

Pennsylvania Continuing Legal Education Board
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CREDIT REQUEST FORM

BA _____

This form is to be used when you have attended a course that is not sponsored by an Accredited Provider. Lawyers seeking Pennsylvania CLE credits must complete Section B of this form and return it to PACLE, along with a Uniform Certificate of Attendance, if available, and a check made payable to PACLE for the \$1.50, per credit hour attendance fee payment. Please refer to Section C to calculate the correct attendance fee payment.

SECTION A : Course Information

Provider: **6601** Pennsylvania Department of Corrections

Course: **203524** Women Working in Corrections and Juvenile Justice Workshops (441501)

Date: 09/29/2014 11:00

Location: Pittsburgh, PA

Total CLE Credit Hours: Maximum: 6.00 = 6.00S

SECTION B : Lawyer Information

Lawyer Name _____

PA Lawyer ID _____

Address _____

City _____ State _____ Zip _____

By signing below, I certify that I attended the activity described above and am entitled to claim:
_____ Substantive

Signature

Date

I am enclosing check # _____ for \$ _____

NOTE: If you attended the maximum 6.00 credit hours for this course, please enclose \$9.00 attendance fee payment. See Section C below for calculation.

SECTION C : Attendance Fee Calculation

Pennsylvania grants one (1) CLE credit for each 60 minutes of attendance at an approved course. Pennsylvania requires a \$1.50 per credit hour attendance fee payment. This \$1.50 fee is also required for any portion of a credit hour. We accredit only programs that are at least one hour long; in addition, we accredit only in half hour increments. Please refer to the example below when calculating your attendance fees.

1 hour = 1.50	1.5 to 2 hours = \$3.00	2.5 to 3 hours = \$4.50	3.5 to 4 hours = \$6.00
4.5 to 5 hours = \$7.50	5.5 to 6 hours = \$9.00	6.5 to 7 hours = \$10.50	7.5 to 8 hours = \$12.00
etc...			