

BUREAU OF CORRECTION EDUCATION

PUBLIC SAFETY • RE-ENTRY • EDUCATION • WORK • CITIZENSHIP • PARENTING

"To provide educational opportunities which will enable students to become responsible and productive citizens in a diverse society"

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EDUCATIONAL PROGRAMS REVIEW

Mission: The overall mission of the Bureau of Correction Education is "To provide educational opportunities which will enable inmates to become responsible and productive citizens in a diverse society."

Overview: All male inmates entering into the correctional system are classified at the (SCI Camp Hill) and females at (SCI Muncy), Correctional Diagnostic and Classification Center. Educational assessments administered during classification include the Test of Adult Basic Education (TABE). These assessments are used to make initial educational placement at one of the 26 receiving institutions. Any inmate who does not possess a GED or High School Diploma is mandated to attend 300 hours of Academic Programming.

Educational Goals:

- 1. To assess and address the educational needs of each offender.
- 2. To post-test inmates to determine inmate performance, improvement, and program success.
- 3. To provide a legislatively mandated program of Victim Awareness Education.
- 4. To prepare inmates for the General Education Development (GED) examination.
- **5.** To provide an educational program that complies with IDEA B and Title 14 for students identified as special education eligible.
- **6.** To provide opportunities for inmates (21 and over) to participate in vocational assessment and training.
- **7.** Provide opportunities for qualified inmates to enroll in vocational-technical/business certificate programs.
- **8.** Eliminate illiteracy and to upgrade inmates' literacy skills to the GED Level, to include Limited English Proficiency (LEP).

The Department offers quality, non-threatening, success oriented education programs designed specifically for the adult learner in the following areas.

Adult Basic Education: (ABE) instruction, designed for adults functioning in the lower levels of achievement roughly equivalent to grade levels K-8. These programs are offered at 26 sites.

English As A Second Language: is also offered within our ABE instructional program and through the use of peer tutors. This program focuses on improving the basic academic skills of our limited English proficient students. There are full-time "English as a Second Language" instructors in 16 of our adult facilities.

Special Education: for previously identified under 21 year olds has been consolidated into 10 correctional facilities. The Department services an average of 398 students throughout the year. These students are entitled to a full range of services delivered by a certified teaching staff.

Secondary Education: (GED) includes instruction at grade levels 9-12 in Reading, Writing/Language, Math, Science and Social Studies, focusing on the successful completion of the General Educational Development Test (GED Test). As of July 1, 2004, all new inmates are mandated to work toward earning a GED.

GED Test: is administered on-site at each State Correctional Institution, which is an established GED Testing Center. Academic programs contain basic and advanced skills necessary to pass the GED Test. In 2014, this test will be provided electronically nationwide.

Commonwealth Secondary Diploma Program: is offered/available at all institutions. Those students/inmates under 21 years of age are provided instruction by certified teaching staff in accordance with Act 15 and Act 35.

Vocational Education: is intended to provide entry-level skills in 23 vocational areas. Every effort is made to identify trade based competency certification or assessment closely aligned with each vocational

program. Currently, the Department offers credentials/assessments in over 96% of its vocational programs. All vocational programs offered are nationally recognized.

Pre-Voc/Money Smart: these programs/courses provide instruction in such areas as: employability, consumer economics, citizenship, community resources, and wellness education.

Post-Secondary Education: opportunities are available via correspondence courses from accredited institutions.

Victims Awareness Education Class: is a legislatively mandated education class developed under the scope of Act 143 to teach inmates convicted of a violent crime, the physical, financial and emotional impact of their crimes on the victims and the community.

SCI-ALBION EDUCATION PROGRAMS

Overview of the Institution: The State Correctional Institution at Albion is located in Erie County, one mile south of Albion, Pennsylvania. It is one of five prototypes designed and constructed by the Pennsylvania Department of Corrections in the mid 1990's. The facility was constructed as a 1,000-cell medium security institution to house adult male offenders and was expanded in 1998 to accommodate a current population of approximately 2,400 inmates.

Overview of the Education Department: In the 2014-2015 academic year, SCI-Albion's Education Department will have four full-time academic and five full-time vocational teachers in addition to an Educational Guidance Counselor. A librarian and one library assistant staff the library.

Overview of Education Counseling & Testing: The Education Guidance Counselor utilizes an "open door policy" and affords every student counseling as needed. The Guidance Counselor also serves as a key person in the attendance monitoring and student discipline procedures. The Counselor accepts staff and/or other inmate referrals. In addition to the Guidance Counselor, other staff members, including the teachers and the school principal, are available to provide individualized counseling assistance upon request.

The primary assessment tools utilized by the Education Department are Forms 9 and 10 of the TABE, which measure reading, mathematics, and language development levels. The Education Guidance Counselor conducts all testing. Mathematical ability is assessed using the TABE and Brigance tests.

Overview of Inmate Education Orientation: The Guidance Counselor carefully monitors the arrival of new inmates. Reception lists are reviewed for school-age inmates. The counselor participates in weekly orientation sessions in the intake housing unit to describe the educational and vocational programs offered at SCI-Albion. At orientation, inmates are given a description of educational and vocational classes offered by the Education Department. In addition, the mandatory schooling policy is explained.

Overview of the Academic Programs: The ABE program at SCI-Albion encompasses all academic classes through the eighth grade level, including English-as-a-Second Language (ESL). Students are placed into ABE classes at a level determined by scoring on the TABE test administered by the Education Guidance Counselor. All academic programs are conducted in self-contained classrooms. Students are assigned to attend five days per week at the same designated time each day. The goal of the secondary education program at SCI-Albion is the successful completion of the General Educational Development (GED) test. Secondary classes begin at the GED level and advance through classes in which students are given a rigorous program of skill building leading to a mastery of the GED test.

Overview of Special Education & Commonwealth Secondary Diploma Program (if available): It is anticipated that the ACSD will be available to interested students beginning in January 2015.

Overview of any Literacy Tutoring Programs: An inmate tutoring program functions on the Special needs Unit (SNU) of the institution, using the services of inmate tutors housed on that unit to provide tutoring for interested inmates assigned to the SNU. In addition to providing curriculum material, the education department makes training available to interested tutors, who are supervised by housing unit personnel.

- Barbering Manager Program State Barber Manager License
- Business Practices International Computer Driver's License (ICDL)
- Computer/Electronics Technology & Repair ICDL
- Custodial Maintenance Program (CMP) NCCER, TCP
- Warehouse/Material Handling (MHIA)

SCI BENNER EDUCATIONAL PROGRAMS

Overview of the Institution: SCI Benner opened its doors to inmates in April of 2013 after the shuttering of both SCI's Cresson and Greensburg. We maintain a population of over 2000 inmates. We deliver services to our inmates in the areas of Education, Activities, Medical, Library, Chaplaincy, and Therapeutic Care Programs. Although SCI Benner is a very new facility and still growing, the services we provide have been successful and well received.

Overview of the Education Department: The Education Department is housed at the center of the institution in the Program Services Building. We currently have an Education Counselor who is also serving as our Acting Principal until one is hired. We have three ABE/GED instructors, four Vocational Education Instructors, a Barber Instructor, a Librarian and a Librarian Assistant, and an Education Clerk. Education staff also offers Pre-Vocational/Money Smart twice daily, and Victim Awareness guarterly.

Overview of the Educational Counseling & Testing: Inmates are called to the Education Counselor's office to be TABE tested if he has been tested more than 12 months previously. If an inmate is having a difficult time with an instructor, or an instructor is having a difficult time with a student, the student is called to the Education Counselor's office for a counseling session. The results are entered into the "Comments" section of the DC47C for future reference. The inmates are placed in Academic Programs based on ability and TABE scores. Inmates are placed in Vocational Programs based on inmates' needs and availabilities.

Overview of the inmate Education Orientation: Each inmate entering the institution is placed on callout by the Educational Counselor for an initial orientation to the Education Department. At the orientation, diplomas are verified, brochures are distributed, questions are answered, and inmates are placed on the appropriate waiting lists. The processes for library and barber services are also explained. When an inmate's due to enroll in a program, he is again placed on callout to verify his continued interest and get a pass for the respective class. Employment is notified and he is added to the active educational roster.

OVERVIEW OF ACADEMIC PROGRAMS: SCI Benner offers Academic Programs from Pre-Literacy through GED levels. We also instruct ESL students to become more proficient in the speaking and reading of English. The process for the 2014 GED is still being established, and the GED has not yet been offered at SCI Benner. Mandatory students with more than one-year to their minimum date must complete a minimum of 300 hours to include Pre-Vocational and Money Smart classes in order to move into Vocational Programming.

Overview of Special Education & Commonwealth Secondary Diploma Program (if available): SCI Benner is not a CSD Institution.

Overview of Literacy Tutoring Programs: Each instructor utilizes tutors within the classroom to assist students requiring individual assistance. We employ one Spanish-speaking tutor to assist with language barriers between students and instructors when necessary. The Education Counselor assists U/M's with materials and information to assist with Block Tutoring Programming. This allows students enrolled in classes to receive additional one-to-one assistance on the housing units.

- Business Education NOCTI/ICDL
- Custodial Maintenance
- Electricity -NCCER/CORE
- Plumbing NCCER/CORE
- Carpentry (Currently Inactive)
- Barber Program Barber License and Barber Manager License
- Computer Aided Drafting
- Green Technology (Solar Paneling, etc.)

