 (b)	Employee training	
	Is such training tailored to the gender of the inmates at the employee's facility?	yes
	Have employees received additional training if reassigned from a facility that houses only male inmates to a facility that houses only female inmates, or vice versa?	yes

115.31 (c)	Employee training	
	Have all current employees who may have contact with inmates received such training?	yes
	Does the agency provide each employee with refresher training every two years to ensure that all employees know the agency's current sexual abuse and sexual harassment policies and procedures?	yes
	In years in which an employee does not receive refresher training, does the agency provide refresher information on current sexual abuse and sexual harassment policies?	yes

115.31 (d)	Employee training	
	Does the agency document, through employee signature or electronic verification, that employees understand the training they have received?	yes

115.32 (a)	Volunteer and contractor training	
	Has the agency ensured that all volunteers and contractors who have contact with inmates have been trained on their responsibilities under the agency's sexual abuse and sexual harassment prevention, detection, and response policies and procedures?	yes

115.32 (b)	Volunteer and contractor training	
	Have all volunteers and contractors who have contact with inmates been notified of the agency's zero-tolerance policy regarding sexual abuse and sexual harassment and informed how to report such incidents (the level and type of training provided to volunteers and contractors shall be based on the services they provide and level of contact they have with inmates)?	yes

115.32 (c)	Volunteer and contractor training	
	Does the agency maintain documentation confirming that volunteers and contractors understand the training they have received?	yes

115.33 (a)	Inmate education	
	During intake, do inmates receive information explaining the agency's zero-tolerance policy regarding sexual abuse and sexual harassment?	yes
	During intake, do inmates receive information explaining how to report incidents or suspicions of sexual abuse or sexual harassment?	yes

115.33 (b)	Inmate education	
	Within 30 days of intake, does the agency provide comprehensive education to inmates either in person or through video regarding: Their rights to be free from sexual abuse and sexual harassment?	yes
	Within 30 days of intake, does the agency provide comprehensive education to inmates either in person or through video regarding: Their rights to be free from retaliation for reporting such incidents?	yes
	Within 30 days of intake, does the agency provide comprehensive education to inmates either in person or through video regarding: Agency policies and procedures for responding to such incidents?	yes

115.33 (c)	Inmate education	
	Have all inmates received such education?	yes
	Do inmates receive education upon transfer to a different facility to the extent that the policies and procedures of the inmate's new facility differ from those of the previous facility?	yes

115.33 (d)	Inmate education	
	Does the agency provide inmate education in formats accessible to all inmates including those who are limited English proficient?	yes
	Does the agency provide inmate education in formats accessible to all inmates including those who are deaf?	yes
	Does the agency provide inmate education in formats accessible to all inmates including those who are visually impaired?	yes
	Does the agency provide inmate education in formats accessible to all inmates including those who are otherwise disabled?	yes
	Does the agency provide inmate education in formats accessible to all inmates including those who have limited reading skills?	yes

115.33 (e)	Inmate education	
	Does the agency maintain documentation of inmate participation in these education sessions?	yes

115.33 (f)	Inmate education	
	In addition to providing such education, does the agency ensure that key information is continuously and readily available or visible to inmates through posters, inmate handbooks, or other written formats?	yes

115.34 (a)	Specialized training: Investigations	
	In addition to the general training provided to all employees pursuant to §115.31, does the agency ensure that, to the extent the agency itself conducts sexual abuse investigations, its investigators have received training in conducting such investigations in confinement settings? (N/A if the agency does not conduct any form of administrative or criminal sexual abuse investigations. See 115.21(a).)	yes

115.34 (b)	Specialized training: Investigations	
	Does this specialized training include techniques for interviewing sexual abuse victims? (N/A if the agency does not conduct any form of administrative or criminal sexual abuse investigations. See 115.21(a).)	yes
	Does this specialized training include proper use of Miranda and Garrity warnings? (N/A if the agency does not conduct any form of administrative or criminal sexual abuse investigations. See 115.21(a).)	yes
	Does this specialized training include sexual abuse evidence collection in confinement settings? (N/A if the agency does not conduct any form of administrative or criminal sexual abuse investigations. See 115.21(a).)	yes
	Does this specialized training include the criteria and evidence required to substantiate a case for administrative action or prosecution referral? (N/A if the agency does not conduct any form of administrative or criminal sexual abuse investigations. See 115.21(a).)	yes

115.34 (c)	Specialized training: Investigations	
	Does the agency maintain documentation that agency investigators have completed the required specialized training in conducting sexual abuse investigations? (N/A if the agency does not conduct any form of administrative or criminal sexual abuse investigations. See 115.21(a).)	yes

115.35 (a)	Specialized training: Medical and mental health care	
	Does the agency ensure that all full- and part-time medical and mental health care practitioners who work regularly in its facilities have been trained in how to detect and assess signs of sexual abuse and sexual harassment?	yes
	Does the agency ensure that all full- and part-time medical and mental health care practitioners who work regularly in its facilities have been trained in how to preserve physical evidence of sexual abuse?	yes
	Does the agency ensure that all full- and part-time medical and mental health care practitioners who work regularly in its facilities have been trained in how to respond effectively and professionally to victims of sexual abuse and sexual harassment?	yes
	Does the agency ensure that all full- and part-time medical and mental health care practitioners who work regularly in its facilities have been trained in how and to whom to report allegations or suspicions of sexual abuse and sexual harassment?	yes

115.35 (b)	Specialized training: Medical and mental health care	
	If medical staff employed by the agency conduct forensic examinations, do such medical staff receive appropriate training to conduct such examinations? (N/A if agency medical staff at the facility do not conduct forensic exams.)	na

115.35 (c)	Specialized training: Medical and mental health care	
	Does the agency maintain documentation that medical and mental health practitioners have received the training referenced in this standard either from the agency or elsewhere?	yes

115.35 (d)	Specialized training: Medical and mental health care	
	Do medical and mental health care practitioners employed by the agency also receive training mandated for employees by §115.31?	yes
	Do medical and mental health care practitioners contracted by and volunteering for the agency also receive training mandated for contractors and volunteers by §115.32?	yes

115.41 (a)	Screening for risk of victimization and abusiveness	
	Are all inmates assessed during an intake screening for their risk of being sexually abused by other inmates or sexually abusive toward other inmates?	yes
	Are all inmates assessed upon transfer to another facility for their risk of being sexually abused by other inmates or sexually abusive toward other inmates?	yes