SCI CAMBRIDGE SPRINGS EDUCATION PROGRAMS

Overview of the Education Department: SCI-Cambridge Springs' Education Department has two full-time academic teachers and four full-time vocational teachers in addition to a School Principal, and an Education Guidance Counselor. A Librarian and one Library Assistant are employed in the Library/Law Library.

Overview of Education Counseling & Testing: The Education Guidance Counselor affords every student counseling as needed. The Guidance Counselor also monitors attendance and the Education Guidance Counselor accepts staff and/or inmate referrals. In addition to the Education Guidance Counselor, other staff members, including the teachers and the School Principal, are available to provide individualized counseling assistance upon request. Inmates received at SCI-CBS typically have been given the TABE (Test of Adult Basic Education) Survey form while undergoing Diagnostic and Classification at SCI Muncy. Once the inmate is tested, met with the Education Guidance Counselor and her educational records are reviewed, she is assigned an appropriate academic or vocational program if necessary. The teachers follow a yearly TABE Test schedule for all students including English-as-a-Second Language (ESL) students.

Overview of Inmate Education Orientation: Newly arrived inmates are scheduled for an Education Department assessment orientation held by the Education Guidance Counselor on a weekly basis in the Auditorium located in the Education building or in a designated housing unit. The Education Guidance Counselor describes the educational and vocational programs offered at SCI-CBS. The inmates are given a school brochure and the inmates also complete an Education Background Questionnaire which, along with the information forwarded from SCI Muncy is used to assess the inmate's educational needs during an individual meeting with each inmate which occurs immediately after the orientation.

Overview of the Academic Programs: The ABE program at SCI-Cambridge Springs encompasses all academic classes through the eighth grade level, including English-as-a-Second Language (ESL). Students are placed into mandatory ABE/GED classes at a level determined by scoring on the TABE Survey. All academic programs are conducted in self-contained classrooms. Students are assigned to attend five days per week at the same designated time each day. The goal of the secondary education program at SCI-Cambridge Springs is the successful completion of the General Educational Development (GED) test given four times annually. Other mandatory classes are Money Smart (adult banking program) and Pre-Vocational classes to prepare the inmates' re-entry into society. Act 143 or VAE (Victims Awareness Education) class is mandatory for all violent offenders. Students may also attain an Adult Commonwealth Secondary Diploma if they meet the requirement for education credits made by the state of PA.

Overview of Special Education & Commonwealth Secondary Diploma Program (if available): N/A

List of Full-time Vocational Programs & Certifications Offered:

Cosmetology School - Pennsylvania State Cosmetology License

Custodial Maintenance – NCCER (National Center for Construction and Education and Research) and TPC

Business Practices – Individual Computer Driver License (ICDL & NOCTI)

Optical Lab – Pennsylvania Department of Education Recognition and American Board of Opticianry Braille – Library of Congress

SCI CAMP HILL EDUCATION PROGRAMS

Overview of the Institution: The State Correctional Institution at Camp Hill is a Level 4 Institution, located approximately six miles South of Harrisburg, PA in Lower Allen Township, Cumberland County. Population Composition: Approximately 2,300 CDCC inmates, 1,200 in General Population, 83 in Restricted Housing Unit, and 70 in Special Management Unit.

Overview of the Education Department: SCI Camp Hill has three special education teachers, one HVAC instructor, one Graphic Arts instructor, one Business Education instructor, one Barber instructor, one Librarian, three Education Counselors, two Librarian Assistants, one Clerk Typist, and one Principal.

Overview of Education Counseling & Testing: The Test of Adult Basic Education (TABE) is utilized to determine academic placement and the development of an Individualized Program of Instruction (IPI) to meet specific needs in Reading, Mathematics and Language. Special Education is provided to those who qualify. All inmates are required to attend school unless documentation is provided that the inmate has earned a high school diploma or GED. Those interested in pursuing various Vocational Programs are tested for proper aptitude.

Initial counseling is provided to review educational records, test results, interests, staff recommendations, short and long range goals. Recognition of deficiencies, weaknesses, difficulties, and the establishment of educational and vocational goals is the primary focus.

Overview of Inmate Education Orientation: The Education Counselor provides: Orientation to all new inmates on Academic and Vocational Programs; an Academic and Vocational offerings descriptive brochure in English and Spanish. New special education students are identified by the Records Center and are immediately placed into educational services.

Overview of the Academic Programs:

Basic Education Courses

- A. GED
- B. Special Education
- C. Act 143 Victims Awareness
- D. Pre-Vocational Course
- E. Money Smart Course
- F. ESL
- G. Read To Your Children

Vocational Courses

- A. HVAC
- B. Graphic Arts
- C. Barbering
- D. Business Education

SCI-CHESTER EDUCATION PROGRAMS

Overview of the Institution: SCI Chester is committed to treating inmates with a documented history of substance abuse by providing education and counseling focused on continued abstinence preparing them for successful return to the community. The institution was the first tobacco free correctional institution in the PA. DOC. SCI- Chester is a 1,215 medium security prison for male inmates designed to provide a continuum of substance abuse treatment services over an approximately 12 to 30 month period.

Overview of the Education Department: To provide educational opportunities in Adult Basic Education or vocational programs that will enable inmates to become responsible and productive in a diverse society. The department consists of seven full-time instructors that provide both individualized and group instruction focused on academic and/or vocational achievement. The goal of the department is to provide opportunities to attain a GED or a nationally recognized vocational certification.

Overview of Education Counseling and Testing: Assessment may be initiated to determine the educational needs of each offender in order to provide opportunities to participate in ABE/GED or vocational training. This occurs through the use of standardized testing. Counseling services are available to assist in program placement.

Overview of Inmate Education Orientation: The Initial Reception Committee meets with all new arrivals. Within the packet of information given to all new arrivals is a copy of the Educational Brochure. The Initial Reception Committee grants time for an Educational Staff member to go over the Educational brochure with the inmates and answer any questions.

Overview of the Academic Programs: SCI Chester provides Adult Basic Education classes from Literacy to the 7th grade level, and General Education Diploma classes from the 8th grade to the 12th grade level. We also offer instruction in English as a Second Language. Our other academic courses include a Pre-Vocational Course; a course in Money Smart; and ten hours of instruction in Act 143, Victims Awareness.

Overview of the Vocational Programs: SCI Chester offers vocational programs to include Carpentry and Heating Ventilation and Air Conditioning which both offer nationally recognized certifications through the National Center for Construction Education and Research, OSHA and Wardflex. CHS also offers Fiber Optics to those participants enrolled in HVAC and a Business Practices Program allowing for inmates to obtain ICDL certifications and a Barber School Program which a student can complete the 1250 hours necessary to take the Pennsylvania State Barber exam.

SCI COAL TOWNSHIP EDUCATION PROGRAMS

Overview of the Institution: SCI Coal Township is situated on a 226 acre site; 43 acres are inside the double-fenced compound. The main complex is comprised of 15 buildings and eight individual inmate housing units which encompasses an area of 537,500 square feet under roof. The total staff compliment is 572 including 297 Correctional Officers. The inmate committed count is 2,130.

Overview of the Education Department: The Education Department at SCI Coal Township offers educational assessments and a wide range of academic and vocational programs. These programs, when mastered, allow the inmate to re-enter society with job marketable skills. Our programs are designed as open-entry, open-exit components. This enables the student to progress at his own rate. Each program assists a student in acquiring and applying critical thinking and lifelong learning skills as well as giving him the ability to develop, practice and apply academic skills. Our vocational programs also develop performance knowledge, vocational competence and occupational skills. Education programs operate from 8:15 a.m. to 3:45 p.m. Monday through Friday.

Overview of Education Counseling & Testing: Assessment, counseling, and guidance services are ongoing at SCI - Coal Township with a constant refining of the inmate's academic and vocational needs, goals and objectives. The counselors, teachers, and the school principal accommodate students on a regular basis to address their educational needs. Students may request a conference with the counselor or principal. The instructor may request that the counselor or principal meet with the student about his progress. The Test of Adult of Adult Basic Education (TABE) is administered to all students annually.

Overview of Inmate Education Orientation: All inmates are given an orientation within two weeks of arrival in a general orientation. This orientation details the available educational, vocational and treatment programs. The Education Department contacts each inmate who does not have a GED or High School Diploma for appropriate school placement. Vocational applicants are contacted to discuss appropriate placement based on aptitude and the interest. At this time a school tour as well as a personal interview is provided to highlight educational opportunities

Overview of the Academic Programs: SCI - Coal Township's academic classes are not only departmental, but also level specific. Classes are designed to meet the individual needs of the student.

ABE Language Arts, ABE Math, Language Arts, Math, GED Language Arts, GED Science, GED Social Studies and GED Math. SCI – Coal Township staff has determined that subject specific classes and grade level grouping increases student success. Students with variable language and math scores can be placed in classes that address their unique skills and needs. Pre-Voc classes and Money Smart classes are taught to academic students as described in policy. Students have the opportunity to earn either an Adult Commonwealth Secondary Diploma (ACSD) or GED.

Overview of Special Education & Commonwealth Secondary Diploma Program (if available): SCI-Coal Township is using the forms and procedures outlined in Pennsylvania Department of Education's Special Education Implementation Handbook and following State Standards and Regulations. Additionally, a detailed Special Education Plan is on file in the DOC/Bureau of Correction and in the Institution's Education Office. Three Special Education teachers at SCI-Coal Township service up to 30 Special Education students. Identified Special Education students are placed in education programming within three days of arrival at the institution. Student in this program can earn their high school diploma.

List of Full-time Vocational Programs & Certifications Offered:

Automotive Technology

ASE, PA State inspection mechanics license, AC certification, ASE 609 Refrigeration License, PA State Emissions license, MACS AC certification, NAPA, AC-Delco, MGM Brakes, Raybestos Brakes

Air Conditioning & Refrigeration - Heating

Section 608 E.P.A. Test, Honeywell Controls, MACS AC/Heat (R410A Cert) Fluke 16 Digital Mulimeters Chicago SKF

Section 609 E.P.A. Test, Prentice Hall NCCER Certification – Core and Type HVAC Level 1 and Level 2 OSHA – General Industry Green Technology Certification

Building Trades Construction Cluster

N.O.C.T.I., Cooper Bussman

Certified – Master Shingler, Wizard Quality Master NCCER Certification, Carpentry, Electrical, Painting, Cabinet Making OSHA – 10 Hr. Construction, VS I Certification

Computer Aided Drafting / Design

ADDA Curriculum Certification

NOCTI Competency Test (Architectural Drafting)

American Design Drafting Association Certification Exam (Architectural Drafter)

Business Education

ICDL and NOCTI

Electronics Repair

NCCER - Core Curriculum

NCCER - Electronics System Technician, Level One

NCCER - Electronics System Technician, Level Two

NCCER - Electrical, Level One

NCCER - Electrical, Level Two

ETA - "Student Electronic Technician" (SET)

DMM - Principles/Fluke/ATP

NCCER - Core Curriculum

OSHA - Construction Safety and Health

Barber- State License

SCI DALLAS EDUCATION PROGRAMS

Opened in January 1960, SCI Dallas was based on the educational or school model to stress those aspects, which encourages and aid in rehabilitation. The majority of this all male population is received from the Diagnostic Center at Camp Hill. Population averages 2111 plus with a racial make-up of 50% Black, 38% Caucasian, and 11% Hispanic/Other.

The Education Department is currently staffed with 5 Academic Teachers, 3 Vocational Instructors, 1 Education Counselor, 2 Library workers, 1 Clerk Typist II, and a School Principal.

All incoming inmates are scheduled for an orientation seminar (DOORS) within one month of arrival. Representatives from each department give a brief description of services provided to the inmate.

All inmates are offered an opportunity to enroll in academic/vocational programming. Those without a GED/HSD will be mandated to attend at least 300 hours of academic instruction with the goal of attaining a GED. Request slips are sent to respective counselor who conducts an interview to ascertain needs. Testing, if not already documented, will be administered via TABE to establish a grade level.

BASIC EDUCATION COURSES

- Basic Reading - Plato lab

Basic Mathematics
 Cell Study (Basic)
 Business Occupations (ICDL)
 Reading Horizons
 ESL (Basic)
 Pre-Vocational

- Money Smart

SECONDARY EDUCATION COURSES

- GED Math - Cell Study (GED Level)

- GED Reading - Plato Lab

- GED Social Studies - Civic Responsibility

- GED Science - Victim Awareness ACT 143

- GED ESL - Adult CSD Program

VOCATIONAL EDUCATION PROGRAMS & CERTIFICATIONS

- Barber School (State License) - Computer Technology (ICDL)

Building Trades (NCCER)/Wardflex
 Horticulture (NOCTI)
 Welding (NCCER)
 Accounting (NOCTI)

Commonwealth Secondary Diploma Program/Special Education

SCI Dallas is designated as a Commonwealth Secondary Diploma Program providing services and instruction to youth placed in the adult state correctional institution at Dallas. In addition SCI Dallas has one special education teacher who services up to 20 under 21 year old Special Education students. Both the CSD and Special Education programs follow all state and federals laws and regulations.

SCI FAYETTE EDUCATION PROGRAMS

Overview of the Institution: SCI-Fayette is a maximum security prison which houses approximately 2,000 male inmates.

Overview of the Education Department: The Education Department at SCI-Fayette offers a variety of academic, vocational and elective programming that is available to all inmates based on interest, need, qualifications and availability.

Overview of Education Counseling & Testing: TABE testing is done on an as needed basis, usually once a year. The TABE enables the Counselor to diagnose, evaluate, and place inmates in the appropriate educational program.

Overview of Inmate Education Orientation: The education counselor does the inmate orientation once a week for all incoming inmates. The orientations are conducted within two days after the arrival of new inmates. SCI Fayette conducts the GED Ready and the Official GED Test.

Overview of the Academic Programs: The Education Department at SCI-Fayette has a compliment of three ABE instructors which are broken down into; one ABE teacher, 1 Pre-GED teachers, one GED teacher, and one Education Guidance Counselor.

Overview of Special Education & Commonwealth Secondary Diploma Program (if available): SCI Fayette does not have Special Education, but does have the ACSD Program.

Overview of any Literacy Tutoring Programs: We use an agency called "Tutors of Literacy in the Commonwealth" to train new tutors for the classrooms and for our Block Tutor Program.

List of Full-time Vocational Programs & Certifications Offered:

Business Education- ICDL (International Computer Drivers License)

Carpentry Trades – NCCER (National Center for Construction Education And Research) OSHA (Occupational Safety and Health Administration)

Computer Aided Drafting (CAD) – NOCTI (National Occupational Competency Testing Institute)

Heating, Ventilation and Air Conditioning (HVAC) - Refrigerant Transition and

Recovery Certification (EPA Certificate) – NCCER (National Center for Construction Education And Research) Welding Program – NCCER (National Center for Construction Education And Research) and AWS American Welders Society.

SCI FOREST EDUCATION PROGRAMS

Overview of the Institution: The State Correctional Institution at Forest is a newer facility opened in 2004. It is a Maximum Security Level 4 institution located in Marienville, Forest County with a current population of 2,262 residents. The total count of inmates housed in the Restricted Housing Unit is 116. Geographically, the inmate population consists of individuals committed from many of the Commonwealth counties. Although the institution is located in a rural county, most of the resident population is from urban areas in the state.

Overview of the Education Department: Adult Basic Education (ABE), GED, and Special Education classes are offered at all ability levels. Students are tested, interviewed and placed in classes based on their reading and math abilities. Students are transferred to appropriate classes based on their individual progress. The ultimate goal of the Education Department is to prepare students to pass the GED exam or obtain their High School Diploma and to encourage students to become life-long learners.

Overview of Education Counseling & Testing: Initial counseling is provided to review educational records, test results, interests, and goals of the inmates. Once reviewed additional testing may be completed to properly place the student in classes appropriate to his levels and interests. All inmates are encouraged to attend school to obtain their GED or High School Diploma and to pursue a trade that will aide them in becoming a responsible citizen upon release from the prison.

Overview of Inmate Education Orientation: The Education and Treatment Departments will be represented at Inmate Orientation. The inmates are provided information regarding available educational and treatment programs and services. Educational brochures, English and Spanish, are made available to the new inmates that explain all the primary academic and vocational programs. Education department staff is also listed to provide resource persons for the inmates to send questions/requests.

Overview of the Academic Programs:

GED courses Pre-Vocational course PLATO learning labs Pre-Vocational course

ESL courses ACT 143 Victim Awareness Education class

Adult Basic Education (ABE) courses to 0-8.9 reading level students Commonwealth Secondary Diploma classes for school age students Adult Commonwealth Secondary Diploma classes for adult students

Overview of Special Education & Commonwealth Secondary Diploma Program (if available):

SCI-Forest provides Special Education services to pre-identified Special Education students. Those regular education and special education students who are of school age may qualify to attend school to obtain their High School Diploma.

- * Auto Technology NOCTI, Fiber Optics
- * Custodial Maintenance NCCER, OSHA, TPC
- * Building Trades/Carpentry NCCER
- * Business Education ICDL

- * Barber School PA State License
- * Masonry NCCER
- * Electrical NCCER
- * Heating, Ventilation & Air Conditioning-NCCER, EPA, Wardflex

SCI FRACKVILLE EDUCATION PROGRAMS

Overview of the Institution: The State Correctional Institution at Frackville is located in Schuylkill County. It was designed and constructed by the Pennsylvania Department of Corrections and opened in 1987. The facility was constructed as a 600 cell medium security institution to house adult male offenders. In 1992, the institution was changed to a maximum security prison and currently houses 1122 male offenders.

Overview of the Education Department: SCI-Frackville's Education Department has four full time academic instructors and three full time vocational teachers and an Education Guidance Counselor. The Library is staffed with a librarian and one assistant.

Overview of Education Counseling & Testing: The Education Guidance Counselor utilizes an "open door policy" and affords every student counseling as needed. The guidance counselor also assists in the attendance monitoring and student discipline procedures. The Counselor accepts staff and/or other inmate referrals. In addition to the Guidance Counselors, other staff members, including the teachers and the school principal are available to provide individualized counseling assistance upon request. The primary assessment tools utilized by the Education Department are Forms 9 and 10 of the TABE, which measure reading, mathematics and language development levels. Teachers conduct all testing. English as Second Language (ESL) students are assessed using Basic English Skills Test (BEST). Mathematical ability is assessed using the TABE tests.

Overview of Inmate Education Orientation: A member of the Education Department serves on SCI Frackville's orientation, reception, placement committee. The education representative completes a reception form and gives an up to date education pamphlet to each new reception. Mandatory schooling policy is explained at the time.