115.41 (b)	Screening for risk of victimization and abusiveness	
	Do intake screenings ordinarily take place within 72 hours of arrival at the facility?	yes

115.41 (c)	Screening for risk of victimization and abusiveness	
	Are all PREA screening assessments conducted using an objective screening instrument?	yes

115.41 (d)	Screening for risk of victimization and abusiveness	
	Does the intake screening consider, at a minimum, the following criteria to assess inmates for risk of sexual victimization: (1) Whether the inmate has a mental, physical, or developmental disability?	yes
	Does the intake screening consider, at a minimum, the following criteria to assess inmates for risk of sexual victimization: (2) The age of the inmate?	yes
	Does the intake screening consider, at a minimum, the following criteria to assess inmates for risk of sexual victimization: (3) The physical build of the inmate?	yes
	Does the intake screening consider, at a minimum, the following criteria to assess inmates for risk of sexual victimization: (4) Whether the inmate has previously been incarcerated?	yes
	Does the intake screening consider, at a minimum, the following criteria to assess inmates for risk of sexual victimization: (5) Whether the inmate's criminal history is exclusively nonviolent?	yes
	Does the intake screening consider, at a minimum, the following criteria to assess inmates for risk of sexual victimization: (6) Whether the inmate has prior convictions for sex offenses against an adult or child?	yes
	Does the intake screening consider, at a minimum, the following criteria to assess inmates for risk of sexual victimization: (7) Whether the inmate is or is perceived to be gay, lesbian, bisexual, transgender, intersex, or gender nonconforming (the facility affirmatively asks the inmate about his/her sexual orientation and gender identity AND makes a subjective determination based on the screener's perception whether the inmate is gender non-conforming or otherwise may be perceived to be LGBTI)?	yes
	Does the intake screening consider, at a minimum, the following criteria to assess inmates for risk of sexual victimization: (8) Whether the inmate has previously experienced sexual victimization?	yes
	Does the intake screening consider, at a minimum, the following criteria to assess inmates for risk of sexual victimization: (9) The inmate's own perception of vulnerability?	yes
	Does the intake screening consider, at a minimum, the following criteria to assess inmates for risk of sexual victimization: (10) Whether the inmate is detained solely for civil immigration purposes?	yes

115.41 (e)	Screening for risk of victimization and abusiveness	
	In assessing inmates for risk of being sexually abusive, does the initial PREA risk screening consider, when known to the agency: prior acts of sexual abuse?	yes
	In assessing inmates for risk of being sexually abusive, does the initial PREA risk screening consider, when known to the agency: prior convictions for violent offenses?	yes
	In assessing inmates for risk of being sexually abusive, does the initial PREA risk screening consider, when known to the agency: history of prior institutional violence or sexual abuse?	yes

115.41 (f)	Screening for risk of victimization and abusiveness	
	Within a set time period not more than 30 days from the inmate's arrival at the facility, does the facility reassess the inmate's risk of victimization or abusiveness based upon any additional, relevant information received by the facility since the intake screening?	yes

115.41 (g)	Screening for risk of victimization and abusiveness	
	Does the facility reassess an inmate's risk level when warranted due to a: Referral?	yes
	Does the facility reassess an inmate's risk level when warranted due to a: Request?	yes
	Does the facility reassess an inmate's risk level when warranted due to a: Incident of sexual abuse?	yes
	Does the facility reassess an inmate's risk level when warranted due to a: Receipt of additional information that bears on the inmate's risk of sexual victimization or abusiveness?	yes

115.41 (h)	Screening for risk of victimization and abusiveness	
	Is it the case that inmates are not ever disciplined for refusing to answer, or for not disclosing complete information in response to, questions asked pursuant to paragraphs (d)(1), (d)(7), (d)(8), or (d)(9) of this section?	yes

115.41 (i)	Screening for risk of victimization and abusiveness	
	Has the agency implemented appropriate controls on the dissemination within the facility of responses to questions asked pursuant to this standard in order to ensure that sensitive information is not exploited to the inmate's detriment by staff or other inmates?	yes

115.42 (a)	Use of screening information	
	Does the agency use information from the risk screening required by § 115.41, with the goal of keeping separate those inmates at high risk of being sexually victimized from those at high risk of being sexually abusive, to inform: Housing Assignments?	yes
	Does the agency use information from the risk screening required by § 115.41, with the goal of keeping separate those inmates at high risk of being sexually victimized from those at high risk of being sexually abusive, to inform: Bed assignments?	yes
	Does the agency use information from the risk screening required by § 115.41, with the goal of keeping separate those inmates at high risk of being sexually victimized from those at high risk of being sexually abusive, to inform: Work Assignments?	yes
	Does the agency use information from the risk screening required by § 115.41, with the goal of keeping separate those inmates at high risk of being sexually victimized from those at high risk of being sexually abusive, to inform: Education Assignments?	yes
	Does the agency use information from the risk screening required by § 115.41, with the goal of keeping separate those inmates at high risk of being sexually victimized from those at high risk of being sexually abusive, to inform: Program Assignments?	yes

115.42 (b)	Use of screening information	
	Does the agency make individualized determinations about how to ensure the safety of each inmate?	yes

115.42 (c)	Use of screening information	
	When deciding whether to assign a transgender or intersex inmate to a facility for male or female inmates, does the agency consider on a case-by-case basis whether a placement would ensure the inmate's health and safety, and whether a placement would present management or security problems (NOTE: if an agency by policy or practice assigns inmates to a male or female facility on the basis of anatomy alone, that agency is not in compliance with this standard)?	yes
	When making housing or other program assignments for transgender or intersex inmates, does the agency consider on a case-by-case basis whether a placement would ensure the inmate's health and safety, and whether a placement would present management or security problems?	yes

115.42 (d)	Use of screening information	
	Are placement and programming assignments for each transgender or intersex inmate reassessed at least twice each year to review any threats to safety experienced by the inmate?	yes

115.42 (e)	Use of screening information	
	Are each transgender or intersex inmate's own views with respect to his or her own safety given serious consideration when making facility and housing placement decisions and programming assignments?	yes

115.42 (f)	Use of screening information	
	Are transgender and intersex inmates given the opportunity to shower separately from other inmates?	yes