Overview of the Academic Programs: The ABE program at SCI-Frackville encompasses all academic classes through the eighth grade level, including English as a Second Language (ESL). Students are placed into ABE classes at a level determined by scoring on the TABE PC test administered by SCI Camp Hill or SCI Graterford. All academic programs are conducted in a self-contained classroom. Students are assigned to attend five days per week at the same designated time each day. The goal of the secondary education program at SCI Frackville is the successful completion of the General Educational Development (GED) test given four times annually. Secondary classes begin at the GED level and advance through classes in which students are given a rigorous program of skill building leading to a mastery of the GED test.

- Barber Shop State Manager's License
- Electronics NCCER, COR, Level I, II, OSHA Certification
- Business Cluster International Computer Driver's License (ICDL)
- Custodial Maintenance OSHA Cert.

SCI-GRATERFORD EDUCATION PROGRAMS

Overview of the Institution: SCI-Graterford is a Level 4 Security institution, with a current population of 4033. Average minimum sentence is 7.1 years, not counting 716 life sentenced inmates and 33 execution sentenced inmates who represent more than 18% of the total population. Another 19% are serving minimum sentences of 10 years or more.

Overview of the Education Department: The primary goal of the Educational Department is to assist in developing academic and vocational skills. Academic classes are to prepare inmates to take the GED. ESL is available for those inmates whose primary language is not English. College courses are offered periodically throughout the year for inmates who are high school graduates and academically suited.

Library - Law & Leisure

Overview of Education Counseling & Testing:

- PLATO Laboratories TABE Testing
- Pre-GED Testing
- GED Testing

Overview of Inmate Education Orientation: Education orientations occur through inmate requests and group orientation meetings on an as needed basis. Lists of newly arrived population members are published through the DOCNet Bus Arrival lists. The education orientation process is presented by the Education Guidance Counselor. The subject areas presented are: The names of the education counselor, school principal, Deputy of Centralized Services, and the Superintendent. The Delivery of Educational Services, 7.6.1 mandates, all classes in the Education Department (to include teacher names), and the PLATO Laboratories. An education brochure listing all classes offered, Money Smart, Pre-Voc, VAE, and Read to your Children programs is provided to all inmates.

Overview of the Academic Programs:

- ABE 1- Reading Level 0 through 10th grade
- ABE 2- Reading levels 0th through 10th grade
- ABE 3- Reading levels 0th through 10th grade
- ESL Primary Language is not English
- Out of Cell Study-SRTU-Stability D Inmates
- Cell Study-Special Education Students, as needed

Overview of any Literacy Tutoring Programs: Our one-on-one tutoring program is accomplished through Prison Literacy Program run by adult volunteers and classroom peer tutors under the direction of the school principal and educational guidance counselor. Training occurs through various outside literacy sources, including IU-13, Tutors or Literacy in the Commonwealth and internal certified trainers. A tutorial program is also conducted among Capital Cases on J-Block, coordinated by the School Literacy Program.

- Restaurant Professions NOCTI & Serv-Safe Certification
- Barber Manager State Barbering license
- Barber State Barbering License
- Adult Business Education ICDL (Int'l. Computer Driver's License)
- Warehouse Operations Eastern Fork Lift Certification
- Carpentry NCCER
- HVAC

SCI GREENE EDUCATION PROGRAMS

Overview of the Education Department: School is offered by three full-time academic instructors, two vocational, one barber manager and one education counselor. Classes are held in the day time, and the typical term enrollment is about 200 participants.

Overview of Education Counseling & Testing: The Test of Adult Basic Education, TABE, is used for placement by policy and test guidelines, administered either in paper or via computer. The education counselor holds orientation, schedules testing and uses the results for student achievement reporting in addition to assisting with GED testing. As students are approved for correspondence, the staff proctor exams for the individual as needed. Counseling services are available to inmates by request to staff forms, teacher referral and program necessity.

Overview of Inmate Education Orientation: A week after the inmates is scheduled for IRC, Initial Reception Committee, he is scheduled for education orientation, at which time the programs are reviewed, a handout is distributed, a survey is completed, and questions are answered. Those who have no recorded TABE scores, and do not have a HSD or GED will be given the TABE locator. After being scored, the TABE is administered to those who are required to attend school. Students are re-scheduled if they are not available so that all who receive orientation are tested and appropriately determined to receive or desire education services.

Overview of the Academic Programs: ESL is a basic literacy class; ABE has three levels-below fifth grade reading; and the two pre-GED levels are split by their math scores, but still have a reading score below 7.9; GED class requires both reading and math scores to be 8.0 or above.

Overview of Special Education & Commonwealth Secondary Diploma Program (if available): SCI Greene does not offer the Special Education Program and/or the Adult Commonwealth Secondary Diploma.

Overview of any Literacy Tutoring Programs: Read To Your Child/Grandchild Program - Students select and practice reading a book which they believe will be of interest to their child/grandchild. At the end of this program, a videotape showing the inmate reading a book to his/her child/grandchild, the book, and related art work prepared by the inmate will be sent home for the family to watch and read along.

- Heating, Ventilation, Air Conditioning (HVAC) NCCER, EPA, OSHA
- Building Trades (NCCER)

SCI-HOUTZDALE EDUCATION PROGRAMS

Overview of the Institution: The State Correctional Institution at Houtzdale is a Medium Security Level 3 institution located in Clearfield County with a population of 2,522 residents. The total count of inmates housed in the Restricted Housing Unit is 103. Geographically, the inmate population consists of individuals committed from all the Commonwealth counties. Although the institution is located in a rural county, most of the resident population is from urban areas in the state.

Overview of the Education Department: In accordance with State and Federal mandates, 99% of the Academic faculty at Houtzdale holds Level II certifications with the remaining 1% working toward Level II completion. In the area of vocational education, 97% of the Vocational teachers hold Vocational I certification, 1% Vocational teacher is presently working toward a Vocational I certification and 2% have been "grandfathered in." The Education Counselor, Corrections Librarian and Barber Instruction are certified in their respective areas making a total of 15 staff. Through ongoing Professional Development within the department and the desire to present excellent educational programs, the faculty is considered 'blue ribbon" in the field of correctional educational services to our inmates.

Overview of Education Counseling & Testing: All inmates are required to attend school unless documentation is provided that the inmate has earned a high school diploma or GED. Inmates who are 21 years of age and younger may request and obtain the Commonwealth Secondary Education Diploma, which is a high school diploma issued through the Pennsylvania Department of Education. Special Education programming is provided to those who qualify in accordance to state and federal regulations. Inmates who are within five years of their minimum date are tested to determine academic placement and, once placed, the development of an Individualized Program of Instruction (IPI) is created to meet specific needs in Reading, Mathematics, and Language. Inmates who have earned a GED, High School diploma, CSD, or completed 300 hours of classroom instruction, Pre-Voc and Money Smart and have expressed interest in pursuing one of the six Vocational Programs are interviewed and assessed for proper placement.

Initial counseling is provided to review educational records, test results, interests, staff recommendations, and short and long range goals. Recognition of deficiencies, weaknesses, difficulties, and the establishment of educational and vocational goals is the primary focus.

Overview of Inmate Education Orientation: The Education and Treatment Departments are represented by a videotaping. The representative addresses the newly arrived inmates regarding the various education and treatment programs as well as other services offered at the institution. Each inmate is supplied with an education and library brochure. All the primary academic and vocational programs are described; noting who the staff is that instructs the class. This orientation pamphlet is in both English and Spanish. Special Education students are immediately identified and placed into educational services. Inmate Orientation is overseen by a rotation of Unit Counselors, Facility Management, on a weekly basis. The Initial Reception Committee (IRC) identifies new inmates for the weekly orientation.

Overview of the Academic Programs:

Basic Education Courses

- A. Reading
- B. English
- C. Mathematics
- D. Special Education
- E. Act 143 Victims Awareness
- F. Title I
- G. PLATO Lab
- H. Pre-Voc.
- I. Money Smart
- J. Adult Commonwealth Secondary Diploma
- K. Business Education

Overview of Special Education & Commonwealth Secondary Diploma Program (if available.): SCI-Houtzdale follows the directives and uses the forms and procedures outlined in the Pennsylvania Department of Education Implementation handbook and State Standards and Regulations with regard to Special Education. (Individuals with Disabilities Education Act, 20 U.S.C. § 1400, et seq. and Chapter 14, Pennsylvania Department of Education, Special Education and Services Regulations, 22 Pa. Code §14.101, et seq.)

Secondary Education Courses

- A. GED English /Writing skills
- B. GED Mathematics
- C. GED Science
- D. GED Social Studies
- E. Pre-Algebra
- F. Algebra
- G. Health
- H. Special Education
- I. Commonwealth Secondary Diploma Senior Project
- J. Business Education
- K. Cell Study
- L. Correspondence Courses (with institution approval)
- M. Adult Commonwealth Secondary Diploma

Overview of any Literacy Tutoring Programs: None.

List of Full-time Vocational Programs & Certifications Offered:

Vocational Education Courses

- A. Custodial Maintenance NCCER, (TPC)
- B. Barber School PA Licensure
- C. Computer Aided Drafting (CAD) (ADDA)
- D. Electronics-NCCER
- E. Electricity-NCCER
- F. Warehouse Operations/Material Handling Forklift Licensure, MHIA

SCI HUNTINGDON EDUCATION PROGRAMS

Overview of the Institution: One of Huntingdon's most notable landmarks is the State Correctional Institution at Huntingdon. Located along the bank of the Juniata River, SCI-Huntingdon opened in February 1889 as the Pennsylvania Industrial Reformatory. Today, the institution houses approximately 2,100 inmates and employs approximately 650 staff, half of these being corrections officers. The basics of bricklaying, carpentry, painting, and other trades flourish through the institution's maintenance programs and vocational training. Many of the same shops used in 1889 are still being used today.