115.42 (g)	Use of screening information	
	Unless placement is in a dedicated facility, unit, or wing established in connection with a consent decree, legal settlement, or legal judgment for the purpose of protecting lesbian, gay, bisexual, transgender, or intersex inmates, does the agency always refrain from placing: lesbian, gay, and bisexual inmates in dedicated facilities, units, or wings solely on the basis of such identification or status?	yes
	Unless placement is in a dedicated facility, unit, or wing established in connection with a consent decree, legal settlement, or legal judgment for the purpose of protecting lesbian, gay, bisexual, transgender, or intersex inmates, does the agency always refrain from placing: transgender inmates in dedicated facilities, units, or wings solely on the basis of such identification or status?	yes
	Unless placement is in a dedicated facility, unit, or wing established in connection with a consent decree, legal settlement, or legal judgment for the purpose of protecting lesbian, gay, bisexual, transgender, or intersex inmates, does the agency always refrain from placing: intersex inmates in dedicated facilities, units, or wings solely on the basis of such identification or status?	yes

115.43 (a)	Protective Custody	
	Does the facility always refrain from placing inmates at high risk for sexual victimization in involuntary segregated housing unless an assessment of all available alternatives has been made, and a determination has been made that there is no available alternative means of separation from likely abusers?	yes
	If a facility cannot conduct such an assessment immediately, does the facility hold the inmate in involuntary segregated housing for less than 24 hours while completing the assessment?	yes

115.43 (b)	Protective Custody	
	Do inmates who are placed in segregated housing because they are at high risk of sexual victimization have access to: Programs to the extent possible?	yes
	Do inmates who are placed in segregated housing because they are at high risk of sexual victimization have access to: Privileges to the extent possible?	yes
	Do inmates who are placed in segregated housing because they are at high risk of sexual victimization have access to: Education to the extent possible?	yes
	Do inmates who are placed in segregated housing because they are at high risk of sexual victimization have access to: Work opportunities to the extent possible?	yes
	If the facility restricts access to programs, privileges, education, or work opportunities, does the facility document: The opportunities that have been limited?	yes
	If the facility restricts access to programs, privileges, education, or work opportunities, does the facility document: The duration of the limitation?	yes
	If the facility restricts access to programs, privileges, education, or work opportunities, does the facility document: The reasons for such limitations?	yes

115.43 (c)	Protective Custody	
	Does the facility assign inmates at high risk of sexual victimization to involuntary segregated housing only until an alternative means of separation from likely abusers can be arranged?	yes
	Does such an assignment not ordinarily exceed a period of 30 days?	yes

115.43 (d)	Protective Custody	
	If an involuntary segregated housing assignment is made pursuant to paragraph (a) of this section, does the facility clearly document: The basis for the facility's concern for the inmate's safety?	yes
	If an involuntary segregated housing assignment is made pursuant to paragraph (a) of this section, does the facility clearly document: The reason why no alternative means of separation can be arranged?	yes

115.43 (e)	Protective Custody	
	In the case of each inmate who is placed in involuntary segregation because he/she is at high risk of sexual victimization, does the facility afford a review to determine whether there is a continuing need for separation from the general population EVERY 30 DAYS?	yes

115.51 (a)	Inmate reporting	
	Does the agency provide multiple internal ways for inmates to privately report: Sexual abuse and sexual harassment?	yes
	Does the agency provide multiple internal ways for inmates to privately report: Retaliation by other inmates or staff for reporting sexual abuse and sexual harassment?	yes
	Does the agency provide multiple internal ways for inmates to privately report: Staff neglect or violation of responsibilities that may have contributed to such incidents?	yes

115.51 (b)	Inmate reporting	
	Does the agency also provide at least one way for inmates to report sexual abuse or sexual harassment to a public or private entity or office that is not part of the agency?	yes
	Is that private entity or office able to receive and immediately forward inmate reports of sexual abuse and sexual harassment to agency officials?	yes
	Does that private entity or office allow the inmate to remain anonymous upon request?	yes
	Are inmates detained solely for civil immigration purposes provided information on how to contact relevant consular officials and relevant officials at the Department of Homeland Security?	yes

115.51 (c)	Inmate reporting	
	Does staff accept reports of sexual abuse and sexual harassment made verbally, in writing, anonymously, and from third parties?	yes
	Does staff promptly document any verbal reports of sexual abuse and sexual harassment?	yes

115.51 (d)	Inmate reporting	
	Does the agency provide a method for staff to privately report sexual abuse and sexual harassment of inmates?	yes

115.52 (a)	Exhaustion of administrative remedies	
	Is the agency exempt from this standard? NOTE: The agency is exempt ONLY if it does not have administrative procedures to address inmate grievances regarding sexual abuse. This does not mean the agency is exempt simply because an inmate does not have to or is not ordinarily expected to submit a grievance to report sexual abuse. This means that as a matter of explicit policy, the agency does not have an administrative remedies process to address sexual abuse.	yes

115.52 (b)	Exhaustion of administrative remedies	
	Does the agency permit inmates to submit a grievance regarding an allegation of sexual abuse without any type of time limits? (The agency may apply otherwise-applicable time limits to any portion of a grievance that does not allege an incident of sexual abuse.) (N/A if agency is exempt from this standard.)	na
	Does the agency always refrain from requiring an inmate to use any informal grievance process, or to otherwise attempt to resolve with staff, an alleged incident of sexual abuse? (N/A if agency is exempt from this standard.)	na

115.52 (c)	Exhaustion of administrative remedies	
	Does the agency ensure that: An inmate who alleges sexual abuse may submit a grievance without submitting it to a staff member who is the subject of the complaint? (N/A if agency is exempt from this standard.)	na
	Does the agency ensure that: Such grievance is not referred to a staff member who is the subject of the complaint? (N/A if agency is exempt from this standard.)	na

115.52 (d)	Exhaustion of administrative remedies	
	Does the agency issue a final agency decision on the merits of any portion of a grievance alleging sexual abuse within 90 days of the initial filing of the grievance? (Computation of the 90-day time period does not include time consumed by inmates in preparing any administrative appeal.) (N/A if agency is exempt from this standard.)	na
	If the agency claims the maximum allowable extension of time to respond of up to 70 days per 115.52(d)(3) when the normal time period for response is insufficient to make an appropriate decision, does the agency notify the inmate in writing of any such extension and provide a date by which a decision will be made? (N/A if agency is exempt from this standard.)	na
	At any level of the administrative process, including the final level, if the inmate does not receive a response within the time allotted for reply, including any properly noticed extension, may an inmate consider the absence of a response to be a denial at that level? (N/A if agency is exempt from this standard.)	na

115.52 (e)	Exhaustion of administrative remedies	
	Are third parties, including fellow inmates, staff members, family members, attorneys, and outside advocates, permitted to assist inmates in filing requests for administrative remedies relating to allegations of sexual abuse? (N/A if agency is exempt from this standard.)	na
	Are those third parties also permitted to file such requests on behalf of inmates? (If a third party files such a request on behalf of an inmate, the facility may require as a condition of processing the request that the alleged victim agree to have the request filed on his or her behalf, and may also require the alleged victim to personally pursue any subsequent steps in the administrative remedy process.) (N/A if agency is exempt from this standard.)	na
	If the inmate declines to have the request processed on his or her behalf, does the agency document the inmate's decision? (N/A if agency is exempt from this standard.)	na

115.52 (f)	Exhaustion of administrative remedies	
	Has the agency established procedures for the filing of an emergency grievance alleging that an inmate is subject to a substantial risk of imminent sexual abuse? (N/A if agency is exempt from this standard.)	na
	After receiving an emergency grievance alleging an inmate is subject to a substantial risk of imminent sexual abuse, does the agency immediately forward the grievance (or any portion thereof that alleges the substantial risk of imminent sexual abuse) to a level of review at which immediate corrective action may be taken? (N/A if agency is exempt from this standard.)	na
	After receiving an emergency grievance described above, does the agency provide an initial response within 48 hours? (N/A if agency is exempt from this standard.)	na
	After receiving an emergency grievance described above, does the agency issue a final agency decision within 5 calendar days? (N/A if agency is exempt from this standard.)	na
	Does the initial response and final agency decision document the agency's determination whether the inmate is in substantial risk of imminent sexual abuse? (N/A if agency is exempt from this standard.)	na
	Does the initial response document the agency's action(s) taken in response to the emergency grievance? (N/A if agency is exempt from this standard.)	na
	Does the agency's final decision document the agency's action(s) taken in response to the emergency grievance? (N/A if agency is exempt from this standard.)	na

115.52 (g)	Exhaustion of administrative remedies	
	If the agency disciplines an inmate for filing a grievance related to alleged sexual abuse, does it do so ONLY where the agency demonstrates that the inmate filed the grievance in bad faith? (N/A if agency is exempt from this standard.)	na

115.53 (a)	Inmate access to outside confidential support services	
	Does the facility provide inmates with access to outside victim advocates for emotional support services related to sexual abuse by giving inmates mailing addresses and telephone numbers, including toll-free hotline numbers where available, of local, State, or national victim advocacy or rape crisis organizations?	yes
	Does the facility provide persons detained solely for civil immigration purposes mailing addresses and telephone numbers, including toll-free hotline numbers where available of local, State, or national immigrant services agencies?	yes
	Does the facility enable reasonable communication between inmates and these organizations and agencies, in as confidential a manner as possible?	yes

115.53 (b)	Inmate access to outside confidential support services	
	Does the facility inform inmates, prior to giving them access, of the extent to which such communications will be monitored and the extent to which reports of abuse will be forwarded to authorities in accordance with mandatory reporting laws?	yes

115.53 (c)	Inmate access to outside confidential support services	
	Does the agency maintain or attempt to enter into memoranda of understanding or other agreements with community service providers that are able to provide inmates with confidential emotional support services related to sexual abuse?	yes
	Does the agency maintain copies of agreements or documentation showing attempts to enter into such agreements?	yes

115.54 (a)	Third-party reporting	
	Has the agency established a method to receive third-party reports of sexual abuse and sexual harassment?	yes
	Has the agency distributed publicly information on how to report sexual abuse and sexual harassment on behalf of an inmate?	yes

115.61 (a)	Staff and agency reporting duties	
	Does the agency require all staff to report immediately and according to agency policy any knowledge, suspicion, or information regarding an incident of sexual abuse or sexual harassment that occurred in a facility, whether or not it is part of the agency?	yes
	Does the agency require all staff to report immediately and according to agency policy any knowledge, suspicion, or information regarding retaliation against inmates or staff who reported an incident of sexual abuse or sexual harassment?	yes
	Does the agency require all staff to report immediately and according to agency policy any knowledge, suspicion, or information regarding any staff neglect or violation of responsibilities that may have contributed to an incident of sexual abuse or sexual harassment or retaliation?	yes

115.61 (b)	Staff and agency reporting duties	
	Apart from reporting to designated supervisors or officials, does staff always refrain from revealing any information related to a sexual abuse report to anyone other than to the extent necessary, as specified in agency policy, to make treatment, investigation, and other security and management decisions?	yes

115.61 (c)	Staff and agency reporting duties	
	Unless otherwise precluded by Federal, State, or local law, are medical and mental health practitioners required to report sexual abuse pursuant to paragraph (a) of this section?	yes
	Are medical and mental health practitioners required to inform inmates of the practitioner's duty to report, and the limitations of confidentiality, at the initiation of services?	yes

115.61 (d)	Staff and agency reporting duties	
	If the alleged victim is under the age of 18 or considered a vulnerable adult under a State or local vulnerable persons statute, does the agency report the allegation to the designated State or local services agency under applicable mandatory reporting laws?	yes

115.61 (e)	Staff and agency reporting duties	
	Does the facility report all allegations of sexual abuse and sexual harassment, including third-party and anonymous reports, to the facility's designated investigators?	yes

115.62 (a)	Agency protection duties	
	When the agency learns that an inmate is subject to a substantial risk of imminent sexual abuse, does it take immediate action to protect the inmate?	yes

115.63 (a)	Reporting to other confinement facilities	
	Upon receiving an allegation that an inmate was sexually abused while confined at another facility, does the head of the facility that received the allegation notify the head of the facility or appropriate office of the agency where the alleged abuse occurred?	yes

115.63 (b)	Reporting to other confinement facilities	
	Is such notification provided as soon as possible, but no later than 72 hours after receiving the allegation?	yes

115.63 (c)	Reporting to other confinement facilities	
	Does the agency document that it has provided such notification?	yes