Overview of the Education Department: SCI-Huntingdon's academic and vocational programs are directly supervised by the Department of Corrections and monitored by the Pennsylvania Department of Education. Our staff offers a variety of courses and programs. Both academic and vocational classes are offered year round. The educational program allows for flexible scheduling that permits inmates to enter at any time and to proceed at their own learning pace. Through these programs, we provide the means to fulfill our mission statement which is to provide educational opportunities which will enable students to become responsible and productive in a diverse society.

Overview of Education Counseling & Testing: Education counseling is available to all inmates. Most counseling sessions are one-on-one; however, occasionally group counseling is done. The education staff offers various tests which include the TABE, GED, Pre-GED, vocational interest surveys, and college exams.

Overview of Inmate Education Orientation: The Education Department counselor conducts a complete orientation to the inmates of the educational programs that are available. All new inmates are called to an orientation session within a week of their arrival where they are given a school brochure, either in Spanish or English. Each inmate is scheduled for a follow-up interview within two weeks of the initial orientation session. A prescriptive plan is developed with each inmate according to his strengths and weaknesses.

Overview of the Academic Programs: The education staff at SCI-Huntingdon offers a wide variety of academic classes to the inmates, including both adult basic education and GED level classes. The classes are highly individualized and enrollment is mostly open entry and open exit. We also offer the Pre-Vocational program, ACT 143 Victim Awareness, and Money Smart.

Overview of Special Education & Commonwealth Secondary Diploma Program (if available): These programs are not available at SCI-Huntingdon. However, guidelines and provisions are in place to provide services to a special needs student until transferred to an appropriate institution.

Overview of any Literacy Tutoring Programs: SCI-Huntingdon has a Laubach Literacy Council complete with a board of directors and certified tutors and tutor trainers. Most tutoring is done in our classrooms; however, some is done on the units and in the yard. Tutors are mainly utilized for students functioning at the fourth grade level or below.

- Building Trades School NCCER and Vinyl Siding
- Print School Offset Printing and Graphic Arts Imagery
- Carpentry School NCCER and OSHA
- Computer Applications and Various Business Classes NOCTI Certification, ICDL, and Money Smart
- Air Conditioning and Refrigeration
- Warehouse Program Forklift Certification and OSHA
- Barber Program State License

SCI LAUREL HIGHLANDS EDUCATION PROGRAMS

Overview of the Institution: The State Correctional Institution at Laurel Highlands is located in Somerset County, in Somerset Township, along Route 31, approximately one mile from the Borough of Somerset. The facility opened July 1, 1996, as a security level 2 facility for adult male inmates. The facility occupies the former Somerset State Hospital property. SCI-Laurel Highlands serves as the Commonwealth's provider to inmates with special needs; namely, long-term care, wheelchair, dialysis and geriatric inmates, as well as general population inmates.

Overview of the Education Department: The primary function of the Education Department is to develop and schedule appropriate academic and vocational courses. These serve as resources to be used by institutional support teams in developing a Correctional Plan to meet the needs of an inmate during his incarceration and to help him prepare for a successful reentry into society upon his release.

Overview of Education Counseling & Testing: Once arriving at SCI-Laurel Highlands, the Education Counselor reviews every inmate's CDCC Data/Educational Record. The counselor meets individually with inmates to determine and access educational goals. Those inmates that are not tested upon reception at SCI-Camp Hill are tested upon arrival at SCI-Laurel Highlands by the Education Guidance Counselor.

Overview of Inmate Education Orientation: The Education Counselor provides an orientation brochure describing the educational programs at SCI-Laurel Highlands to each inmate. The programs are discussed and questions answered during orientation.

Overview of the Academic Programs: MGED (0-5); MGED (5-8); MGED Unit Study; MGED Personal Care and Long Term Care; MGED (9-12); ESL and ACSD

Overview of Special Education and Commonwealth Secondary Diploma Program (if available): Adult Commonwealth Secondary Diploma Program

Overview of any Literacy Tutoring Programs: N/A

- Barber State Barber License/Barber Manager License
- Electronics Electronics Technicians Association (ETA) Certification/NCCER and OSHA
- Business Education International Computer Driving License (ICDL)
- Custodial Maintenance National Center Construction Research center (NCCER) Certification and TPC Certification
- Fiber Optic

SCI-MAHANOY EDUCATION PROGRAMS

Overview of Institution: SCI Mahanoy is a medium custody level institution. It is located in Schuylkill County, Pennsylvania. There are 10 housing units including the RHU with approximately 2500 inmates. The education area is located in the Program Services Building in the center of the compound.

Overview of the Education Department: The Department is staffed by three full time academic instructors. Educational classes are offered five periods a day. A variety of academic courses are available for literacy level to GED allowing for immediate placement. Five vocational instructors offer programs that provide opportunities for national and state certification attainment. Barber training is also an option. All of the programs that are offered are directed toward successful re-entry.

Overview of Education Counseling & Testing: There is an Education Guidance Counselor on staff who assists inmates in meeting their needs and goals. TABE testing, Pre-GED and GED tests are instruments that are used to aid in proper placement.

Overview of Inmate Orientation: Each new inmate that will be housed at SCI Mahanoy is scheduled for a half day orientation. Orientation is held on Tuesday morning each week. Various departments send representatives to discuss specifics from their area. The Educational Guidance Counselor concludes the orientation by presenting inmates with library and education brochures that describe classes, mandates and processes for being placed on vocational waiting lists. Each inmate is addressed and spoken to individually to discuss the verification process and mandatory and voluntary academic education. If TABE testing is necessary, the counselor sets up appointments at that time.

Overview of Academic Programs:

The following Academic Programs:

- * ESL Adult Literacy
- * General ABE Classes (0 -8.9 grade level)
- * Pre-GED
- * GED Math
- * Money Smart
- * Act 143 Victim Awareness

- * Adult Literacy
- * Academic Programs
 - * Out of Cell Programs for RHU
- * General GED

* ABE Math

- * English as a Second Language
- * Reading to Your Children
- * Pre-Vocational Classes

A slide show is broadcast on SCI Mahanoy's closed circuit TV station to advertise academic and vocational programs.

There are two 15 station PLATO Computer labs that are incorporated into the curriculum of many of the academic programs.

Overview of Adult Literacy Tutoring Programs: Pro Literacy tutors train several inmate volunteers each year. A staff coordinator then pairs the trained tutors with students. The pair meet on a scheduled basis in the education building or on their housing unit. This allows students in need of extra assistance to obtain it on a one-to-one basis.

- Auto Technology (one year program) four semesters- State Inspection License and MACS
- Barber Program (1250 hour program) State License
- Business Program (six course program) International Computer Driver's License (ICDL)
- Electronics four semesters-NOCTI, ETA, FCC, ISCET, OSHA, CERT
- Specialized Carpentry (one year-four semesters): NCCER Certification is offered in Core Curriculum: Carpentry Level I Fundamentals and Your Role in the Green Environment
- Warehouse Operations (six months): MHIA Certification and Lift Truck Operators Permit through Clark Lift Trucks, Inc.

SCI MERCER EDUCATION PROGRAMS

Overview of Institution: SCI Mercer is a level II institution servicing approximately 1500 inmates and is located in Mercer County in the northwestern sector of Pennsylvania. The Education Department offers programming in Adult Basic Education, GED preparation, Vocational Prep, Pre-Vocational, Money Smart, Learning Center, ESL, and mandatory Act 143 classes. Vocational programs include Business Education/Computer Lab, Auto Technology, Electrical Occupations, Building Trades, Custodial Maintenance, and Barber Management.

Overview of the Education Department: The Education Guidance Counselor coordinates the new inmate orientation process, TABE testing, and the maintenance of all educational records. All inmates new to the general inmate population receive an education departmental orientation during which a review of educational and work history, TABE testing review, individual conference, and program selections are conducted. Individual counseling is available through either inmate requests or institutional staff referral.

ACADEMIC PROGRAMS

ABE (under 5th, 5.0 – 8.9 GE) GED (9.0 – 12.9 GE) ESL (thru GED levels)

SPECIAL PROGRAMS:

Pre-Vocational Work Place Essentials Money Smart Learning Center Act 143

VOCATIONAL EDUCATION PROGRAMS:

A. Business Education/Computer Lab

B. Automotive RepairC. Barber Management

D. Electrical Occupations

E. Building Trades

F. Custodial Maintenance

ICDL Certification

PA State Inspection License

PA State License Barber Management

NCCER CORE, Level I and II NCCER CORE, Level I OSHA

NCCER Custodial Maintenance OSHA, Wardflex

SCI MUNCY EDUCATION PROGRAMS

Overview of the Institution: SCI Muncy is a level 4, close security, adult female facility. The main institution complex occupies approximately 25 acres, which is enclosed with a perimeter fence. This facility is the Diagnostic and Classification Center with a design capacity of 1014.