115.63 (d)	Reporting to other confinement facilities	
	Does the facility head or agency office that receives such notification ensure that the allegation is investigated in accordance with these standards?	yes

115.64 (a)	Staff first responder duties	
	Upon learning of an allegation that an inmate was sexually abused, is the first security staff member to respond to the report required to: Separate the alleged victim and abuser?	yes
	Upon learning of an allegation that an inmate was sexually abused, is the first security staff member to respond to the report required to: Preserve and protect any crime scene until appropriate steps can be taken to collect any evidence?	yes
	Upon learning of an allegation that an inmate was sexually abused, is the first security staff member to respond to the report required to: Request that the alleged victim not take any actions that could destroy physical evidence, including, as appropriate, washing, brushing teeth, changing clothes, urinating, defecating, smoking, drinking, or eating, if the abuse occurred within a time period that still allows for the collection of physical evidence?	yes
	Upon learning of an allegation that an inmate was sexually abused, is the first security staff member to respond to the report required to: Ensure that the alleged abuser does not take any actions that could destroy physical evidence, including, as appropriate, washing, brushing teeth, changing clothes, urinating, defecating, smoking, drinking, or eating, if the abuse occurred within a time period that still allows for the collection of physical evidence?	yes

115.64 (b)	Staff first responder duties	
	If the first staff responder is not a security staff member, is the responder required to request that the alleged victim not take any actions that could destroy physical evidence, and then notify security staff?	yes

115.65 (a)	Coordinated response	
	Has the facility developed a written institutional plan to coordinate actions among staff first responders, medical and mental health practitioners, investigators, and facility leadership taken in response to an incident of sexual abuse?	yes

115.66 (a)	Preservation of ability to protect inmates from contact with abusers	
	Are both the agency and any other governmental entities responsible for collective bargaining on the agency's behalf prohibited from entering into or renewing any collective bargaining agreement or other agreement that limit the agency's ability to remove alleged staff sexual abusers from contact with any inmates pending the outcome of an investigation or of a determination of whether and to what extent discipline is warranted?	yes

115.67 (a)	Agency protection against retaliation	
	Has the agency established a policy to protect all inmates and staff who report sexual abuse or sexual harassment or cooperate with sexual abuse or sexual harassment investigations from retaliation by other inmates or staff?	yes
	Has the agency designated which staff members or departments are charged with monitoring retaliation?	yes

115.67 (b)	Agency protection against retaliation	
	Does the agency employ multiple protection measures, such as housing changes or transfers for inmate victims or abusers, removal of alleged staff or inmate abusers from contact with victims, and emotional support services for inmates or staff who fear retaliation for reporting sexual abuse or sexual harassment or for cooperating with investigations?	yes

115.67 (c)	Agency protection against retaliation	
	Except in instances where the agency determines that a report of sexual abuse is unfounded, for at least 90 days following a report of sexual abuse, does the agency: Monitor the conduct and treatment of inmates or staff who reported the sexual abuse to see if there are changes that may suggest possible retaliation by inmates or staff?	yes
	Except in instances where the agency determines that a report of sexual abuse is unfounded, for at least 90 days following a report of sexual abuse, does the agency: Monitor the conduct and treatment of inmates who were reported to have suffered sexual abuse to see if there are changes that may suggest possible retaliation by inmates or staff?	yes
	Except in instances where the agency determines that a report of sexual abuse is unfounded, for at least 90 days following a report of sexual abuse, does the agency: Act promptly to remedy any such retaliation?	yes
	Except in instances where the agency determines that a report of sexual abuse is unfounded, for at least 90 days following a report of sexual abuse, does the agency: Monitor any inmate disciplinary reports?	yes
	Except in instances where the agency determines that a report of sexual abuse is unfounded, for at least 90 days following a report of sexual abuse, does the agency: Monitor inmate housing changes?	yes
	Except in instances where the agency determines that a report of sexual abuse is unfounded, for at least 90 days following a report of sexual abuse, does the agency: Monitor inmate program changes?	yes
	Except in instances where the agency determines that a report of sexual abuse is unfounded, for at least 90 days following a report of sexual abuse, does the agency: Monitor negative performance reviews of staff?	yes
	Except in instances where the agency determines that a report of sexual abuse is unfounded, for at least 90 days following a report of sexual abuse, does the agency: Monitor reassignments of staff?	yes
	Does the agency continue such monitoring beyond 90 days if the initial monitoring indicates a continuing need?	yes

115.67 (d)	Agency protection against retaliation	
	In the case of inmates, does such monitoring also include periodic status checks?	yes

115.67 (e)	Agency protection against retaliation	
	If any other individual who cooperates with an investigation expresses a fear of retaliation, does the agency take appropriate measures to protect that individual against retaliation?	yes

115.68 (a)	Post-allegation protective custody	
	Is any and all use of segregated housing to protect an inmate who is alleged to have suffered sexual abuse subject to the requirements of § 115.43?	yes

115.71 (a)	Criminal and administrative agency investigations	
	When the agency conducts its own investigations into allegations of sexual abuse and sexual harassment, does it do so promptly, thoroughly, and objectively? (N/A if the agency/facility is not responsible for conducting any form of criminal OR administrative sexual abuse investigations. See 115.21(a).)	yes
	Does the agency conduct such investigations for all allegations, including third party and anonymous reports? (N/A if the agency/facility is not responsible for conducting any form of criminal OR administrative sexual abuse investigations. See 115.21(a).)	yes

115.71 (b)	Criminal and administrative agency investigations	
	Where sexual abuse is alleged, does the agency use investigators who have received specialized training in sexual abuse investigations as required by 115.34?	yes

115.71 (c)	Criminal and administrative agency investigations	
	Do investigators gather and preserve direct and circumstantial evidence, including any available physical and DNA evidence and any available electronic monitoring data?	yes
	Do investigators interview alleged victims, suspected perpetrators, and witnesses?	yes
	Do investigators review prior reports and complaints of sexual abuse involving the suspected perpetrator?	yes

115.71 (d)	Criminal and administrative agency investigations	
	When the quality of evidence appears to support criminal prosecution, does the agency conduct compelled interviews only after consulting with prosecutors as to whether compelled interviews may be an obstacle for subsequent criminal prosecution?	yes

115.71 (e)	Criminal and administrative agency investigations	
	Do agency investigators assess the credibility of an alleged victim, suspect, or witness on an individual basis and not on the basis of that individual's status as inmate or staff?	yes
	Does the agency investigate allegations of sexual abuse without requiring an inmate who alleges sexual abuse to submit to a polygraph examination or other truth-telling device as a condition for proceeding?	yes

115.71 (f)	Criminal and administrative agency investigations	
	Do administrative investigations include an effort to determine whether staff actions or failures to act contributed to the abuse?	yes
	Are administrative investigations documented in written reports that include a description of the physical evidence and testimonial evidence, the reasoning behind credibility assessments, and investigative facts and findings?	yes

115.71 (g)	Criminal and administrative agency investigations	
	Are criminal investigations documented in a written report that contains a thorough description of the physical, testimonial, and documentary evidence and attaches copies of all documentary evidence where feasible?	yes

115.71 (h)	Criminal and administrative agency investigations	
	Are all substantiated allegations of conduct that appears to be criminal referred for prosecution?	yes

115.71 (i)	Criminal and administrative agency investigations	
	Does the agency retain all written reports referenced in 115.71(f) and (g) for as long as the alleged abuser is incarcerated or employed by the agency, plus five years?	yes

115.71 (j)	Criminal and administrative agency investigations	
	Does the agency ensure that the departure of an alleged abuser or victim from the employment or control of the agency does not provide a basis for terminating an investigation?	yes

115.71 (l)	Criminal and administrative agency investigations	
	When an outside entity investigates sexual abuse, does the facility cooperate with outside investigators and endeavor to remain informed about the progress of the investigation? (N/A if an outside agency does not conduct administrative or criminal sexual abuse investigations. See 115.21(a).)	yes

115.72 (a)	Evidentiary standard for administrative investigations	
	Is it true that the agency does not impose a standard higher than a preponderance of the evidence in determining whether allegations of sexual abuse or sexual harassment are substantiated?	yes

115.73 (a)	Reporting to inmates	
	Following an investigation into an inmate's allegation that he or she suffered sexual abuse in an agency facility, does the agency inform the inmate as to whether the allegation has been determined to be substantiated, unsubstantiated, or unfounded?	yes

115.73 (b)	Reporting to inmates	
	If the agency did not conduct the investigation into an inmate's allegation of sexual abuse in an agency facility, does the agency request the relevant information from the investigative agency in order to inform the inmate? (N/A if the agency/facility is responsible for conducting administrative and criminal investigations.)	yes

115.73 (c)	Reporting to inmates	
	Following an inmate's allegation that a staff member has committed sexual abuse against the resident, unless the agency has determined that the allegation is unfounded, or unless the inmate has been released from custody, does the agency subsequently inform the resident whenever: The staff member is no longer posted within the inmate's unit?	yes
	Following an inmate's allegation that a staff member has committed sexual abuse against the resident, unless the agency has determined that the allegation is unfounded, or unless the resident has been released from custody, does the agency subsequently inform the resident whenever: The staff member is no longer employed at the facility?	yes
	Following an inmate's allegation that a staff member has committed sexual abuse against the resident, unless the agency has determined that the allegation is unfounded, or unless the resident has been released from custody, does the agency subsequently inform the resident whenever: The agency learns that the staff member has been indicted on a charge related to sexual abuse in the facility?	yes
	Following an inmate's allegation that a staff member has committed sexual abuse against the resident, unless the agency has determined that the allegation is unfounded, or unless the resident has been released from custody, does the agency subsequently inform the resident whenever: The agency learns that the staff member has been convicted on a charge related to sexual abuse within the facility?	yes

115.73 (d)	Reporting to inmates	
	Following an inmate's allegation that he or she has been sexually abused by another inmate, does the agency subsequently inform the alleged victim whenever: The agency learns that the alleged abuser has been indicted on a charge related to sexual abuse within the facility?	yes
	Following an inmate's allegation that he or she has been sexually abused by another inmate, does the agency subsequently inform the alleged victim whenever: The agency learns that the alleged abuser has been convicted on a charge related to sexual abuse within the facility?	yes

115.73 (e)	Reporting to inmates	
	Does the agency document all such notifications or attempted notifications?	yes

115.76 (a)	Disciplinary sanctions for staff	
	Are staff subject to disciplinary sanctions up to and including termination for violating agency sexual abuse or sexual harassment policies?	yes

115.76 (b)	Disciplinary sanctions for staff	
	Is termination the presumptive disciplinary sanction for staff who have engaged in sexual abuse?	yes

115.76 (c)	Disciplinary sanctions for staff	
	Are disciplinary sanctions for violations of agency policies relating to sexual abuse or sexual harassment (other than actually engaging in sexual abuse) commensurate with the nature and circumstances of the acts committed, the staff member's disciplinary history, and the sanctions imposed for comparable offenses by other staff with similar histories?	yes

115.76 (d)	Disciplinary sanctions for staff	
	Are all terminations for violations of agency sexual abuse or sexual harassment policies, or resignations by staff who would have been terminated if not for their resignation, reported to: Law enforcement agencies(unless the activity was clearly not criminal)?	yes
	Are all terminations for violations of agency sexual abuse or sexual harassment policies, or resignations by staff who would have been terminated if not for their resignation, reported to: Relevant licensing bodies?	yes

115.77 (a)	Corrective action for contractors and volunteers	
	Is any contractor or volunteer who engages in sexual abuse prohibited from contact with inmates?	yes
	Is any contractor or volunteer who engages in sexual abuse reported to: Law enforcement agencies (unless the activity was clearly not criminal)?	yes
	Is any contractor or volunteer who engages in sexual abuse reported to: Relevant licensing bodies?	yes

115.77 (b)	Corrective action for contractors and volunteers	
	In the case of any other violation of agency sexual abuse or sexual harassment policies by a contractor or volunteer, does the facility take appropriate remedial measures, and consider whether to prohibit further contact with inmates?	yes

115.78 (a)	Disciplinary sanctions for inmates	
	Following an administrative finding that an inmate engaged in inmate-on-inmate sexual abuse, or following a criminal finding of guilt for inmate-on-inmate sexual abuse, are inmates subject to disciplinary sanctions pursuant to a formal disciplinary process?	yes

115.78 (b)	Disciplinary sanctions for inmates	
	Are sanctions commensurate with the nature and circumstances of the abuse committed, the inmate's disciplinary history, and the sanctions imposed for comparable offenses by other inmates with similar histories?	yes