Overview of the Education Department: The SCI Muncy Education Department offers alternative, non-traditional education, as the majority of inmates have failed at traditional education. Consequently, our programs are student centered maximizing the use of self-paced and one-on-one instruction. The goal is to increase student responsibility, enhance learning efficiency, and ensure a greater likelihood of student success.

Overview of Education Counseling & Testing: The TABE-PC provides automated administration, scoring, and reporting of the Test for Adult Basic Education on a personal computer. It is implemented at Muncy on two levels. First, the DCC Unit Manager provides a list of new commitments for TABE testing in the school. The tests are scheduled one day a week. Second, the TABE is scheduled for general population to accommodate post-testing. The availability of counseling and education opportunities is explained at the orientation, posted in the housing units, and in the "Inmate Handbook".

Overview of Inmate Education Orientation: Each new inmate at SCI-Muncy is housed in the DCC for testing and orientation. After the assessment period, the Education Guidance Counselor meets with all inmates classified for Muncy. Academic and Vocational information provided to newly arrived inmates at their initial education orientation includes TABE review and interpretation, resource information, and the school brochure reflecting class offerings.

Overview of the Academic Programs: All academic programs operate four periods a day, one and a half hour each, Monday through Friday. Classes start at 0805 and end at 1600.

Overview of Vocational Programs: All vocational programs operate Monday through Friday and vary in length. Classes start at 0805 and end at 1600.

Overview of Special Education & Commonwealth Secondary Diploma Program: The Department of Corrections assures ongoing identification and screening of students who are thought to be exceptional and in need of Special Education programs and services. Students confined to state institutions retain all rights to a free and appropriate Public Education (FAPE). The Commonwealth School Diploma has a standardized core curriculum. It consists of set courses, similar to those specified in public education, that fulfill graduation requirements for the students attending an alternative school. The school day will provide for five and one half hours of instructional time. The CSDP accommodates regular and special education students.

Overview of any Literacy Tutoring Programs: The M.O.R.E. program provides one-on-one reading tutorial sessions for students identified as non-readers and academic tutoring in preparation for GED testing. Tutoring is scheduled on an individual basis.

List of Full-time Vocational Programs & Certifications Offered:

Homemaker ServicesServSafeMachine ShopTPC/Fiber OpticCosmetologyState LicenseBuilding TradesNCCER/OSHABusiness EducationICDLCADDNOCTI

SCI PINE GROVE EDUCATION PROGRAMS

Overview of the Institution: SCI Pine Grove, located in Indiana County, is a maximum security facility that houses male young adult offenders as well as adults. The Young Adult Offender program (YAO) is primarily designed for offenders between the ages of 14-21 adjudicated as adults due to the nature of the criminal offense committed. The YAO program is operated as a therapeutic community meeting the psychological, social, recreating work and educational needs of the inmates. The therapeutic community was designed to utilize behavior modification as a primary management tool. Young adult offenders are continually encouraged to make changes in areas of responsibility, discipline, respect for others as well as themselves, and to help them develop positive self-esteem. The YAO's positive accomplishments are recognized and rewarded while negative dysfunctional behaviors are discouraged.

Overview of the Education Department: SCI Pine Grove has been certified by the Pennsylvania Department of Education as a year round school. Certified teachers, administrators and adjunct support staff provide educational related services to both the young adult offenders as well as the inmates in the adult population. YAO's are required to attend school and complete mandatory related group activities.

Overview of Education Counseling & Testing: Ongoing counseling to inmates not only encourages them to become involved in the education program, but also to help them achieve their highest academic potential. An educational based therapeutic support team consists of the school principal, education counselor and the school psychologist. The therapeutic intervention team works in conjunction with the teaching staff to minimize and/or eliminates problem behaviors that interfere with the learning process. GED tests are offered at least three times per year. The Test of Adult Basic Education (TABE) is routinely administered along with a myriad of other psychoeducational tests as needed by the school psychologist.

Overview of Inmate Education Orientation: The Initial Reception Committee (IRC) identifies new inmates for the weekly orientation. Designated representatives from each department, via institution video, specifically address the procedures of the department. An educational program brochure is provided for each inmate. The principal, or designee, offers a broad overview of the Education Department summarizing the courses available. The educational guidance counselor describes the courses available and enrollment process. An education and vocation questionnaire is passed out and completed by the inmates at orientation.

Overview of the Academic Programs: Adult basic education is offered to inmates without a verified high school diploma or GED.

Overview of Special Education & Commonwealth Secondary Diploma Program: Special education support services are provided to inmates who are deemed appropriate. Evaluation reports and individual education plans (IEP) are developed in accordance with state and federal standards. Inmates may register for either the Commonwealth Secondary Diploma Program (CSDP) or study for the GED. Regular education school age students can earn a high school diploma through the accumulation of required credits. Special education students can attain a diploma by meeting the goals and objectives of the IEP or an accumulation of required credits.

- TPC Training Systems-Building Custodial Maintenance, TPC Training Systems-Tile replacement, installation and overall floor care, NCCER CORE Level 1 & 2 Certificate
- Building Construction Carpentry NCCER CORE Level 1 & 2 Certificate
- International Computer Driver's License (ICDL)
- Computer Aided Drafting (CAD) American Design Drafting Association (ADDA) Certificate and NOCTI
- Heating, Ventilation and Air Conditioning (HVAC) EPA Refrigerant Handling Certification, Automotive Air Conditioning and Certification (ASE), OSHA 10 hour Safety Training Certificate, NCCER CORE, and LV 1

SCI PITTSBURGH EDUCATION PROGRAMS

Overview of the Institution: The State Correctional Institution at Pittsburgh (SCI Pittsburgh) re-opened as the Commonwealth's twenty-sixth correctional facility and one boot camp after nearly two years of being in mothball status in January 2007. The first inmates arrived June 7, 2007. SCI-Pittsburgh, a 1500 bed facility, is the oldest facility in our correctional system. A 27-foot high block, sandstone and concrete wall encloses the 12 $\frac{1}{2}$ acre complex. The facility is a minimum/lower-medium security prison that provides drug and alcohol treatment to inmates, particularly those offenders who will one day return home to the western part of the state. In 2008 the institutional bed capacity was increased to 1850 with the opening of E and F units.

Overview of the Education Department: SCI Pittsburgh has been certified by the Pennsylvania Department of Education as a year round school. Inmates are mandated for 300 hours of education if they don't have a GED or High School Diploma. Each inmate will attend school for five and a half hours a day. Tenured teachers provide the necessary general education curriculum. Certified, Vocational, hands-on training is provided for inmates depending upon each individual's aptitude. Programs currently offered include: Building Custodial Maintenance, Electricity and Business Education.

Overview of Education Counseling & Testing: Education counseling, testing, and guidance services are offered by the educational counselor and are explained during the inmate's orientation to the institution. An educational handout is distributed to each inmate and is reviewed by the staff members. If an inmate submits a request slip to the Education Department, it will be responded to within five working days. A counseling session could be scheduled, depending on the inmate's daily schedule. Once a student is tested or enrolled, counseling services are available. These services can be initiated by a request to either the counselor or teacher.

Overview of Inmate Education Orientation: An orientation of Education is scheduled once per week for new inmates. At orientation inmates are provided with an educational overview that explains all the different offerings by Education.

At the IRC, the Education orientation session the Education Counselor will pass out the revised Educational Program and Orientation Form and explain how to fill it out. Upon completion, the counselors will answer any questions dealing with education and collect the forms so they may be used to determine interests, abilities, and to establish a self-reported educational history.

Overview of the Academic Programs:

Adult Basic Education (ABE) Class: This program is designed for all students who do not have a High School Diploma or GED and must attend at least 300 hours of education or who score below 5.0 on the Test of Adult Basic Education (T.A.B.E.). Assistance is provided in helping the inmate to learn and to read, write and do math skills. Inmates work in the classroom and the computer lab. Once the student scores 8.0, he is eligible for Pre-GED Class.

Pre-GED Class: This class is designed for adult learners who are functioning between the fifth and eighth grade level and desire to obtain a General Education Development Diploma. Subjects covered will include math, writing, social studies, science, and reading skills. Inmates work in the classroom and the computer lab. At the completion of the program, the student may take the GED Ready Test. If a satisfactory score is received, the student will be scheduled to take the GED Test. After testing indicates a satisfactory level of advancement, the student is promoted to the GED Program.

GED Class: This class is designed for learners who are functioning above the 9th grade and is planned around the four category skills necessary to receive an equivalency diploma. These skill areas are math, science, social studies, reading, and language arts. At the completion of the program, the student may take the GED Ready Test. If a satisfactory score is received, the student will be scheduled to take the GED Test.

Overview of Special Education & Commonwealth Secondary Diploma Program: SCI Pittsburgh does not offer Special Education Services to inmates at this time.

Overview of Literacy Tutoring Programs: At SCI Pittsburgh inmate tutors are utilized for "one-on-one" and group tutoring. They are trained by the individual teachers in each classroom and are employed as a paid job position at the facility. They are selected via the counselor's recommendation and interviewed by the teacher. All DC-15 and DC-47C records are reviewed prior to selection for interviews.

Full-Time Vocational Programs & Certifications Offered:

Custodial Maintenance--NCCER & Wardflex Certification: The Custodial Maintenance Program is a one-year, four-semester course designed to prepare inmates for entry-level employment in the Custodial Maintenance field. Students will follow the TPC training systems and the National Center for Construction Education and Research (NCCER) curriculum. Students will receive instruction in safety and in carpentry, plumbing, electrical, and other areas of Building Maintenance. Students will also receive instruction and certification in the Wardflex gas tubing field.