115.78 (c)	Disciplinary sanctions for inmates	
	When determining what types of sanction, if any, should be imposed, does the disciplinary process consider whether an inmate's mental disabilities or mental illness contributed to his or her behavior?	yes

115.78 (d)	Disciplinary sanctions for inmates	
	If the facility offers therapy, counseling, or other interventions designed to address and correct underlying reasons or motivations for the abuse, does the facility consider whether to require the offending inmate to participate in such interventions as a condition of access to programming and other benefits?	yes

115.78 (e)	Disciplinary sanctions for inmates	
	Does the agency discipline an inmate for sexual contact with staff only upon a finding that the staff member did not consent to such contact?	yes

115.78 (f)	Disciplinary sanctions for inmates	
	For the purpose of disciplinary action does a report of sexual abuse made in good faith based upon a reasonable belief that the alleged conduct occurred NOT constitute falsely reporting an incident or lying, even if an investigation does not establish evidence sufficient to substantiate the allegation?	yes

115.78 (g)	Disciplinary sanctions for inmates	
	Does the agency always refrain from considering non-coercive sexual activity between inmates to be sexual abuse? (N/A if the agency does not prohibit all sexual activity between inmates.)	yes

115.81 (a)	Medical and mental health screenings; history of sexual abuse	
	If the screening pursuant to § 115.41 indicates that a prison inmate has experienced prior sexual victimization, whether it occurred in an institutional setting or in the community, do staff ensure that the inmate is offered a follow-up meeting with a medical or mental health practitioner within 14 days of the intake screening?	yes

115.81 (b)	Medical and mental health screenings; history of sexual abuse	
	If the screening pursuant to § 115.41 indicates that a prison inmate has previously perpetrated sexual abuse, whether it occurred in an institutional setting or in the community, do staff ensure that the inmate is offered a follow-up meeting with a mental health practitioner within 14 days of the intake screening? (N/A if the facility is not a prison.)	yes

115.81 (c)	Medical and mental health screenings; history of sexual abuse	
	If the screening pursuant to § 115.41 indicates that a jail inmate has experienced prior sexual victimization, whether it occurred in an institutional setting or in the community, do staff ensure that the inmate is offered a follow-up meeting with a medical or mental health practitioner within 14 days of the intake screening?	yes

115.81 (d)	Medical and mental health screenings; history of sexual abuse	
	Is any information related to sexual victimization or abusiveness that occurred in an institutional setting strictly limited to medical and mental health practitioners and other staff as necessary to inform treatment plans and security management decisions, including housing, bed, work, education, and program assignments, or as otherwise required by Federal, State, or local law?	yes

115.81 (e)	Medical and mental health screenings; history of sexual abuse	
	Do medical and mental health practitioners obtain informed consent from inmates before reporting information about prior sexual victimization that did not occur in an institutional setting, unless the inmate is under the age of 18?	yes

115.82 (a)	Access to emergency medical and mental health services	
	Do inmate victims of sexual abuse receive timely, unimpeded access to emergency medical treatment and crisis intervention services, the nature and scope of which are determined by medical and mental health practitioners according to their professional judgment?	yes

115.82 (b)	Access to emergency medical and mental health services	
	If no qualified medical or mental health practitioners are on duty at the time a report of recent sexual abuse is made, do security staff first responders take preliminary steps to protect the victim pursuant to § 115.62?	yes
	Do security staff first responders immediately notify the appropriate medical and mental health practitioners?	yes

115.82 (c)	Access to emergency medical and mental health services	
	Are inmate victims of sexual abuse offered timely information about and timely access to emergency contraception and sexually transmitted infections prophylaxis, in accordance with professionally accepted standards of care, where medically appropriate?	yes

115.82 (d)	Access to emergency medical and mental health services	
	Are treatment services provided to the victim without financial cost and regardless of whether the victim names the abuser or cooperates with any investigation arising out of the incident?	yes

115.83 (a)	Ongoing medical and mental health care for sexual abuse victims and abusers	
	Does the facility offer medical and mental health evaluation and, as appropriate, treatment to all inmates who have been victimized by sexual abuse in any prison, jail, lockup, or juvenile facility?	yes

115.83 (b)	Ongoing medical and mental health care for sexual abuse victims and abusers	
	Does the evaluation and treatment of such victims include, as appropriate, follow-up services, treatment plans, and, when necessary, referrals for continued care following their transfer to, or placement in, other facilities, or their release from custody?	yes

115.83 (c)	Ongoing medical and mental health care for sexual abuse victims and abusers	
	Does the facility provide such victims with medical and mental health services consistent with the community level of care?	yes

115.83 (d)	Ongoing medical and mental health care for sexual abuse victims and abusers	
	Are inmate victims of sexually abusive vaginal penetration while incarcerated offered pregnancy tests? (N/A if all-male facility.)	yes

115.83 (e)	Ongoing medical and mental health care for sexual abuse victims and abusers	
	If pregnancy results from the conduct described in paragraph § 115.83(d), do such victims receive timely and comprehensive information about and timely access to all lawful pregnancy-related medical services? (N/A if all-male facility.)	yes

115.83 (f)	Ongoing medical and mental health care for sexual abuse victims and abusers	
	Are inmate victims of sexual abuse while incarcerated offered tests for sexually transmitted infections as medically appropriate?	yes

115.83 (g)	Ongoing medical and mental health care for sexual abuse victims and abusers	
	Are treatment services provided to the victim without financial cost and regardless of whether the victim names the abuser or cooperates with any investigation arising out of the incident?	yes

115.83 (h)	Ongoing medical and mental health care for sexual abuse victims and abusers	
	If the facility is a prison, does it attempt to conduct a mental health evaluation of all known inmate-on-inmate abusers within 60 days of learning of such abuse history and offer treatment when deemed appropriate by mental health practitioners? (NA if the facility is a jail.)	yes

115.86 (a)	Sexual abuse incident reviews	
	Does the facility conduct a sexual abuse incident review at the conclusion of every sexual abuse investigation, including where the allegation has not been substantiated, unless the allegation has been determined to be unfounded?	yes

115.86 (b)	Sexual abuse incident reviews	
	Does such review ordinarily occur within 30 days of the conclusion of the investigation?	yes

115.86 (c)	Sexual abuse incident reviews	
	Does the review team include upper-level management officials, with input from line supervisors, investigators, and medical or mental health practitioners?	yes

115.86 (d)	Sexual abuse incident reviews	
	Does the review team: Consider whether the allegation or investigation indicates a need to change policy or practice to better prevent, detect, or respond to sexual abuse?	yes
	Does the review team: Consider whether the incident or allegation was motivated by race; ethnicity; gender identity; lesbian, gay, bisexual, transgender, or intersex identification, status, or perceived status; gang affiliation; or other group dynamics at the facility?	yes
	Does the review team: Examine the area in the facility where the incident allegedly occurred to assess whether physical barriers in the area may enable abuse?	yes
	Does the review team: Assess the adequacy of staffing levels in that area during different shifts?	yes
	Does the review team: Assess whether monitoring technology should be deployed or augmented to supplement supervision by staff?	yes
	Does the review team: Prepare a report of its findings, including but not necessarily limited to determinations made pursuant to §§ 115.86(d)(1)-(d)(5), and any recommendations for improvement and submit such report to the facility head and PREA compliance manager?	yes

115.86 (e)	Sexual abuse incident reviews	
	Does the facility implement the recommendations for improvement, or document its reasons for not doing so?	yes

115.87 (a)	Data collection	
	Does the agency collect accurate, uniform data for every allegation of sexual abuse at facilities under its direct control using a standardized instrument and set of definitions?	yes

115.87 (b)	Data collection	
	Does the agency aggregate the incident-based sexual abuse data at least annually?	yes

115.87 (c)	Data collection	
	Does the incident-based data include, at a minimum, the data necessary to answer all questions from the most recent version of the Survey of Sexual Violence conducted by the Department of Justice?	yes

115.87 (d)	Data collection	
	Does the agency maintain, review, and collect data as needed from all available incident-based documents, including reports, investigation files, and sexual abuse incident reviews?	yes

115.87 (e)	Data collection	
	Does the agency also obtain incident-based and aggregated data from every private facility with which it contracts for the confinement of its inmates? (N/A if agency does not contract for the confinement of its inmates.)	yes

115.87 (f)	Data collection	
	Does the agency, upon request, provide all such data from the previous calendar year to the Department of Justice no later than June 30? (N/A if DOJ has not requested agency data.)	yes

115.88 (a)	Data review for corrective action	
	Does the agency review data collected and aggregated pursuant to § 115.87 in order to assess and improve the effectiveness of its sexual abuse prevention, detection, and response policies, practices, and training, including by: Identifying problem areas?	yes
	Does the agency review data collected and aggregated pursuant to § 115.87 in order to assess and improve the effectiveness of its sexual abuse prevention, detection, and response policies, practices, and training, including by: Taking corrective action on an ongoing basis?	yes
	Does the agency review data collected and aggregated pursuant to § 115.87 in order to assess and improve the effectiveness of its sexual abuse prevention, detection, and response policies, practices, and training, including by: Preparing an annual report of its findings and corrective actions for each facility, as well as the agency as a whole?	yes

115.88 (b)	Data review for corrective action	
	Does the agency's annual report include a comparison of the current year's data and corrective actions with those from prior years and provide an assessment of the agency's progress in addressing sexual abuse?	yes

115.88 (c)	Data review for corrective action	
	Is the agency's annual report approved by the agency head and made readily available to the public through its website or, if it does not have one, through other means?	yes

115.88 (d)	Data review for corrective action	
	Does the agency indicate the nature of the material redacted where it redacts specific material from the reports when publication would present a clear and specific threat to the safety and security of a facility?	yes

115.89 (a)	Data storage, publication, and destruction	
	Does the agency ensure that data collected pursuant to § 115.87 are securely retained?	yes

115.89 (b)	Data storage, publication, and destruction	
	Does the agency make all aggregated sexual abuse data, from facilities under its direct control and private facilities with which it contracts, readily available to the public at least annually through its website or, if it does not have one, through other means?	yes

115.89 (c)	Data storage, publication, and destruction	
	Does the agency remove all personal identifiers before making aggregated sexual abuse data publicly available?	yes

115.89 (d)	Data storage, publication, and destruction	
	Does the agency maintain sexual abuse data collected pursuant to § 115.87 for at least 10 years after the date of the initial collection, unless Federal, State, or local law requires otherwise?	yes

115.401 (a)	Frequency and scope of audits	
	During the prior three-year audit period, did the agency ensure that each facility operated by the agency, or by a private organization on behalf of the agency, was audited at least once? (Note: The response here is purely informational. A "no" response does not impact overall compliance with this standard.)	yes

115.401 (b)	Frequency and scope of audits	
	Is this the first year of the current audit cycle? (Note: a "no" response does not impact overall compliance with this standard.)	no
	If this is the second year of the current audit cycle, did the agency ensure that at least one-third of each facility type operated by the agency, or by a private organization on behalf of the agency, was audited during the first year of the current audit cycle? (N/A if this is not the second year of the current audit cycle.)	yes
	If this is the third year of the current audit cycle, did the agency ensure that at least two-thirds of each facility type operated by the agency, or by a private organization on behalf of the agency, were audited during the first two years of the current audit cycle? (N/A if this is not the third year of the current audit cycle.)	no

115.401 (h)	Frequency and scope of audits	
	Did the auditor have access to, and the ability to observe, all areas of the audited facility?	yes

115.401 (i)	Frequency and scope of audits	
	Was the auditor permitted to request and receive copies of any relevant documents (including electronically stored information)?	yes

115.401 (m)	Frequency and scope of audits	
	Was the auditor permitted to conduct private interviews with inmates, residents, and detainees?	yes

115.401 (n)	Frequency and scope of audits	
	Were inmates permitted to send confidential information or correspondence to the auditor in the same manner as if they were communicating with legal counsel?	yes

115.403 (f)	Audit contents and findings	
	The agency has published on its agency website, if it has one, or has otherwise made publicly available, all Final Audit Reports within 90 days of issuance by auditor. The review period is for prior audits completed during the past three years PRECEDING THIS AGENCY AUDIT. In the case of single facility agencies, the auditor shall ensure that the facility's last audit report was published. The pendency of any agency appeal pursuant to 28 C.F.R. § 115.405 does not excuse noncompliance with this provision. (N/A if there have been no Final Audit Reports issued in the past three years, or in the case of single facility agencies that there has never been a Final Audit Report issued.)	yes