Electricity-- NCCER (OSHA/Fiber Optics) Certification: Students will follow the National Center for Construction Education and Research (NCCER) curriculum. Students will receive instruction in safety, electrical theory, residential, commercial, and industrial wiring. Instruction on conduit bending, and an emphasis on handson wiring will be covered. Students will also learn how to read the National Electric Code (NEC) book. Students will be certified in OSHA safety procedures. Students will also be offered Fiber Optics certification.

Business Education--ICDL Certification: Students will work towards the attainment of the ICDL certification. Classes are focused on the use of various computer programs such as; Excel, Word, Access, Power Point Presentation and keyboarding.

QUEHANNA MOTIVATIONAL BOOT CAMP EDUCATION PROGRAMS

Overview of the Institution: One June 22, 1992, under legislative Act 215 of 1990 as amended by Act 86 and in PA Statutes 61 P.S. 1121-1129, the Pennsylvania Department of Corrections opened the Quehanna Boot Camp in Clearfield County. The Quehanna Boot Camp offers an alternative to traditional incarceration. Qualifying male and female offenders can significantly decrease their time and cost of incarceration by successfully completing an intensive six-month military-style boot camp experience. The Boot Camp also services the State Intermediate Punishment Program (SIP) for both male and female inmates.

The voluntary six-month boot camp program is designed to enforce positive life-building skills in a regimented, disciplined environment in concert with intensive drug and alcohol therapy and educational classes. SIP are not part of this program. They do, however, attend classes.

The Quehanna Boot Camp contains an indoor physical training area, expanded food service area, medical section, warehouse, laundry, educational classrooms, and Drug and Alcohol therapy rooms. With the completion of the Sewage Plant, the current capacity is 400 inmate participants. The average inmate population is about 500, and they have obtained a Custody Level 2 (minimum) designation.

Overview of the Education Department: Student referral and enrollment procedures begin during the institutional intake process. During orientation, inmates are made aware of the available education programs, such as the GED and vocational programs. Those students who have a GED or high school diploma must verify it for the Educational Department.

Overview of Education Counseling & Testing: The education counselor, and instructor do initial and ongoing counseling.

Overview of Inmate Education Orientation: For Boot Camp inmates, the educational program is fully explained during the second week of orientation. Students are informed if they are to attend school. At this time, school rules are explained and class schedules are discussed. Responsibilities are explained and performance expectations are discussed. A question and answer period completes the orientation phase. For SIP inmates, the Education Counselors meets with them at IRC to explain the program and then meets individually with them during their first week here.

Overview of the Academic Programs: Basic Education:

- 1. Remedial Mathematics
- 2. Remedial English Grammar
- 3. Remedial Writing

Secondary Education:

1.GED Preparation

- a. Writing Skills
- b. Social Studies
- c. Science
- d. Literature
- e. Mathematics

Overview of Special Education & Commonwealth Secondary Diploma Program: All identified Special Education students that arrive at the Boot Camp are assigned to the remedial education program. A special education plan (EP), which incorporates the procedures, guidelines, and forms as outlined in the Special Education implementation handbook are on file in the Education Department according to State and Federal mandates.

List of Full-time Vocational Programs & Certifications Offered: Quehanna is beginning a Janitorial/Building Trades Program that will offer skills in Occupational Safety, Janitorial skills, basic building trades, and Fiber Optics.

SCI-RETREAT EDUCATION PROGRAMS

Overview of the Institution: The State Correctional Institution at Retreat is located in Luzerne County along the Susquehanna River and US Route 11. Retreat was opened in 1988 on the site of the Retreat State Hospital. Today, SCI-Retreat is a medium security Correctional Institute housing male offenders.

Overview of the Education Department: The Education Department has an array of educational programs which are directly monitored by the Bureau of Correction Education. The staff offers a variety of daytime courses year round. The Education Department's mission is, "To provide learning opportunities that enable students to become responsible and productive in a diverse society".

Overview of Education Counseling & Testing: The Education Department has counseling in both the academic and vocational fields. Within the academic domain, the Education Counselor assists prospective inmate students to recognize their potential strengths. The primary focus is upon literary skills and earning a CSD, ACSD, or GED. The other dimension also lies with the Education Counselor who provides vocational, individual, and group counseling sessions. The counselor interviews, evaluates, and places interested inmates in the best suited vocational, educational classes. Testing is conducted utilizing the TABE. This test is used to show initial placement and to monitor progress with the student's education. The TABE test is also a standardized tool to measure student academic gains. The GED test is offered as needed to eligible inmate students. Individuals requesting the test are screened with The GED Ready Test.

Overview of Inmate Education Orientation: The Inmate Education Orientation provides the incoming student with a list of programs and opportunities. The orientation outlines the academic and vocational programming in compliance with the Department of Corrections policies.

Overview of the Academic Programs: Academic programs include Adult Basic Education (ABE) and General Education Development level classes. Adult Basic Education teaches mathematics, reading/writing, ESL, language, living skills, and computer aided instruction. The General Education Development includes mathematics, reading, comprehension, vocabulary and spelling, language, living skills, and the PLATO computer lab. Other programs consist of Citizenship, Victim Awareness (Act143), tutoring on the block. Cell Study is also available for those inmates confined to the restrictive housing unit or SRTU unit. ACSD program is available to eligible students.

Overview of Special Education & Commonwealth Secondary Diploma Program: A Special Education Program is available for these students previously identified as need of Special Education Services. IEP Conferences are conducted on a routine basis and instruction may lead to students earning the Commonwealth Secondary Diploma.

With the availability of a transcript an Adult Commonwealth Secondary Diploma program is available

Overview of any Literacy Tutoring Programs: Literacy Tutoring Programs are available on every block with the help of inmates with a verified GED or diploma. This is supplemental instruction to enrich the learning experience of the students. To apply for this position, the inmates just have to get approval from the Educational Guidance Counselor.

- Barber School-State Barber License
- Business Education-NOCTI and ICDL
- Auto Mechanics

SCI ROCKVIEW EDUCATION PROGRAMS

Overview of the Institution: SCI-Rockview was opened in 1915 as the third State Facility. Currently it houses approximately 2,387 inmates and provides inmates services in Education, Activities, Medical and Therapeutic care programs.

Overview of Education Department: The Prasse Educational Building was constructed in 1968 and houses a variety of educational programs. Currently, the staff consists of a Principal, one Educational Guidance Counselor, Clerk/Typist, Librarian and Librarian Assistant, six full-time Academic Instructors, and five full-time Vocational Education Instructors, and one Barber School Instructor. One Academic Instructor teaches the Pre-Vocational class which is offered twice daily. Rockview also has an instructor delivering Victim Awareness class at least one time each quarter.

Overview of Educational Counseling & Testing: The Education program includes an Educational Guidance Counselor. The counselor provides an educational orientation, interviews inmates, schedules inmates for classes, and inputs inmate/student records into the DC47C. The Education Counselor determines an inmate's placement based on TABE results, interests, and prior educational experience. The Educational Guidance Counselor also determines inmate placement based on an inmate's minimum date, aptitude test results, the inmates interest, and his ability to start and complete a program.

Overview of Inmate Education Orientation: Inmates are provided an Education Department packet that describes the programs available in the Education Department. Each student is interviewed by the Educational Guidance Counselor, who discusses program options, available programs, types of classes, and expectations.

Overview of Academic Program: SCI Rockview offers Academic programs from Pre-Literacy through GED levels. The mandatory GED Program provides those students without a High School Diploma or GED the opportunity to work towards achieving their GED.

Overview of Special Education & Commonwealth Secondary Diploma Program (If available): SCI-Rockview currently does not issue Commonwealth Secondary Diplomas, nor does it provide Special Education services. SCI-Rockview does provide Adult Education programs which comply with the Americans with Disability Act (ADA) section 504. We provide accommodations to these adults with learning and physical difficulties.

Overview of Literacy Tutoring Programs: The education program does not utilize a formal literacy tutoring program such as Laubach; however literacy instructors use the Laubach method to instruct literacy level students. Each instructor has "general purpose" tutors who assist in providing individualized instruction to literacy students. Students, whose primary language is not English, have interpreters available when necessary.

- Heating, Ventilation, and Air Conditioning NCCER, Wardflex
- Masonry NCCER
- Residential Wiring/Electrical NCCER
- Welding NCCER
- Business Education ICDL
- Barber Program State Barbering License

SCI-SMITHFIELD EDUCATION PROGRAMS

Overview of the Institution: The institution opened in 1988 with an inmate capacity of 740. The current population is 1332, with 94 of these inmates housed in the RHU. The addition of K-Block has added approximately 140 to the general population. K-Block houses the RHU and initial reception inmates. J-Block houses the SSNU inmates.

Overview of the Education Department: SCI Smithfield's Education Department currently operates with four academic programs. The department has a complement of three vocational programs. The institution's library operates seven days per week with evening coverage. A mini law library is maintained in the RHU and SSNU. The Education Building also houses the Chaplaincy Department, Activities Department and Therapeutic Group's.

Overview of Education Counseling & Testing: The education guidance counselor meets with every new inmate arrival to identify each inmate's educational needs. Classroom teachers establish an Individualized Plan of Instruction for all students. TABE testing is administered to all inmates who are not tested at the Initial Reception Center at Camp Hill. The education guidance counselor maintains the waiting lists for both Academic and Vocational classes and assists with student placement into the programs.

Overview of Inmate Education Orientation: Education orientation session is scheduled for each new inmate within two weeks of arrival at the institution. The education guidance counselor provides information about the mandatory GED program and specifics about participation in a vocational program. Each inmate is given an opportunity to complete an application to request verification of their GED or High School Diploma. They meet individually with the counselor and are placed on the appropriate waiting lists.

Overview of the Academic Programs: The learning centers are open-entry and open-exit, including students from all grade levels. Students work on individualized education programming according to their academic needs. Teachers use the TABE test for education planning and to measure academic growth in the areas of Reading, Math and Language. The GED is administered to qualified students four times per year.

Overview of any Literacy Tutoring Programs: The Education department offers a one-on- one tutoring program to inmates on their housing units. The Literacy Tutors are available to assist with reading, math and language. Bilingual Literacy Tutors assist ESL/ELL inmates in building English language skills.

List of Vocational Programs & Certifications Offered:

Business Education: NOCTI Certification & ICDL Certification

Building Trades: NCCER Core and NCCER Carpentry Levels 1 & 2

Custodial Maintenance TPC Trade Certification & NCCER Core

SCI SOMERSET EDUCATION PROGRAMS

Overview of the Institution: SCI-Somerset is a medium security facility for adult males. The total inmate population as of March 4, 2009 is 2,379. The Institution is located in Somerset County. It is situated on approximately 300 acres of land, with 63 acres of said land situated inside a double 14-foot fence. Inside the fence are six L-3 housing units with a capacity of 128 cells each, two new housing units of custody L-4 designed with 124 cells each, one L-2 housing unit, one L-5 unit, twelve infirmary beds, an education/activities complex, a maintenance/industry complex, a dietary complex, and laundry facilities. SCI-Somerset has been accredited three times by the American Correctional Association.

Overview of the Education Department: Education within SCI-Somerset has two main Educational thrusts: first, Academic programs which include ABE/GED, Special Education and Post-Secondary Education; and second, Vocational Education. The Education Department also provides the opportunity for students to participate in Integrated Pre-Vocational program, apprenticeship programs and correspondence courses.

Overview of Education Counseling & Testing: The counseling program at Somerset utilizes an education counselor to assist the population in determining their strengths relative to available academic and vocational programs. Standardized testing is used for class placement and program enrollment.

Overview of Inmate Education Orientation: The orientation process at Somerset is conducted on a weekly basis for new arrivals. At this orientation, the population is exposed to all programs available to them and the process by which they can participate in them.

Overview of the Academic Programs: Adult Basic Education, General Equivalency Diploma, English as a Second Language, and Special Education classes and the Adult Commonwealth Secondary High School Diploma are offered for all ability levels. Students are placed in classes based on their tested abilities in reading and mathematics. The Integrated Pre-Vocational program that integrates Math, Reading, and Writing with NCCER Vocational Shops, provides opportunities for students to receive a certificate in the NCCER Core Curriculum and an opportunity to proceed to another vocational program. The ultimate goal of the Education Department is to prepare ABE/GED students to pass the GED Test and/or obtain their ACSD, develop integrated skills that will enable them to receive a vocational certificate, and to develop zeal for lifelong learning.

Overview of Special Education & Commonwealth Secondary Diploma Program (if available): The Special Education Program at SCI-Somerset is an open-entry/open-exit program designed to diagnose and remediate the academic deficiencies of exceptional learners. The program's core curriculum consists of language arts, mathematics, the sciences, social studies, and basic computer applications with an emphasis on reading and mathematics. Students are also taught skills needed for today's workforce through individualized planned instruction. Individuals completing the program with satisfactory progress are awarded a secondary diploma. An opportunity is also available for adults to earn an ACSD based on their prior high school credits and needed to earn their diploma.

List of Full-time Vocational Programs & Certifications Offered:

Business Education – ICDL Certification

Carpentry - NCCER

Heating, Ventilation, and Air-Conditioning – NCCER, Sec 608 & 609 Refrigeration Handling, R-410a Certification by Ferris State University, Big Rapids, Michigan.

Interior Finishes - NCCER

Plumbing and Electricity - NCCER

Wardflex

SCI WAYMART EDUCATION PROGRAMS

Overview of the Institution: SCI-Waymart is a level 2 institution located in the northeastern part of the state.

Overview of the Education Department: The Education Department provides the necessary academic and vocational skills for re-entry into society.

Overview of Education Counseling & Testing: Academic students are administered the Test of Adult Basic Education to determine their educational needs.

The GED Exam is administered to those inmates that qualify based on their GED Ready Test.

All vocational students are administered the Test of Adult Basic Education and Career Scope to determine their aptitude and interest for specific trade classes.

Overview of Inmate Education Orientation: All new inmates are given an orientation of the educational department and given a school pamphlet that describes course offerings.

Overview of Academic Programs: Reading, Math, Social Studies, Science, and Language Arts courses are offered to prepare the inmates for their GED Exam. An ESL Program is offered to non-English speaking students.

Pre-Voc and Money Smart are offered to all mandatory students. Reading To Your Child is also offered each semester.

Overview of Vocational Programs:

Printing - NOCTI/GATF Certification Business - NOCTI/ICDL Certification Culinary Arts - NOCTI/Serv-Safe Certification Carpentry- NCCER/OSHA Certification

OVERVIEW OF STATE CORRECTIONAL INSTITUTIONS

Institutions with Special Education

Camp Hill	Coal Township
Forest	Houtzdale
Muncy	Pine Grove
Quehanna Boot Camp	Retreat
Somerset	

Commonwealth Secondary Diploma Institutions

Coal Township	Dallas
Forest	Houtzdale
Muncy	Pine Grove
Retreat	Somerset

Adult Education Institutions

Albion	Benner
Cambridge Springs	Camp Hill
Chester	Fayette
Frackville	Graterford
Huntingdon	Mahanoy
Mercer	Quehanna Boot Camp
Rockview	Retreat
Smithfield	Waymart

BUREAU OF CORRECTION EDUCATION

DIVISION CHIEF REGIONS

Western Region Terri Fazio	Eastern Region Jeff Chiampi	Specialized Facilities/Programs Betty Hnylanski
ALB	BEN	CAM
CBS	CHS	COA
FYT	FRA	DAL
GRN	GRA	FRS
LAU	HUN	HOU
MER	MAH	MUN
PIT	ROC	PNG
WAM	SMI	QUE
		RET
		SMR

[~]Cells in Gray are CSD Institutions~

Updated 10/24/14-ms

ADDRESSES OF INSTITUTIONS

SCI Albion 10745 Route 18 Albion, PA 16475 Phone: 814-756-5778

SCI Benner 301 Institution Drive Bellefonte, PA 16823 814-353-3630

SCI Cambridge Springs 451 Fullerton Avenue Cambridge Springs, PA 16403 Phone: 814-398-5400

SCI Camp Hill 2500 Lisburn Road Camp Hill, PA 17001 Phone: 717-737-4531

SCI Chester 500 E. 4th Street Chester, PA 19013 Phone: 610-490-5412

SCI Township 1 Kelley Drive Coal Township, PA 17866 Phone: 570-644-7890

SCI Dallas 1000 Follies Road Dallas, PA 18612 Phone: 570-675-1101

SCI Fayette 50 Overlook Dr. LaBelle, PA 15450-1050 Phone: 724-364-2200

SCI Forest 1 Woodland Drive P.O. Box 307 Marienville, PA 16239 Phone: 814-927-8456

SCI Frackville 1111 Altamont Boulevard Frackville, PA 17931 Phone: 570-874-4516

SCI Graterford P.O. Box 246 Route 29 Graterford, PA 19426 Phone: 610-489-4151 SCI Greene 169 Progress Drive Waynesburg, PA 15370 Phone: 724-852-2902

SCI Houtzdale P.O. Box 1000, 209 Institution Dr. Houtzdale, PA 16698 Phone: 814-378-1000

SCI Huntingdon 1100 Pike Street Huntingdon, PA 16654 Phone: 814-643-2400

SCI Laurel Highlands 5706 Glades Pike, P.O. Box 631 Somerset, PA 15501 Phone: 814-445-6501

SCI Mahanoy 301 Morea Road Frackville, PA 17932 Phone: 570-773-2158

SCI Mercer 801 Butler Pike Mercer, PA 16137 Phone: 412-662-1837

SCI Muncy P.O. Box 180 Route 405 Muncy, PA 17756 Phone: 570-546-3171

SCI Pine Grove 189 Fyock Road Indiana, PA 15701 Phone: 724-465-9630

SCI Pittsburgh 3001 Beaver Avenue Pittsburgh, PA 15233

Quehanna Boot Camp 4395 Quehanna Hwy. Karthaus, PA 16845-9714 Phone: 814-263-4125

SCI Retreat 660 State Route 11 Hunlock Creek, PA 18621 Phone: 570-735-8754 SCI Rockview Box A, One Rockview Place Bellefonte, PA 16823 Phone: 814-355-4874

SCI Smithfield P.O. Box 999, 1120 Pike St. Huntingdon, PA 16652 Phone: 814-643-6520

SCI Somerset 1590 Walters Mill Road Somerset, PA 15510 Phone: 814-443-8100

SCI Waymart P.O. Box 256 Route 6 Waymart, PA 18472 Phone: 570-488-5811

PA Department of Corrections BUREAU OF CORRECTION EDUCATION Table of Organization

